# CLAIMS & ACCOUNTS 2/17/2012-03/15/2012

GENERAL CORP.	DESCRIPTION	AMOUNT
ALLIED WASTE	TRASH REMOVAL	\$447.92
ARAMARK	UNIFORMS	\$123.60
AT & T WIRELESS	CELL PHONES	\$32.87
ALL PRO SERVICES	SHIRTS-RANGERS	\$126.00
AMEREN	UTILITIES	\$2,243.14
AUTO ZONE	PARTS-FIELD RAKE	\$88.85
BARCOM	ALARM MONITORING	\$224.70
BARNETT'S TERMITE & PEST	PEST CONTROL-PLEASANT RIDGE	\$55.00
BOB CAT OF ST LOUIS	PARTS-BOBCAT	\$141.76
BYRON GERBER PETRI & KALB	LEGAL SERVICES	\$216.50
CALL ONE	TELEPHONE	\$174.91
CITY OF COLLINSVILLE	CELL TOWER REIMBURSEMENT & WATER	\$1,081.53
CITY OF TROY	WATER-PLEASANT RIDGE	\$28.70
COCA COLA	SODA-OFFICE	\$135.12
COLLINSVILLE ICE & FUEL	FILL DIRT & LIME	\$81.14
COLLINSVILLLE SPORTS STORE	BASES, HOME PLATE, PAINT & PITCHING MOUNT	\$1,159.03
DELTA DENTAL	INSURANCE-DENTAL	\$206.62

DEX	YELLOW PAGES-ADVERTISING	\$53.23
ERB EQUIPMENT	PARTS-MOWER	\$72.40
GROUP HEALTH PLAN	INSURANCE-	\$2,318.45
HASLER	POSTAGE	\$40.00
HOME DEPOT	MAINT SUPPLIES	\$125.39
JOHN DEERE FINANCIAL	MAINT SUUPLIES & PARTS-EX MARK & FIELD RAKE	\$1,169.10
JOHNNY ON SPOT	PORTABLE RESTROOMS	\$145.00
MASCOUTAH EQUIPMENT	PARTS-GRASSHOPPER	\$292.54
MASTERCARD-BRIAN	PARTS-GRASSHOPPER	\$3.26
MASTERCARD- CHARLIE	FUEL	\$64.74
MASTERCARD-GREG	FUEL	\$116.51
MASTERCARD-KEITH	FUEL	\$23.18
MASTERCARD-KEVIN	FUEL & CHALKER FOR BALLFIELDS	\$325.79
MASTERCARD- ROSEMARY	OFFICE SUPPLIES & STAFF MEETING	\$183.43
M & M SERVICE CO	FUEL	\$860.09
MUZAK	RENTAL-MUSIC SERVICE	\$48.60
PAYROLL	2/3/2012 2/17/2012	\$9,016.60 \$9,079.26
PETTY CASH	OFFICE SUPPLIES	\$25.73
REFUND	NANCY HUNTER	\$95.00

ROSEMARY BARCZEWSKI	CELLPHONE	\$30.00
SOUTHWESTERN ELECTRIC	UTILITIES	\$489.48
STAR 57	COMPUTER SUPPORT	\$480.00
TROY AUTO PARTS	PARTS-2120 TRACTOR	\$54.25
UNUM	LIFE INSURANCE-MARCH & APRIL	\$375.16
US CELLULAR	CELL PHONE	\$54.91
VERIZON WIRELESS	CELLPHONE	\$54.78
VILLAGE LOCKSMITH	KEYS	\$123.45
VILLAGE OF MARYVILLE	WATER & SEWER-TARA LANE	\$36.66
	TOTAL GENERAL CORP:	\$32,324.38

