



10 Gateway Drive, Collinsville, Illinois 62234 • 618-346-7529 • (fax) 618-346-7530
www.CollinsvilleRec.com • info@collinsvillerec.com

Collinsville Area Recreation District
Job Description: Full-Time Seasonal Park Worker

Department: Parks

FLSA Status: Non-Exempt/Hourly

Immediate Supervisor: Superintendent of Parks

Salary Range: TBD

Supervises: N/A

Classification: Full-Time/Seasonal

JOB SUMMARY

Under the supervision of the Superintendent of Parks, a Full-Time, Seasonal Park Worker is responsible for maintenance of the park facilities operated by the Collinsville Area Recreation District. This position must be available to work flexible hours and some weekends. This position requires a basic knowledge of ball field preparation and care.

SPECIFIC DUTIES

- Maintain all parks within the District to ensure proper appearance, cleanliness and safety
- Mow and trim grass and foliage throughout District owned and/or operated properties
- Conduct equipment maintenance as directed
- Prepare scheduled ball fields to correct specifications
- Maintain basic ball field care
- Clean and maintain restrooms
- Ensure pavilions are clean and trash cans are emptied
- Empty all trash receptacles throughout parks
- Pick up any and all litter
- Performs other duties as assigned

QUALIFICATIONS

- At least 18 years of age
- Must have a valid driver's license
- Must be able to lift 50 lbs. to chest height
- Must have the ability to climb ladders
- Must be able to work flexible hours which will include some weekends
- Must be able to successfully pass a Criminal Background Check and Drug/Alcohol Screening

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential duties, responsibilities, and requirements.