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COLLINSVILLE AREA RECREATION DISTRICT

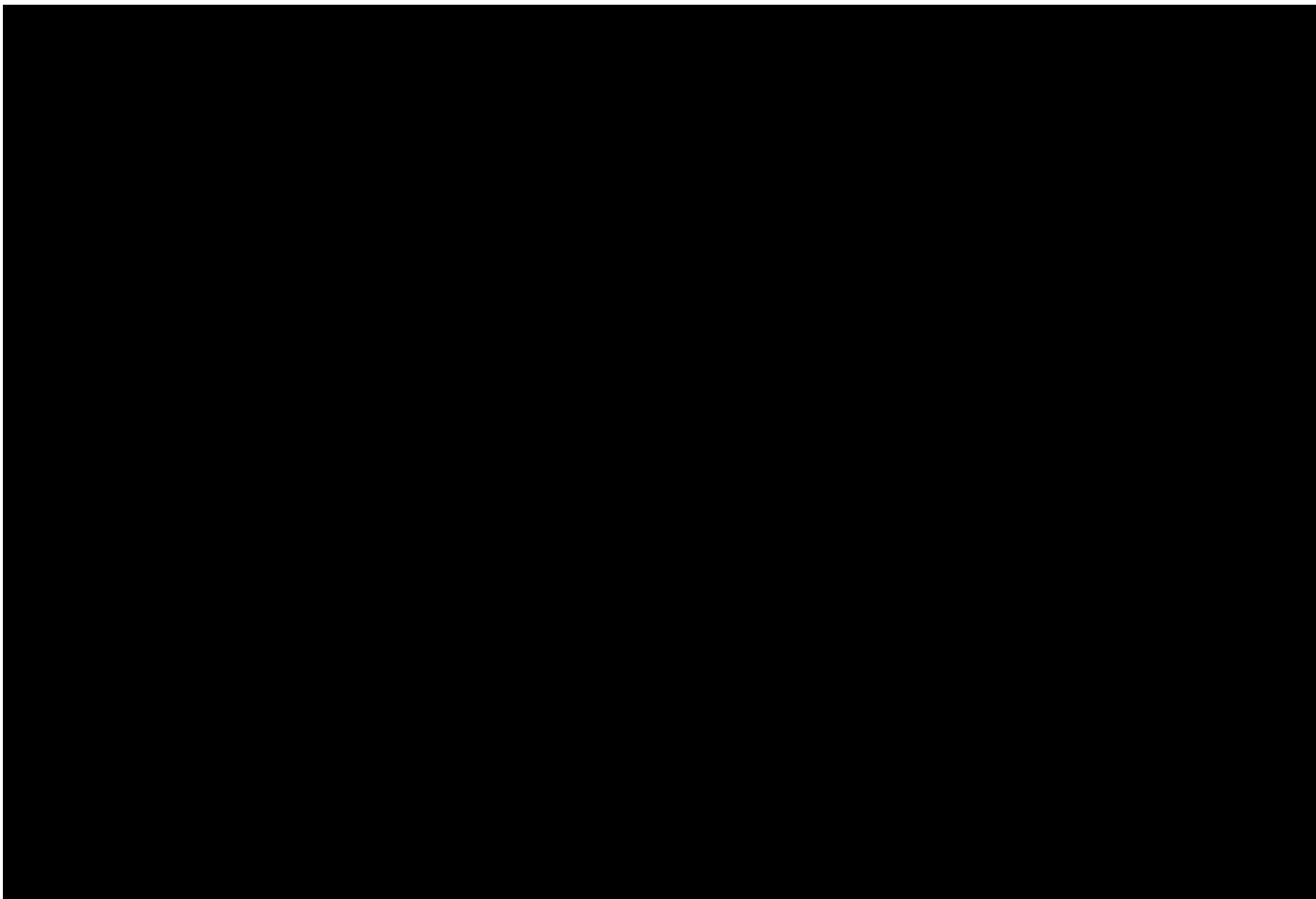
CLOSED SESSION MINUTES

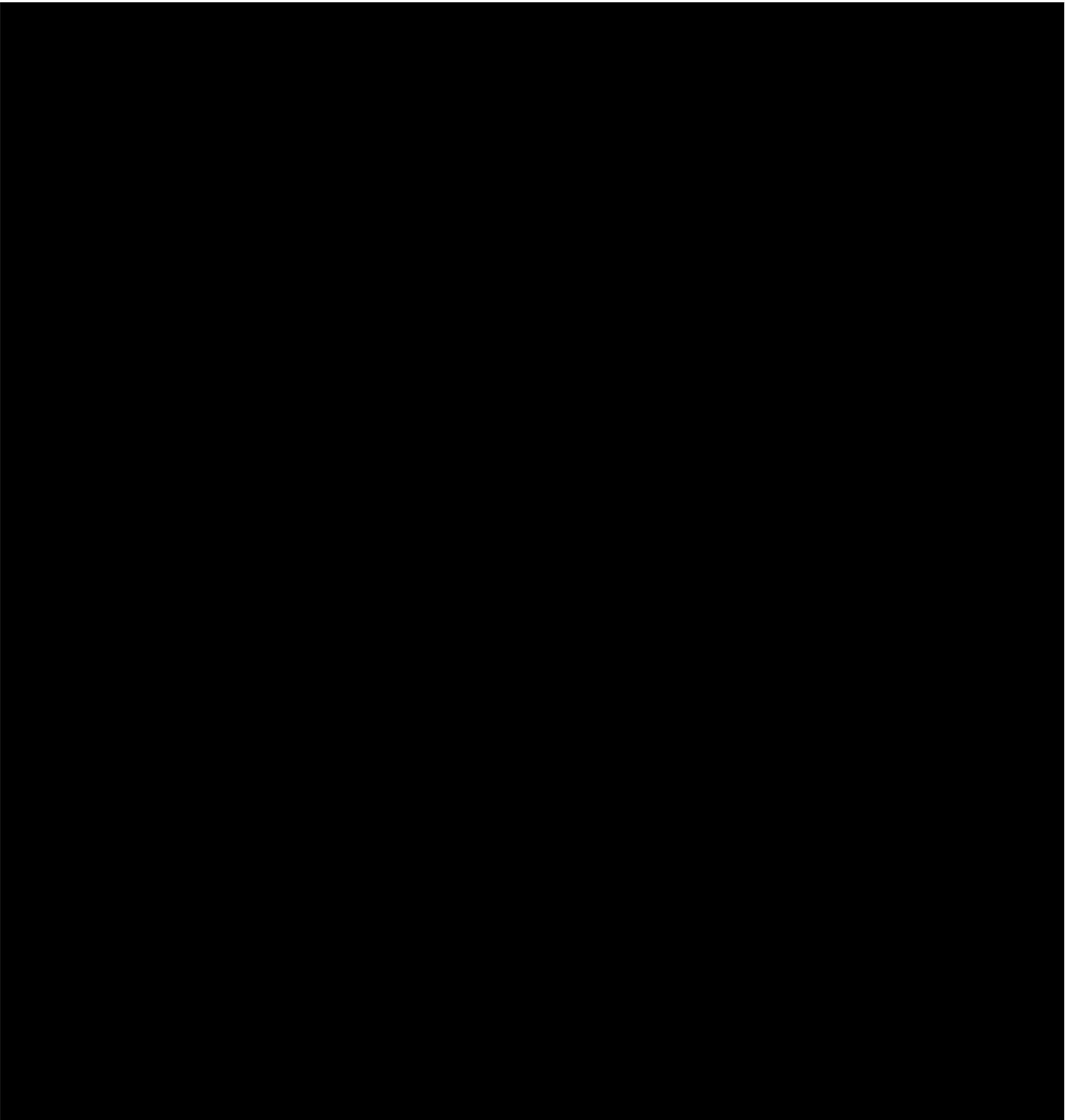
FEBRUARY 7, 2012

The CLOSED SESSION of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 8:35 PM, February 7, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois. Role was called with the following commissioners answering present: Andrew Carruthers, David Tanzyus, Joan Burke, Spike Bryant, and Mary Ann Bitzer. No commissioners were absent.