RECREATION	DESCRIPTION	AMOUNT
AMEREN	UTILITIES	\$314.71
ARAMARK	UNIFORMS	\$123.60
AT & T WIRELESS	CELL PHONE	\$32.86
BND	ADVERTISING	\$271.60
BREESE JOURNAL & PUBLISHING	PRINITNG-BROCHURES	\$4,259.22
BYRON CARLSON, PETRI & KALB	LEGAL FEES	\$216.50
CALL ONE	TELEPHONE	\$174.91
CRAIG SIMON	DESIGN & LAYOUT-PROGRAM GUIDE	\$1,605.00
CULLIGAN	WATER-OFFICE	\$32.45
DATAMAX	LEASE-COPIER	\$550.27
DELTA DENTAL	INSURANCE-DENTAL	\$379.14
DEX	YELLOW PAGES-ADVERTISING	\$53.24
411 ONLINE SEARCH	ADVERTISING	\$479.99
FROST ELECTRIC	ELECTRICAL SUPPLIES	\$189.94
GROUP HEALTH PLAN	INSURANCE	\$3,517.16
HASLER	POSTAGE	\$40.00
MASTERCARD- CHARLIE	FUEL	\$64.75
MASTERCARD- ELIZABETH	ADVERTISEMENT	\$329.00
MASTERCARD-GREG	FUEL	\$116.50
MASTERCARD-KEITH	FUEL	\$23.17

UNUM US CELLULAR	LIFE INSURANCE-MARCH & APRIL CELL PHONE	\$685.23 \$54.91
SUSAN ZABER	SUPPLIES-DADDY/DAUGH DATE NITE	\$70.30
ST LOUIS POST	ADVERTISEMENT	\$300.00
STAGES	RENTAL-DADDY/DAUGH DATE NITE	\$225.00
SOUTHWESTERN ELECTRIC	UTILITIES	\$489.48
SHELLY CREHAN	CELLPHONE	\$30.00
SESAC	MUSIC LICENSING	\$311.00
POSTMASTER	POSTAGE-BROCHURES	\$2,400.32
PETTY CASH	MEETING & PARKING	\$17.00
PAYROLL	2/3/2012 2/17/2012	\$11,561.54 \$11,845.71
M & M SERVICE CO	FUEL	\$860.08
MASTERCARD-SHELLY	RENTAL & SUPPLIES- DADDY/DAUGHTER DATE NITE	\$1,142.94
MASTERCARD- ROSEMARY	OFFICE SUPPLIES	\$60.29
MASTER CARD-RICK	TRAVEL EXPENSE, FUEL, MEETINGS & OFFICE SUPPLIES	\$1,365.26
MASTER CARD-KEVIN	FUEL	\$139.88
MASTERCARD- KELSEY	SKI TRIP EXPENSES	\$680.82

AQUATIC	DESCRIPTION	<b>AMOUNT</b>
ALLIED WASTE	TRASH REMOVAL	\$181.97
BARCOM	ALARM MONITORING	\$219.00
BYRON CARLSON PETRI & KALB	LEGAL FEES	\$216.50
CALL ONE	TELEPHONE	\$174.91
DELTA DENTAL	INSURANCE-DENTAL	\$62.36
ERB TURF	PARTS-TRACTOR	\$118.49
GROUP HEALTH PLAN	INSURANCE	\$799.14
HASLER	POSTAGE	\$40.00
INT HORSERADISH FESTIVAL	ADVERTISING	\$400.00
MASTERCARD- STEPHANIE	TRAVEL EXPENSE- CONFERENCE,MEETING & SUPPLIES	\$71.33
MUZAK	RENTAL-MUSIC SERVICE	\$48.59
PAYROLL	2/3/2012 2/17/2012	\$1,293.04 \$1,454.54
SOUTHWESTERN ELECTRIC	UTILITIES	\$680.77
STARFISH AQUATICS	LIFEGUARD TRAINING	\$2,009.10
STAR 57	COMPUTER SUPPORT	\$480.00
THROM CONSTRUCTION	REPAIRS-ROOF	\$82.00
UNUM	LIFE INSURANCE-MARCH & APRIL	\$134.92
VERIZON WIRELESS	CELLPHONES	\$54.77
	TOTAL AQUATIC:	\$8,521.43

