



COLLINSVILLE AREA RECREATION DISTRICT

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REGULAR MEETING MINUTES

October 23, 2018

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Ronald Jedda at 6:30 PM, October 23, 2018 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following The Pledge of Allegiance, the roll was called with the following commissioners answering present: Jeanne Lomax, Brad Sewell, Aaron Wright, and Ronald Jedda.

Staff present include: Doug Erhart and Jill Rice.

District Attorney James Craney was present as well.

SPEAKERS FROM THE FLOOR

Jedda opened the floor for Speakers from the Floor. There were no Speakers from the Floor.

CONSENT AGENDA

Jedda opened the floor for the following Consent Agenda items:

- Regular Meeting Minutes for September 18, 2018
- Closed Session Minutes for September 18, 2018
- Treasurer's Report for September 2018
- Claims & Accounts List in the amount of \$62,665.21
- Budget Tracking Reports for September 2018

After a brief discussion, it was concluded that the Consent Agenda was accurate and complete.

A motion was made by Lomax, seconded by Sewell, to approve the Consent Agenda items.

Roll was called with the following board members voting AYE: Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

NEW BUSINESS

Jedda opened the floor for New Business.

The first item was a discussion regarding the appointment of a 5th CARD Commissioner. It was evident from the Board's discussion that reappointing former Commissioner Mark Achenbach to the Park Board was the favored decision.

A motion was made by Sewell, seconded by Wright, to appoint Mark Achenbach as the 5th CARD Park Board Commissioner.

Roll was called with the following voting AYE: Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

Immediately following Achenbach's appointment to the Park Board, Erhart administered the Oath of Office to Achenbach making his appointment to the Board official.



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The second item was a discussion regarding the purchase of an annuity with Mass Mutual to fund future premiums of life insurance on Arlington Greens Lessee's, Vern Van Hoy and Bob Kane. Jedda indicated that the approximate amount needed to fund both policies for the next 7 years would be \$39,000. Jedda noted that the \$500,000. insurance policies were to provide CARD with the funds to purchase equipment to maintain the golf course should something happen to one, or both of the Lessee's. Jedda indicated that CARD is the primary beneficiary on both policies.

A motion was made by Lomax, seconded by Achenbach to approve up to \$39,000. for the purchase of said annuity from Mass Mutual.

Roll was called with the following voting AYE: Lomax, Sewell, Wright, Achenbach and Jedda. None voted NAY. Motion passed.

The third item was a discussion regarding the establishment of contingency funds for the payment of bonds and other expenses assuming a passing vote to dissolve CARD on 11/6/18. Achenbach and Jedda discussed the non-restricted funds and the balances that could be redirected to the Bond Fund to pay down debt. Some numbers were thrown around with nothing definite determined at this point. The topic will be revisited at the next meeting.

The fourth item was a discussion regarding the status of scanning and digitization of CARD records and documents. Erhart informed the Board that all 78 legal size banker boxes of records had been picked up by Iron Mountain and were currently being stored at their St. Louis Facility. Because of a back log of business at the St. Louis facility, Erhart approved for Iron Mountain to forward these files to one of their California facilities at no cost to CARD, and with the assurance that all files would be delivered to CARD in digital, searchable format before the end of 2018. Erhart also advised the Board that the Local Records Commission had approved the disposal of the 48 legal banker boxes of documents stored at the CARD facility on or after 10/29/18. These records are scheduled to be shred on site 10/31/18.

OLD BUSINESS

Jedda opened the floor for Old Business.

The only item of old business was regarding the CARD annual audit for fiscal year ending 4/30/2018. Erhart had given the Commissioners a copy of the audit at the last Board Meeting and asked them to review it and bring any questions/concerns to this meeting. Erhart solicited questions/concerns and none were brought to light.

A motion was made by Sewell, seconded by Wright, to approve the annual audit for fiscal year ending 4/30/18 as submitted.

Roll was called with the following voting AYE: Lomax, Sewell, Wright and Jedda. Achenbach abstained and none voted NAY. Motion passed.

OTHER BUSINESS

A motion was made by Sewell, seconded by Wright, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11).



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Those voting AYE were Lomax, Sewell, Wright, Achenbach and Jemma. None voted NAY. Motion Passed.

The Board adjourned to CLOSED SESSION at 6:51 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Jemma, October 23, 2018 at 7:54 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Lomax, Sewell, Wright, Achenbach and Jemma. Staff present included Erhart and Rice. District Attorney Craney was present as well.

A motion was made by Lomax, seconded by Achenbach to schedule a Special Meeting for 11/8/18 at 6 PM. Those voting AYE were Lomax, Sewell, Wright, Achenbach and Jemma. None voted NAY. The motion was passed.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Wright, the meeting be adjourned. Those voting AYE were Lomax, Sewell, Wright, Achenbach and Jemma. None voted NAY. The motion was passed.

The meeting stood adjourned at 7:56 PM.

Respectfully Submitted,

Jill Rice, Recording Secretary

Date