



**Job Description:** Archery Instructor

**Department:** Recreation

**Immediate Supervisor:** Recreation Coordinator

### **JOB SUMMARY**

Will be responsible in leading archery classes to a wide variety of groups including school groups, birthday parties, and adults.

Drop in classes are on Saturday mornings from 10-12PM. Rentals will be on an as needed basis.

### **SPECIFIC DUTIES**

- Responsible for ensuring safety of participants
- Learn and enforce all range rules and procedures
- Set up and take down all equipment before and after rentals or drop-in programs
- Teach basic archery skills to all participants
- Maintain a fun and competitive environment

### **QUALIFICATIONS**

- 18 years of age
- Previous archery experience
- Must have experience working with both children and adults
- Certifications in first aid and CPR are preferred

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential duties, responsibilities, and requirements.