MUSEUM	DESCRIPTION	AMOUNT
ALLIED WASTE	TRASH REMOVAL	\$71.36
AMEREN	UTILITIES	\$507.85
BARNETT'S TERMITE & PEST	PEST CONTROL	\$55.00
BYRON CARLSON PETRI & KALB	LEGAL FEES	\$216.50
CALL ONE	TELEPHONE	\$17.80
CAROL FRERKER	CELL PHONE & SEEDS	\$39.48
HASLER	POSTAGE	\$40.00
HOME DEPOT	MAINT SUPPLIES	\$673.03
JOHN DEERE FINANCIAL	CHAINS	\$33.98
MASTERCARD-CAROL	VOLUNTEER LUNCHES & OFFICE SUPPLIES	\$259.26
PAYROLL	2/3/2012	\$3,675.31
	2/17/2012	\$3,675.31
VILLAGE LOCKSMITH	KEYS	\$14.50
	TOTAL MUSEUM:	\$9,279.38

GOLF	DESCRIPTION	AMOUNT
AL'S AUTOMOTIVE	SHOP TOWELS,PAINT & PARTS- MOWERS	\$652.35
ALLIED WASTE	TRASH REMOVAL	\$220.31
AMEREN	UTILITIES	\$3,130.05
ARAMARK	UNIFORMS	\$166.36
AREA WIDE	RENTAL-ICE MACHINE	\$230.00
BARCOM	ALARM MONITORING	\$75.00
BOB LOVATTO	CELLPHONE	\$30.00
BYRON CARLSON PETRI KALB	LEGAL FEES	\$216.50
CALL ONE	TELEPHONE	\$174.91
CHARTER	INTERNET	\$344.87
CLEVELAND GOLF	RESALE-MERCHANDISE	\$511.84
CULLIGAN	WATER	\$7.95
DELTA DENTAL	INSURANCE-DENTAL	\$155.90
ERB EQUIPMENT	PARTS-MOWERS	\$45.95
GREENS PRO	CHEMICALS	\$451.00
GROUP HEALTH PLAN	INSURANCE	\$2,397.42
HASLER	POSTAGE	\$40.00
HOME DEPOT	MAINT SUPPLIES	\$76.72
ILL-AMERICAN WATER	WATER	\$98.28

ILL DEPARTMENT OF PUBLIC HEALTH	SANITATION LICENSE-CHAD	\$35.00
INT HORSERADISH FESTIVAL	ADVERTISING	\$400.00
JOHNNY ON SPOT	PORTABLE RESTROOMS	\$60.00
JOHN DEERE LANDSCAPES	MAINT SUPPLIES	\$25.87
KEN'S CARPET CARE	CARPET CLEANING-CLUB HOUSE	\$230.00
KYLE SMITH	CELLPHONE	\$30.00
MADISON COUNTY HEALTH DEPT.	FOOD SERVICE PERMIT	\$350.00
MARK MARCUZZO	CELLPHONE	\$30.00
MASTER CARD-MARK M	FOOD	\$75.09
MASTERCARD- ROSEMARY	OFFICE SUPPLIES	\$60.28
NIKE GOLF	RESALE-SHIRTS	\$192.70
ORKIN	PEST CONTROL	\$133.00
PAYROLL	2/3/2012 2/17/2012	\$8,092.21 \$9,450.58
PETTY CASH	FOOD,TRAVEL EXPENSE-CHAD & MAINT SUPPLIES	\$218.87
PFG MIDDENDORF	FOOD	\$378.76
PRESTIGE FLAG	FLAGS	\$940.38
RSC EQUIPMENT	RENTAL-HAND HELD SAW	\$412.84
SUPREME TURF	HOLE CUTTER,BLADES & FLAGSTICKS	\$952.42

