



COLLINSVILLE AREA RECREATION DISTRICT

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## COLLINSVILLE AREA RECREATION DISTRICT

### REGULAR MEETING MINUTES

**APRIL 21, 2009**

The regular monthly meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 7:00 P.M., April 21, 2009 at the district office, Ten Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Spike Bryant, Mary Ann Bitzer, and Joan Burke. Commissioners Joe Legendre and Kathy Pickering were absent.

Staff present included executive director Mark Badasch, park superintendent Kevin Brown, recreation superintendent Rick Robbins, recreation supervisor MK Dashke, aquatic supervisor Stephanie Whittington, communications & marketing coordinator Elizabeth Lehnerer and golf course superintendent Bob Lovatto.

Commissioner Joe Legendre arrived and was seated at 7:05 p.m. .

Public input: None.

A motion was made by Burke, seconded by Bryant, that the Minutes of the regular meeting held on March 17, 2009 be approved as printed and placed on file. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Bryant, that the Minutes of the CLOSED SESSION held on March 17, 2009 be approved as printed. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Legendre, that the Treasurers Report for the month of March, 2009 be approved and placed on file for audit. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Legendre, that the list of claims and accounts totaling \$284,731.10 be approved for payment. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Legendre, that staff reports be accepted. Upon role being called, all present voted aye. None voted nay. Motion passed.

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## Discussion Items

- A. The Board was advised that construction work on the New Maintenance Building has been progressing slowly due to wet weather conditions. However, both concrete pours, for the retaining wall and the floor of the building have been completed. The building is scheduled to arrive about May 4<sup>th</sup>.
- B. Mr. Badasch & Mr. Robbins advised the Board on steps underway to comply with the Virginia-Graeme-Baker Swimming Pool Safety Act. Plans & specifications have been submitted to IDPH for review and approval. Work is likely to go forward on those items not requiring approval in order to demonstrate good faith.
- C. Mr. Badasch advised that Eurest Dining Services our waterpark concessionaire, has requested that we cooperate in a remodeling project to transform the waterpark concession from a “walk-up” to a “walk-through”. They feel that this would improve sales, reduce waiting times and be more efficient use of the space. They have offered to pay for the interior work if CARD will pay for installing two entrance/exit doors. This cost is estimated at \$7,500.
- D. The DRAFT Purposed Budget & Appropriation Ordinance for 2009-2010 was distributed and briefly review by Mr. Badasch. This year, for the first time, each department was charged with developing their departmental budget. the Public Hearing on the Tentative Combined Budget and Appropriation Ordinance will be held at 7:00 p.m., May 19, 2009 at the CARD Administrative Center.
- E. The Southwestern Illinois R, C & D has asked if the District would consider accepting the donation of a parcel of property, in Collinsville, approximately one-and-a-half acres in size. The tract is hilly, wooded, surrounded by residential and the owner wants to protect the property from any future development. The Commissioners, after discussion, indicated a willingness to consider accepting this donation. Mr. Badasch is to distribute information to allow the members to inspect the property visually.

## Action Items

- A. A motion was made by Burke, seconded by Legendre, that **The bid for the Eastport Plaza Drive Splash City Sidewalk Extension Project be awarded to WSM Inc., of East St. Louis, Illinois with a bid of \$ 15,875.00..** Upon roll being called, all present voted aye. None voted nay. Motion passed.
- B. A motion was made by Burke, seconded by Bryant that **Resolution Number 09-2, A RESOLUTION AUTHORIZING A CONSULTANT AGREEMENT BY AND BETWEEN THE COLLINSVILLE AREA RECREATION DISTRICT AND TERRY SCHWARTZ FOR SERVICES TO BE RENDERED IN THE PLANNING AND DEVELOPMENT OF FACILITIES AND PROGRAMS,** be adopted and that the Executive Director be authorized to execute all associated documents on behalf of the district. Upon roll being called, all present voted aye. None voted nay. Motion passed.

- C. A motion was made by Bryant, seconded by Legendre, that **Resolution Number 09-3, A RESOLUTION MAKING CERTAIN INTERFUND TRANSFERS PERMANENT**, be adopted. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- D. A motion was made by Burke, seconded by Legendre, that due to security concerns The daily closing time for Willoughby Heritage Farm & Conservation Reserve be set at 6:00 pm unless a CARD sponsored or approved activity is being conducted on the grounds. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- E. A motion was made by Legendre, seconded by Burke, that the District support the efforts of the Collinsville Raiders to improve the football field at the Jaycee Sports Complex up to a maximum of \$1,200.00. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- F. A motion was made by Burke, seconded by Legendre, that The Agreement for services with White & Borgognoni, Architects, for a Rehabilitation Plan for Miner’s Institute totaling \$35,310.00 plus reimbursable expenses and the costs for developing display materials be approved pending approval of TIF funding from the City of Collinsville and that the Executive Director be authorized to execute same on behalf of CARD. Upon roll being called, all present voted aye. None voted nay. Motion passed.

**Other Business**

A. None.

No further business coming before the Commissioners, a motion was made by Legendre, seconded by Pickering, that the meeting be adjourned. Upon role being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned at 8:24 p.m. .

Respectfully submitted by,

\_\_\_\_\_  
Mark Badasch, Secretary

\_\_\_\_\_  
Date