Others present included CARD Interim Executive Director Rick Robbins, Attorney David Gerber, and Administrative Assistant Susan Zaber.

The purpose of the CLOSED SESSION was to discuss two staff issues and to initiate a review of 2011 Closed Session Minutes.





A second staff issue discussed was regarding the compensation of Chad Robbins, Asst. PGA Pro.

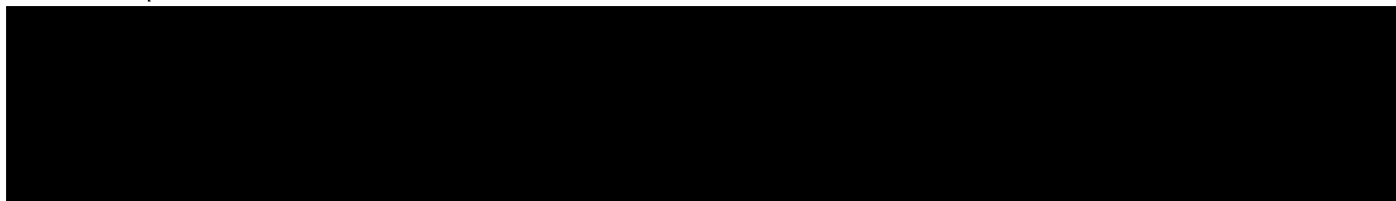
- Rick Robbins read from a memo presented to the board regarding an approval made by the board in June 2011 to provide a 2% increase for all full-time, year round employees. Although Chad Robbins is a full-time, year round employee, he was not given the 2% increase.

- Andrew Carruthers asked why the increase did not happen. Rick Robbins stated he didn't know, that Chad was the lowest paid full-time employee the District has, and the amount of the increase equated to approximately \$500 total. He stated it had something to do with the fact that Chad was on a contract. However, it stated in the contract that he was eligible for all increases that other employees get.
- Rick Robbins stated that being new in his position he didn't want this to be in issue and didn't want to do anything about it without the board knowing about it. Joan Burke stated Rick Robbins had the back-up material; he had the contract stating he was to receive the benefits, he didn't receive the benefits, and that he was like any other employee.
- The consensus of the board was they did not have a problem with giving Chad Robbins the increase.

The next item discussed was the review of the 2011 Closed Session Minutes.

- The board was provided with a copy of all 2011 Closed Session Meeting Minutes. David Gerber suggested the board take a look at the minutes between now and the next meeting. During closed session of the next meeting the board could then vote on the minutes to release to the public and the minutes to continue to hold.
- David Gerber provided recommendations on which minutes to release and hold onto, based on the status of projects associated with some of the meeting minutes. Some projects mentioned were the community center, dissolution of the Arlington property purchase, and sale of the Vivian property.

The last topic discussed was the Executive Director search.




- David Tanzyus presented information about a service utilized through SIUE that he had experience with while working on the Metro board. David stated he was not able to reach out to Jim Wilkerson, who was the person the Metro board used in the past, and he mentioned an individual named Diana Baron who he stated was gifted with executive search and may be a good person to contact.
- Andrew Carruthers agreed with David Tanzyus' idea to use a local group who would have a pulse on the community versus spending thousands of dollars to use the IAPD services.
- David Gerber stated it was his impression during the last meeting that the board was not looking to do a search. David Tanzyus stated he would be open to no doing one. Mary Ann Bitzer stated that because the board had received applications that the position needed to be opened up to the public. Andrew Carruthers agreed there should be a process.
- David Tanzyus stated he would track down information on the two people he mentioned, that the board should get 2-3 proposals from people, and then find out where it all comes out. Mary Ann Bitzer asked if the fee received in the proposals was close to the IAPD fee, would the board consider using the IAPD services. David Tanzyus stated if the fee was similar and there were no other additional benefits to use a local group, then IAPD should be considered.

No further business coming before the Commissioners, a motion was made by Carruthers, seconded by Tanzyus, that the CLOSED SESSION be adjourned to OPEN SESSION. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, and Bitzer. None voted nay. Motion passed.

The meeting stood adjourned at 9:20 PM.

Respectfully submitted,

2/7/12
Date



Susan Zaber, Recording Secretary