	TOTAL GOLF:	\$32,215.81
UNUM	LIFE INSURANCE-MARCH & APRIL	\$475.24
TROY FOODS	FOOD	\$167.16
STAR 57	COMPUTER SUPPORT	\$480.00

SOC. SECURITY	DESCRIPTION	AMOUNT
EFTPS	2/3/2012	\$2,699.86
EFTPS	2/17/2012	\$2,848.90
	TOTAL SOC. SECURITY	\$5,548.76
MINERS	DESCRIPTION	AMOUNT
ALLIED WASTE	TRASH REMOVAL	\$55.08
AMEREN	UTILITIES	\$2,331.43
PETTY CASH	BLACK ELECTRICAL TAPE	\$1.35
	TOTAL MINERS:	\$2,387.86
CAPITAL		
IMPROVEMENT	DESCRIPTION	AMOUNT
THE BANK OF NEW YORK MELLON	ADMIN FEES-BONDS	\$800.00
	TOTAL CAPITAL IMPROVEMENT:	\$800.00
LIABILITY FUND	DESCRIPTION	AMOUNT
IPARKS	LIABILITY INSURANCE-2ND HALF	\$63,165.00
		\$63,165.00

AUDIT	DESCRIPTION	AMOUNT
PAYROLL	2/3/2012	\$653.38
	2/17/2012	\$653.38
	TOTAL AUDIT	\$1,306.76
IMRF	DESCRIPTION	AMOUNT
IMRF	FEB.	\$6,256.66
	TOTAL IMRF	\$6,256.66
WORKMAN'S COMP	DESCRIPTION	AMOUT
PAYROLL	2/3/2012	\$1,000.00
	2/17/2012	\$1,000.00
	TOTAL WORKMAN'S COMP	\$2,000.00
TOTALS		
GENERAL CORP.	\$32,324.38	
RECREATION	\$45,068.55	
AQUATIC	\$8,521.43	
MUSEUM	\$9,279.38	
GOLF SOC.SECURITY	\$32,215.81	
MINERS	\$5,548.76 \$2,387.86	
CAPITAL	Ψ2,307.00	
IMPROVEMENT	\$800.00	
LIABILITY	\$63,165.00	
AUDIT	\$1,306.76	
IMRF	\$6,256.66	
WORKER'S COMP.	\$2,000.00	
	\$208,874.59	



To: Board of Commissioners

From: Rick Robbins, Interim Executive Director

**RE:** Board Report, Feb/Mar 2012

**Date:** March 16, 2012

Much of staff's time has been spent developing the 2012-13 Park District Budget. Many meetings and countless hours have gone into the creation of the budget being presented tonite. Staff has scrutinized their respective departments and looked for ways to cut expenses or raise revenues in order to present a balanced budget for the Board's consideration. While the operating budget has been completed, the Capital budget is still being developed and will be presented to the Board on April 3<sup>rd</sup>.

The staff is proceeding on the equipment purchases for the golf course and has prepared the quotes for the Park's Division equipment purchases for Board approval at this meeting. Those quotes came in below staff estimates due to the utilization of the Illinois State Joint Purchasing Program bids. I am also asking for emergency approval of the waterpark slide restoration project for Splash City that needs completed as soon as possible to assure opening of the park on time.

Staff has been preparing the packets for the sale of the Vivian property and the proposed open house dates of March 25 & April 1. However, recent winds have severely damaged the roof of the house allowing water to damage the interior ceilings of the upstairs bedrooms. This damage has taken place sometime in the past few days, and has made the house unsafe to show and sell at this time. We are cancelling the scheduled open houses until the situation can be thoroughly assessed and a recommendation brought to the Board. We will probably need to have the roof and ceilings repaired before moving forward with the sale.

