



Job Description: Cart Barn Attendant

Department: Arlington Greens Golf Course

Immediate Supervisor: Golf Course Manager

Supervises: NA

Status: Part-time, seasonal position. 15-35 hours per week.

Job Summary

The Cart Barn Attendant sees that golf cars are fully charged, brought out when needed, cleaned and stored appropriately and assist golfers as needed.

Expected to provide excellent customer service, clean golf carts before and after each use, insure that all carts are in good working condition, tag all carts needing repair, fill on-course water coolers, oversee driving range; including picking up and washing range balls and rotating range tee position.

Qualifications:

- 18 years or older
- Able to lift and carry water coolers, balls and other stock weighing up to 40 pounds
- Excellent communications skills, enthusiastic self-starter who can work independently and as part of a team.
- Commitment to practice safety at all times.
- Enthusiastic personality and professional appearance, demonstrates ability to provide quality, courteous customer service.
- Performs such other duties as may be assigned.
- Driver's License preferred

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential duties, responsibilities, and requirements.