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REGULAR MEETING MINUTES **JULY 19, 2016**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Patrick Collins at 6:34 PM, July 19, 2016 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the role was called with the following commissioners answering present: Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus.

Staff present included: Doug Erhart, Kimberli DeRossett, Mark Kosmatka and Ebony Pollard. District Attorney Andrew Carruthers was present as well.

BUDGET HEARING

Refer to budget hearing meeting minutes for July 19, 2016

REGULAR MEETING

Upon the adjournment of the budget hearing at 6:55 PM, the roll was called for the regular meeting with the following commissioners answering present: Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus

Staff present included: Doug Erhart, Kimberli DeRossett, Mark Kosmatka and Ebony Pollard. District Attorney Andrew Carruthers was present as well.

CONSENT AGENDA

Collins opened discussion to review and accept the consent agenda items including:

- 1. Regular Meeting Minutes for June 21, 2016
- 2. Closed Meeting Minutes for May 17, 2016 and June 21, 2016
- Treasurer's Report for June 2016 3.
- 4. Claims and Accounts List in the amount of \$265,922.80

Tanzyus made a motion, seconded by Sewell, to accept the Consent Agenda items.

Achenbach questioned the line item in General Corp and in Golf for Winfield Gathering Catering. Erhart noted that was fixed earlier today. It was to be listed in Golf only, not General Corp. He went on to discuss the \$14,800 expense listed in Capital Improvement. This was money donated to the Golf fund in the last fiscal year and should be transferred to Capital Improvement. He questioned a refund listed in the Aquatic fund to the Maryville Library for \$200. Erhart noted they received a refund on an after hour rental because the FlowRider is not working. Achenbach also questioned the purchase and resale of cigars at the golf course and wants the sales

numbers checked. He questioned the IPRF line item being blank. Erhart said that it was not billed in time for this report. Achenbach went on to question what Alligator Ice is for almost \$3,000. Erhart noted they are slushies at the concession stand and we a sell a ton of them.

Achenbach made a motion, seconded by Tanzyus, to amend the Claims and Accounts report by removing \$540.25 for cigars from the golf fund until it is verified.

Roll was called with the following voting AYE: Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR & STAFF REPORTS

Collins opened discussion with potential action regarding executive director and staff reports.

Erhart noted in June the Aquatic Fund had a surplus of \$167,000. Golf had a surplus of \$33,000 and without property tax revenue the District had revenues in excess of expenditures of \$140,626.

He went on to discuss the price comparisons for repair of the FlowRider. He noted there were 14 season pass cancellations for approximately \$2,500 because of the FlowRider issue. A final decision on the FlowRider will be determined at a later date but it will not be up and running this year.

The IRS audit was discussed next. Erhart noted we had ten companies we needed to obtain a 4669 from in order to avoid paying the backup withholding tax. We obtained the form from all ten companies. The only penalty we are going to pay is \$2,000 for failure to furnish and failure to file form 1099. The final report from the IRS is still pending.

The annual audit started Monday. They accomplished a lot in the last two days and are not returning this week. They will return at a later date to finish up, but nothing has come to light at this point.

He went on to note the St. Louis Post Dispatch will be announcing the Southwest Illinois People's Choice Awards. Splash City was voted the best water park in eight counties in Southwest Illinois. Arlington Greens Golf Course was voted the best golf course in eight counties in Southwest Illinois.

He went on to note some upcoming events at Splash City including the Collinsville Chamber Business After Hours on July 21 with duck races.

He noted Tim Childers' board report. In the last 30 days there have been 205,000 visits to Splash City's Google My Business. We had 27,000 visits to SplashCity.org.

He mentioned the second Tunes on Tap on July 29 at Splash City Waterpark. This event is an adult only after hour pool party with karaoke.

He also noted other events CARD has been involved in including Slide The City, Catsup Bottle Festival, Family Night at Splash City and Saver Wednesdays.

Sewell made a motion, seconded by Achenbach, to accept the Executive Director and Staff Reports.

Achenbach questioned Tunes on Tap and tracking of underage individuals. DeRossett noted that those 21 and up will have a wrist band. If they do not have a wrist band, they will not be served. Carruthers noted the wristband tends to be the way to go. Our staff will be putting the arm bands on the guests.

Collins questioned the Farm Board Report and the errosion around the north side of the cell tower. Kosmatka noted they are working with American Tower to be reimbursed for the project to fix the erosion.

Roll was called with the following voting AYE: Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS

Collins opened the floor for old business.

First item of Old Business was Discussion and Action regarding 2016-2017 Budget Ordinance 16-5. Collins noted that as discussed in the Budget Hearing the following changes need to be made:

- Page 6 in the Capital Improvement fund the Building and Permanent Improvements Budget of \$67,000 should be changed to \$227,200 and Appropriation needs to change to \$232,200. The total Building and Permanent Improvement Budget should be \$316,200 and Appropriation should be \$332,010.
- On page 9 under Summary of Expenditures for Building & Permanent Improvements, the Budget should be \$240,200 and Appropriation should be \$252,210. The grand total under Budget is \$4,716,800 and under Appropriation is \$4,952,640.
- The final change was on page 10 under Grants. The new number including the PEP grant is \$199,700. The new revenue grand total is \$4,796,795.

Achenbach made a motion, seconded by Tanzyus, to accept.

Roll was called with the following voting AYE: Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Second item of Old Business was Discussion and Action regarding Brian Nance's request for tower space at Pleasant Ridge Park for radio station WYHR. Carruther's discussed the matter with Nance, and they have decided to move the issue to a later date. Collins noted the reason this is under Old Business is because Nance originally made the request in May 2014.

Brian Nance's proposal was moved to the August meeting. No action was required of the board.

NEW BUSINESS

There was no new business to discuss.

FOR THE GOOD OF THE DISTRICT

Collins opened the floor for the good of the district.

Achenbach tipped his hat for the work on the budget and noted again that everything is in the black.

Tanzyus noted the board reports and being able to actually see numbers that make sense.

Collins commended the improvements across the board.

SPEAKERS FROM THE FLOOR

Collins opened the floor for speakers from the floor. There were no additional speakers from the floor.

OTHER BUSINESS

A motion was made by Tanzyus, seconded by Sewell, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2© 1, 5, 6, 11). Those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:36 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Collins, July 19, 2016 at 8:03 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Collins, Lomax, Sewell and Tanzyus. Staff present included Executive Director Doug Erhart. Attorney Andy Carruthers was present as well.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Achenbach, the meeting be adjourned. Those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 8:04 PM.	
Respectfully Submitted,	
Kimberli DeRossett, Recording Secretary	Date