An on-site meeting at the new Pleasant Ridge Park site this week with Kevin Brown, Tindall Construction, Woolpert, and Suger Loaf Nursery representatives brought me up to speed on the park construction project. The work remaining consists of grading and seeding, and the remaining landscaping throughout the park. Several minor changes are being discussed that we believe will provide a more beautiful and useful park for visitors. We are anticipating the parks completion in May or June of this year, and hope to be able to set a dedication date by next month.

Staff is beginning to re-evaluate the Miner's Theater project in order to determine the feasibility of different options that might be available for the District. I will continue to keep the Board updated on any progress.

The Arlington Wetlands project has received EPA approval to move forward with the plans. Construction of this project is scheduled to begin later this spring. The plan calls

for the building of a permeable parking lot, prairie, and signage on our site, the boardwalk across the main wetlands, trails, and restored wetlands and prairie on the other side of the county's property, as well as many educational signs and interpretive areas. It is scheduled for completion by the end of September, and outside of the excavation work and parking lot, will be done primarily with volunteers. Kelsey and I met with all parties involved last week to go over the plans and then took the group to the site to discuss some specific issues. The project is being headed up by Megan Riechmann of the Gateway Conservancy.

An initial meeting was organized by me and Bret Swip of the Collinsville Extreme to begin discussing ways of bringing all user groups of the Jaycee Sports Complex together for the purpose of benefiting the Complex and those who enjoy it. Representatives from all user groups are invited to participate. The meeting was held 3/14 at Arlington Greens and was well attended and well received. It was a very successful first meeting. An initial community workday has been scheduled for March 31 @ 9am, and the group's next meeting will be in April. The Park District, CBSL, Extreme, Collinsville High School, Collinsville Christian Academy, Raiders, and select baseball teams were all present.

I will be meeting with Interim City Manager Scott Williams, Mayor John Miller, and President Bitzer next week to discuss the District's change in direction and how we might better work together in the future for the betterment of our community.

Other meetings this past month include weekly staff meetings, budget meetings, budget discussions with executives from several other Districts, Collinsville Chamber Board meeting, Troy/Maryville and Collinsville Chamber networking events, SIPRA, meetings with baseball/softball representatives, meetings with MIF representatives, Collinsville EDC meeting, Interim City Manager, Scott Williams, and the Community Character Task Force mtg.



**To:** Board of Commissioners

From: Rick Robbins, Interim Executive Director

**RE:** Recreation Board Report, Feb/March 2012

**Date:** March 16, 2012

The Recreation Division is preparing for the arrival of the new Program Guide. Planning for several new programs this Spring and Summer, the budget, class registration, and special events and winter programs have kept the staff busy this past month.

One of our signature events, the Daddy Daughter Date Nite, took place at the Gateway Center on March 2. The theme for the event was a Hollywood Red Carpet night. 320 guests enjoyed an evening of dinner, dancing, photographs, prizes, music, and of course Miss Illinois, Hannah Smith. Shelly did a fantastic job of designing the room and assembling the decorations with her group of volunteers. Each guest was greeted with the "paparazzi" and walked the red carpet as they entered the ballroom. John Locust photography was on hand to take pictures, the Gateway staff was a huge help all evening, and several other District staff assisted. While the event again filled up this year, we could have taken probably 100 more registrations if we had room!

Planning is underway for the Spring events. Breakfast w/the Bunny will be held at Ravenelli's again this year on Saturday, March 31. Already over 50 are registered; we can take only 100. Other events that are upcoming include: The Pitch, Hit & Run competition on April 27, the Ste. Genevieve Wine Tour on April 28, the Heritage Day Festival on May 5, the Old Fashioned Hoedown that evening, and a new Bike Rodeo on May 20.

Kelsey has been working with the Gateway Conservancy on the plans for the development and educational aspects for the new Arlington Wetlands.

Splash City opening procedures are underway. Pete has returned to Aquatics on a full-time basis. Stephanie has completed her third training weekend for her aquatic staff and has another three weekends yet to go. Opening day is Saturday, May 26.

