

**COLLINSVILLE AREA RECREATION DISTRICT**  
**REGULAR MEETING MINUTES**  
**AUGUST 19, 2008**

The Regular Monthly Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer, at 7:08 p.m., August 19, 2008 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathie Pickering, Joe Legendre and Joan Burke. No commissioners were absent.

Staff present included Executive Director Mark Badasch, Recreation Superintendent Rick Robbins, Park Superintendent Kevin Brown, Recreation Supervisor MK Dashke, Communications & Marketing Coordinator Elizabeth Lehnerer, Golf Course Superintendent Bob Lovatto, Assistant Golf Manager Tim Knowlton and Intern Laura Longfellow.

Public Input: None.

A motion was made by Burke, seconded by Legendre, that the Minutes of the Regular Meeting held July 15, 2008 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Pickering, that the Treasurer's Report for the month of July be approved and placed on file for audit. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bitzer, seconded by Legendre, that the list of Claims and Accounts be approved for payment totaling **\$ 388,309.34**. Upon roll being called all present voted aye. None voted nay. Motion passed.

Staff reports were presented and reviewed by the Board. A motion was made by Pickering, seconded by Burke, that staff reports be accepted. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Bryant, that the Board go to CLOSED session for the purpose of discussing the purchase of certain real estate at 6155 Tara Lane, in Collinsville. Upon roll being called all present voted aye. None voted nay. Motion passed.

The Commissioners adjourned to CLOSED SESSION at 8:10 p.m. .

The Regular Monthly Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order on OPEN SESSION by President Mary Ann Bitzer, at 8:32 p.m., August 19, 2008. Upon roll being called the following

Commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathie Pickering, Joe Legendre and Joan Burke. No commissioners were absent.

Staff present included Executive Director Mark Badasch, Recreation Superintendent Rick Robbins, Park Superintendent Kevin Brown, Recreation Supervisor MK Dashke, Communications & Marketing Coordinator Elizabeth Lehnerer, Golf Course Superintendent Bob Lovatto, Assistant Golf Manager Tim Knowlton and Intern Laura Longfellow.

### **Discussion Items**

- A. Mr. Badasch presented information on the proposed Tax Refund Plan for property owners of CARD in St. Clair County. He circulated a draft letter to be sent out to all registered property owners in this area after the second installment of property taxes is due.
- B. The participant numbers from Arlington Greens were reviewed by Mr. Badasch, together with Tim Knowlton and Bob Lovatto. The past month has been busy and the course numbers have picked up.
- C. Mr. badasch and Mr. Robbins briefly reviewed the numbers for Splash City which is seeing an average summer and is estimated to end the season with about 50,000 attendees.
- D. Clean-up at Willoughby Farm continues following the Gindler Barn project. The Fall Farm Day will be on October 11<sup>th</sup> and will include a dedication of the Gindler Barn. The day will end with a barn dance.
- E. The OSLAD Grant Application for Pleasant Ridge Phase I has been followed up with some additional materials that IDNR requested.
- F. Design of the new maintenance center is continuing on a more detailed level. Mr. Badasch reviewed the site plan and building design as well as interior layout and efforts being made to incorporate "Green" into the building and site operations. We are still shooting for a September Bidding.
- G. Mr. badasch has met with MIF president John Steuart to review a proposed Agreement for the transfer of the Miner's, its equipment, name and all rights thereto. We are waiting for their comments to move further with acquiring the Miner's Institute..
- H. Mr. Badasch advised that we were reviewing a proposed lease agreement for the proposed cell tower, on California, in Woodland park and that the City had scheduled a pre-zoning review.
- I. The Arlington Wetland project is currently on "hold" due to legal issues with the owners estate.

### **Action Items**

- A. A motion was made by Burke, seconded by Pickering, that the Preliminary Plans for a New District Maintenance Center be approved and that Construction Documents be prepared for bidding of this project in September, 2008. Upon roll being called all present voted aye. None voted nay. Motion passed.
- B. A motion was made by Burke, seconded by Legendre, that the Contract for the purchase of Certain Real Estate located at 6155 Tara Lane, Collinsville, be approved, with certain contingent items, and that the President and Executive Director be authorized to execute documents necessary to accomplish this purchase. Upon roll being called all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Burke, seconded by Legendre, that the Proposed Tax Refund Program be approved and that the Draft Letter to taxpayers be approved as presented. Upon roll being called all present voted aye. None voted nay. Motion passed.

**Other Items**

- A. President Bitzer requested that the discussion of forming a park district foundation be put on next months agenda.
- B. Mr. Legendre requested that discussion of the development of a skateboard area be put on next months agenda, also.

No further business coming before the Board, a motion was made by Burke, seconded by Pickering, that the meeting be adjourned. Upon roll being called all present voted aye. None voted nay. Motion passed.

The meeting was adjourned at 9:11 p.m..

Respectfully submitted,

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Date

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Mark Badasch, Secretary