

COLLINSVILLE AREA RECREATION DISTRICT
REGULAR MEETING MINUTES
OCTOBER 16, 2007

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer, at 7:00 p.m., October 16, 2007 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present: Mary Ann Bitzer, Spike Bryant and Kathie Pickering. Commissioners Joe Legendre and Joan Burke were absent.

Staff present included Director Mark Badasch, Park Superintendent Kevin Brown, Recreation Superintendent Rick Robbins, Recreation Supervisor MK Dashke and Golf Course Superintendent Bob Lovatto.

Public Input: None.

A motion was made by Pickering, seconded by Bryant, that the Minutes of the Regular Meeting held September 18, 2007 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the Minutes of the Closed Meeting held September 18, 2007 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the Minutes of the Committee-of-The-Whole Meeting held October 2, 2007 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the Treasurer's Report for September be approved and placed on file for audit. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the list of Claims and Accounts be approved for payment totaling **\$1,277,426.77**. Upon roll being called all present voted aye. None voted nay. Motion passed.

Commissioner Burke arrived and was seated at 7:10 p.m.

Staff reports were presented and reviewed by the Board. A motion was made by Pickering, seconded by Burke, that staff reports be accepted. Upon roll being called all present voted aye. None voted nay. Motion passed.

Discussion Items

- A. The Annual Financial Report of the District as of April 30, 2007 was presented by Ms. Denise Schaaf of Scheffel and Company. She highlighted several areas within the report including: a “clean” auditors opinion, significant improvement in the District’s fund balances, adherence to budget, growth in capital assets with purchase of the golf course and Pleasant Ridge property.
- B. Mr. Badasch reported on the Willoughby Farm Open House, which was well attended, and the volunteer efforts at removal of the bush honeysuckle overgrowth.
- C. Mr. Badasch and Mr. Lovatto reported on Golf operations during the past month. At this point, the course has had just over 25,000 rounds of golf and is operating “in the black”.
- D. The Board was informed of the need to institute a method of identifying residents which allows them to benefit from living with the CARD boundaries. This has been a problem at Splash City for several years and, with the addition of Arlington Greens, has become a major issue. The recommendation was made to institute the “Benefits CARD” at no charge and that as of May 1, 2008 resident rates would be predicated on showing a Resident Benefits ID CARD.
- E. The Master Plan process for Pleasant Ridge Park is moving forward well, as reported by Mr. Badasch. The consultants and the Steering Committee recently met on the site and will be meeting on November 15, 2007 to review the Draft Semi-Final Plan prior to presentation to the Board.
- F. The Master Plan process for the District-Wide Bike/Ped Route Plan is, also, moving forward. The consultant team has been gathering “base line” data on roads, parks, historic icon locations, etc.. They have requested a working meeting with the Board prior to the November 20th meeting in order to gain input, suggestions and observations from board and staff.
- G. Mr. Badasch reported that a resident had recently come in and offered property for sale for a skateboard park location. Meetings are on-going with the City on this project.
- H. Discussion took place on the pro’s and con’s of CARD partnering with the City of Collinsville and the MIF to take over operation of the Miner’s Institute, on Main Street. Mr. Badasch reviewed the scenario and concluded that, from a business perspective, the project could not be justified. However, from the perspective of local and regional history, being a keystone in Downtown and, if successful, the impact on revitalizing the Downtown, it was imperative that the District and the City move forward. Mr. Badasch further advised that he had met with City Manager Knabel and both had agreed on basic considerations and potential terms of an agreement.

Action Items

- A. A motion was made by Pickering, seconded by Bryant, that the Annual Financial Report For The Fiscal Year Ending April 30, 2007 be accepted and that the Secretary be directed to file the Report with the appropriate State and County

officials. Upon roll being called, all present voted aye. None voted nay. Motion passed.

- B. A motion was made by Bryant, seconded by Pickering, that **Ordinance No. 07-5, AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING PARK BONDS, SERIES 2007, OF THE COLLINSVILLE AREA RECREATION DISTRICT, MADISON AND ST. CLAIR COUNTIES, ILLINOIS, PROVIDING THE TERMS OF SUCH BONDS AND FOR A LEVY OF DIRECT ANNUAL TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS**, be adopted. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Pickering, seconded by Burke, that the Executive Director be Authorized to Conduct Negotiations, on behalf of CARD, With the City of Collinsville & the Miner's Institute Foundation directed toward forming an Intergovernmental Partnership and for CARD to take control of the Ownership, Operation and maintenance of the Historic Miner's Institute Building. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- D. A motion was made by Burke, seconded by Pickering, that the IAPD Credentials Certificate For Annual IAPD Meeting be Approved as submitted. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- E. Following discussion, a motion was made by Pickering, seconded by Burke, that The Policy Requiring "Resident ID Cards" to be shown in order to receive resident rates at CARD programs and facilities be approved, effective on May 1, 2008. Upon roll being called, all present voted aye. None voted nay. Motion passed.

Other Business:

- A. A motion was made by Pickering, seconded by Burke, that the Board go in to CLOSED session for the purpose of discussing the compensation and contract renewal of the Executive Director and the purchase of real estate adjacent to Arlington Greens Golf Course. Upon roll being called, all present voted aye. None voted nay. Motion passed.

The Board adjourned to CLOSED session at 8:28 p.m. .

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN session by President Mary Ann Bitzer, at 8:59 p.m., October 16, 2007 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathie Pickering and Joan Burke. Commissioner Joe Legendre was absent.

Staff present included Director Mark Badasch.

- B. A motion was made by Burke, seconded by Bryant, that the Executive Director be authorized to execute necessary and appropriate documents for the purchase of certain real estate.

C. A motion was made by Pickering, seconded by Burke, that The Executive Director's Base Pay rate increase by three per cent (3%) effective November 1, 2007, three per cent (3%) on November 1, 2008 and four per cent (4%) on November 1, 2009. Upon roll being called, all present voted aye. None voted nay. Motion passed.

No further business coming before the Board, a motion was made by Burke, seconded by Pickering, that the meeting be adjourned. Upon roll being called all present voted aye. None voted nay. Motion passed.

The meeting was adjourned at 9:32 p.m..

Respectfully submitted,

Date

Mark Badasch, Secretary