Staff has been working very diligently on their budgets and have trimmed wherever possible. Some programs are proposed to be cut, but for the most part, the programs that are able to pay for themselves are not going to be affected.

Registration is now underway for all Spring and Summer programs including our Summer Camps, swim and tennis lessons, Hook A Kid on Golf and other golf clinics, gardening and other outdoor programs, our traditional line-up of recreation programs, and several new day trips. The additional van we received from MCT last year has been very beneficial for our expansion of day trips.

Our annual Men's Early Bird Softball Tourney will be held at Woodland Park March 22-24. All umpires and field supervisors are donating their time each year for this tournament that kicks off the softball season. The proceeds are used for projects to benefit the Jaycee Field at Woodland.

### Superintendent of Parks Kevin Brown March 2012

- 1. Worked on budget with Rick, Rosemary, Greg, Keith, and Carol
- 2. Met with Missy K. from Impact (ADA) re: farm projects
- 3. Met with Kelsey R. re: SCALE grant for wetlands project
- 4. Met with park staff for annual spring meeting
- 5. Removed trees at Woodland Lake by new curb
- 6. Completed IPRF safety grant
- 7. Talked with numerous candidates for seasonal positions
- 8. Worked on vehicle report for Rick R.
- 9. Met with Rick R. and Carol F. at farm re: house progress
- 10. Met with Rick R. at Vivian house for tour
- 11. Seeded area in Woodland by new lake curb
- 12. Moved stage from Blum House to Woodland storage
- 13. Worked on area by Miner's Memorial at Sports Complex
- 14. Met with Rick R., Gary W., Mike K., and Charlie J. re:CBSL
- 15. Worked on cleaning up Vivian house for sale
- 16. Cut down trees at new Lakeview Pavilion in Woodland
- 17. Installed new grill at Lakeview Pavilion
- 18. Completed and submitted SCALE grant
- 19. Removed downed limbs at Pleasant Ridge following storm
- 20. Removed CBSL sign at Sports Complex
- 21. Met with Greg R. and Keith G. re: weekend schedule
- 22. Completed IDES paperwork for stimulus worker
- 23. Met with Susan Z. re: Vivian pictures and info
- 24. Attended Mad. Co. Park and Recreation grant meeting
- 25. Replaced damaged American flags throughout parks
- 26. Installed screens for fencing at JC ballfield
- 27. Met with park staff re: vehicle/equipment replacement
- 28. Met with Charlie J. re: ballfield needs for upcoming season
- 29. Talked with Bill Tindall re: Pleasant Ridge progress
- 30. Interviewed and hired new seasonal employee
- 31. Met with Unit 10 employees at Field 5 at complex
- 32. Met with Rick R. re: vehicle/equipment needs
- 33. Picked up limbs throughout Woodland Park
- 34. Met with park staff re: new sheet for vacation/personal requests



## www.CollinsvilleRec.com 10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY(7529) • (618) 346-7530 (fax)

### Marketing & Communications Coordinator Elizabeth Davis March 2012

With the spring/summer program guide complete I've spent the majority of my time updating the websites and working with staff on ideas to promote the different programs and facilities. For instance, just last month I created a postcard for the district's summer camps and swim lessons and sent it to the homes of those who had previously enrolled in similar programs. I was then able to use the same design concept to create a brochure that Kelsey (the district's outdoor program coordinator) took to a summer camp fair in St. Louis. Posters for the summer camps are in the works.

