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COLLINSVILLE AREA RECREATION DISTRICT

REGULAR MEETING MINUTES

JUNE 21, 2011

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 7:00 P.M., June 21, 2011 at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mary Ann Bitzer, Spike Bryant, Joan Burke, David Tanzyus and Andrew Carruthers. No commissioners were absent.

Staff present included executive director Mark Badasch, park superintendent Kevin Brown, recreation superintendent Rick Robbins, golf course manager/pro Mark Marcuzzo and golf course superintendent Bob Lovatto.

CARD Attorney David Gerber was present.

Secretary Badasch assumed the chair for the purpose of conducting elections for the office of President. Mary Ann Bitzer was nominated by Commissioner Bryant, seconded by Commissioner Burke. No other nominations were made. Upon the vote being taken; commissioners voting for Mary Ann Bitzer as President were: Mary Ann Bitzer, Spike Bryant, Joan Burke, David Tanzyus and Andrew Carruthers. None voted Nay. None abstained.

President Bitzer then proceeded with the election of the Vice-President. Commissioner Spike Bryant was nominated by Commissioner Tanzyus, seconded by Commissioner Carruthers. Upon the vote being taken; commissioners voting for Spike Bryant for Vice-President were: Mary Ann Bitzer, Spike Bryant, Joan Burke, David Tanzyus and Andrew Carruthers. None voted Nay. None abstained.

President Bitzer then proceeded with the election of the Treasurer. Commissioner Joan Burke was nominated by Commissioner Carruthers, seconded by Commissioner Tanzyus. Upon the vote being taken; commissioners voting for Joan Burke for Treasurer were: Mary Ann Bitzer, Spike Bryant, Joan Burke, David Tanzyus and Andrew Carruthers. None voted Nay. None abstained.

President Bitzer then proceeded to the re-appointment of Dave Gerber as Attorney for CARD. A motion was made by Commissioner Bryant, seconded by Commissioner Burke, that David Gerber be appointed Attorney for CARD. Upon role being called, the vote was: Voting AYE; Bitzer, Bryant, Burke. Voting NAY; Tanzyus, Carruthers. Motion passed. None abstained.

WHERE THE BENEFITS OF PARKS AND RECREATION ARE ENDLESS!

A motion was made by Tanzyus, seconded by Bryant, that the Minutes of the Regular meetings held May 17, 2011 be approved as printed and placed on file. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Burke, that the Treasurers Report for May, 2011 be approved as printed and placed on file for audit. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted nay. Motion passed.

A motion was made by Carruthers, seconded by Burke, that the list of claims and accounts totaling \$333,181.89 be approved for payment. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted nay. Motion passed.

A motion was made by Carruthers, seconded by Tanzyus, that staff reports be accepted. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted nay. Motion passed.

A motion was made by Carruthers, seconded by Tanzyus, that the commissioners go in to CLOSED SESSION for the purpose of discussing the terms of purchase of certain real estate. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted nay. Motion passed.

The board adjourned to CLOSED SESSION at 8:07 pm.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President Mary Ann Bitzer at 8:30 P.M., June 21, 2011 at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following commissioners answered present: Mary Ann Bitzer, Spike Bryant, Joan Burke, David Tanzyus and Andrew Carruthers. No commissioners were absent.

Staff present included executive director Mark Badasch and CARD Attorney David Gerber.

Discussion Items

Mr. Badasch reviewed Phase 1b work planned at Miner's and informed the Board of the recent meeting with the Mayor, City manager and Assistant Director for Planning & Zoning. A presentation will be made, soon, to the City Site Review Committee in preparation for a presentation to the Planning & Zoning Commission for re-zoning and Building Permits.

Phase 1 Construction of Pleasant Ridge Park continues with 99% completion of the composting toilet, 80%+ completion of site grading.

Mr. Badasch presented his recommendation and supporting information covering pay raises for all year-round employees for the 2011-2012 fiscal year. Other park districts that we have used as benchmarks have given from 1.75% to 3.0%. Collinsville Township gave 3% last year and expects to give 4% this year. Discussion followed regarding the general economy, raises in private sector and the use of employee performance appraisals to award raises. Mr. Badasch advised that staff is preparing to implement a performance review process.

Action Items

A motion was made by Carruthers, seconded by Tanzyus, **Ordinance Number. 11-3, AN ORDINANCE REGULATING WAGES OF LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OR BY ANYONE UNDER CONTRACT FOR THE COLLINSVILLE AREA RECREATION DISTRICT, COLLINSVILLE, ILLINOIS.** be adopted. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted NAY. Motion passed.

A motion was made by Burke, seconded by Bryant, that the Installment Contract for the purchase of certain real estate located adjacent to the Arlington Greens Golf Course be approved and the President and Executive Director be authorized to execute documents to effectuate this purchase on behalf of the District. Upon roll being called, those voting AYE were: Burke, Bryant, Bitzer. Those voting NAY were: Carruthers and Tanzyus. Motion passed.

A motion was made by Bryant, seconded by Burke, that all year-round employees of the District be granted a pay raise of two per cent (2%) to be made retro-active to May 1, 2011. Upon roll being called, those voting AYE were: Burke, Bryant, Bitzer. Those voting NAY were: Carruthers and Tanzyus. Motion passed.

The board reviewed the proposed agreement with Unlimited Play for the Accessible Playground project. All commissioners expressed their satisfaction as to the form of the agreement following its review by Attorney Gerber. Mr. Badasch will be contacting the foundation to get the details worked out for final approval by the board.

A motion was made by Carruthers, seconded by Burke, to sell the districts 1996 JEEP Cherokee to the sole bidder, Paul Mann/Alex Mann, who bid \$175.00. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted NAY. Motion passed.

Other Business

No further business coming before the Commissioners, a motion was made by Burke, seconded by Carruthers, that the meeting be adjourned. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, Bitzer. None voted nay. Motion passed.

The meeting stood adjourned at 9:07 p.m..

Respectfully submitted,

Mark Badasch, Secretary

Date