This time of year also means meeting with adverting representatives from the various newspapers, broadcast stations, radio stations, and other area publications and direct mail entities to find the best resources to showcase what CARD is offering. What determines the "best resource"? A lot of it has to do with the budget, which is limited, so I have to be a little bit creative. Direct mail has seemed to work pretty well (we've seen a spike in registration just a few days after mailing postcards) and since I make and print the postcards in-house, it's cost effective. Word of mouth is, of course, the best way to advertise (cheap, easy, nearly costless), which is why I'm currently arranging meetings with different groups throughout the community and surrounding area to talk about what CARD has planned for this season. I also use more expensive tools like commercials on broadcast television, which are expensive but an important tool when it comes to branding. Broadcast commercials work for a facility like Splash City to get the word out to a large population and it helps to foster a relationship between the district and local broadcast stations. Thanks to those relationships, we'll have one or two meteorologists visit the water park for a live segment at least once a season.

While we're talking about spending, I want to touch on the proposed budget. One might think that the marketing budget is high for a park district. I'd like to point out that we have successfully decreased the budget over the last four years (the budget was \$119,593 in 2009; the proposed budget for 2012-2013 is \$69,435). Still, I've worked to do more: moving away from only using newspaper advertising, utilizing niche marketing, creating postcards in-house, building word-of-mouth, using social networking and e-mail marketing, creative flyer placement, selling ads in the program guides and getting sponsorships. These are tools that the district wasn't even considering five years ago. That's not to say I can't use more money, if you happen to come across it.

#### **Upcoming Events and Activities**

- Program Guide will be delivered to homes and area businesses/municipal offices this month
- Began promoting the summer camps: Wild Wonders Day Camp, Pre-K Camp, Camps with a Splash (includes art camp, circus skills camp, magic camp, and new karate camp and balloon camp).
- Basic Bicycle Maintenance Clinic: March 22 at CARD
- Breakfast with the Bunny: March 31 at Ravanelli's Restaurant

### Arlington Greens Golf Course Manager Mark Marcuzzo March 2012

- 1. Had meetings with Shriner's about a golf event in July.
- 2. Put a bid together for a Democratic Precinct outing in August.
- 3. Met with FOP about an outing.
- 4. Met with Judge David Hylla regarding his upcoming events.
- 5. Met with Tom Cromer with Sheriffs about events in August.
- 6. Met with McKendree College regarding upcoming Kids Clinic in June.
- 7. Worked on Hook-A-Kid golf clinic scheduled in May.
- 8. Met with Gateway PGA regarding upcoming JR outing in May.
- 9. Attended seminar in Belleville about The Art of Teaching.
- 10. Met with Kohl's wholesale foods to discuss food pricing.
- 11. Worked on July outing contracts.
- 12. Met with Rosemary and Bob regarding budget.
- 13. Met with FEMA Foods regarding pricing for pizza and other food items.
- 14. Worked on Amateur event scheduled in July.
- 15. Cut a commercial with Elizabeth at KFNS Sports Radio.
- 16. Had Marshall and Starter staff meeting.
- 17. Oh what a winter and great start to March. Busy Busy !!!

### February board report Arlington Greens Superintendent Bob Lovatto

- 1. Repainted all bag stands for the driving range.
- 2. Started blending our free mulch with some composted leaves to give the mulch better color.
- 3. Burned all native grass areas.
- 4. Cut down and burned decorative grasses around the clubhouse and throughout the course.
- 5. Added Hardy pampas grass behind #13 green. This will create a better backdrop to this green.
- 6. Took delivery on pre-emergent for tees, fairways, green surrounds and greens.
- 7. Started irrigation (irritation) system.
- 8. Created landscape area next to #4 tee.
- 9. Started mulching paths.
- 10. Added sand to various bunkers.
- 11. Fertilized greens.
- 12. Eliminated some native areas on #3 and #14.
- 13. Mowed greens collars for the first time.
- 14. Bob Arnold is working hard to ready the equipment for the season.
- 15. Diagnosed problems with the bathroom on the course.
- 16. Created an area to start a compost program in order to reduce future costs.
- 17. Identified new areas on the course to transform to native areas. This will reduce the acreage we maintain.
- 18. Helped Susan and Rick with bid invitation.
- 19. Ordered new bunker rake.
- 20. Worked at Arlington Wetlands burning some debris.