



COLLINSVILLE AREA RECREATION DISTRICT

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REGULAR MEETING MINUTES SEPTEMBER 17, 2013

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Vice President Patrick Collins at 6:30 PM, September 17, 2013 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Mary Ann Bitzer, Patrick Collins, and Jeanne Lomax. Commissioner David Tanzus was absent.

Staff present included Executive Director Terry Wilson, Finance Coordinator Iva Briggs, Administrative Assistant Susan Zaber, and Attorney Paul Evans.

PUBLIC COMMENT:

Ron Jedda congratulated Paul Evans for his appointment as legal counsel. He encouraged the Executive Director and commissioners to explore other revenue sources. He mentioned grants, donations from other organizations, e.g. Collinsville Rotary, etc. He mentioned the City of Collinsville and money being spent by the City on several small parcels along 159, Main Street, and Clay Street. He stated the City seemed to have a lot of TIF money and encouraged CARD to talk to the City of Collinsville to get a rebate.

CONSENT AGENDA:

A motion was made by Mary Ann Bitzer, seconded by Mark Achenbach to approve the consent agenda to include regular and closed session minutes for the meeting held on August 20, 2013, the Treasurer's report for August 2013, and the Claims and Accounts list in the amount of \$434,430.77. Upon roll being called, those voting AYE were Achenbach, Bitzer, Collins, Lomax. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR/STAFF REPORTS:

Terry Wilson read from staff reports and stated:

- Setting up tables and trash cans for the Italian Fest. Mary Ann Bitzer asked if the District was doing it for free this year, and Terry stated this was the last year it would be free and in the future it would be for cost.
- Waiting for fence to be installed at Glidden Park tennis courts.
- Scheduled a ball tournament the week following the 4th of July in 2014 for approximately 80 teams.
- Found and reviewed agreement with the Cricket Club, and there wasn't anything in the agreement that could keep the District from tearing out the concrete and putting in another ball field.

- Currently talking to high school regarding field #5 regarding moving the fence in to 200 feet, which is the distance used for high school and college softball. The current distance is 225 feet, and the high school would pay to move the fence. He stated he also talked to the Extreme about the proposed changes.
- Met with Paul Evans regarding current issues.
- Should have new proposal from IPARKS insurance, with a possible significant savings.
- Having software meetings and considering Vermont Systems to upgrade software that was purchased previously, and has tracks for recreation, finance, golf, etc.
- Continuing to have multiple weddings booked at Willoughby Farm with every weekend booked in September and October
- October 5th having Fall Farm Day and 10 year anniversary for Willoughby Farm.
- Last concert at Arlington Greens with approximately 100 participants.
- Driveway for Willoughby will be postponed till November, because of the weddings booked through October.
- Arlington Wetlands ribbon cutting on September 19th.
- Waiting to hear from Stifel Nicholas regarding status of the bonds.

A motion was made by Mark Achenbach, seconded by Mary Ann Bitzer to accept staff reports. Upon roll being called, those voting AYE were: Achenbach, Bitzer, Collins, Lomax. None voted NAY. Motion passed.

OLD BUSINESS:

Regarding Tara Lane Terry Wilson stated it was parceled off at under three acres. He stated they were approaching Maryville and also had to approach Collinsville to get approval for a subdivision plot. He stated Oates and Associates was finishing their part and then it would go to Maryville and the City of Collinsville to approve.

Regarding Glidden tennis courts Terry Wilson stated he did not have an update, because the company had not been there yet.

NEW BUSINESS:

Regarding a grant through MEPRD for Willoughby Farm Terry stated there was a grant due December 1, 2013. He stated he would like to complete the grant application to get a parking lot done at the top and getting a road way coming in.

- Mark Achenbach asked for clarification, and Terry stated he wanted a grant to asphalt it.
- Mary Ann Bitzer asked how much the grant would pay, and Terry stated 25% of the cost.
- Mark asked how much the project would cost, and Terry stated he did not yet have an estimate. Terry stated he just wanted permission to look into the grant.
- There was a discussion regarding capital improvements and prioritizing capital needs. It was agreed to have the Board members submit their individual priority lists to Terry.

Regarding the Arlington Wetlands ribbon cutting Terry stated it was on Thursday, September 19, 2013 at 10:00 AM, and he wanted to extend an invite to the commissioners.

FOR THE GOOD OF THE DISTRICT:

Patrick Collins stated the Board met on September the 9th and discussed the appointment of new legal counsel for CARD, and after reviewing applications of multiple firms the Board appointed Paul Evans. Paul Evans stated he welcomed the opportunity and provided information regarding his background, interests, and projects he was involved in.

Mark Achenbach stated the District needed to be careful when putting information out that it was correct information. He stated there was a discussion on social media over the bridge and Pleasant Ridge Park. He referenced an answer provided which stated the District could not afford it due to the referendums that passed. He stated the District may not be able to afford to do it, but it had nothing to do with the referendums, because the referendums impacted operating funds and not capital funds.

No further business coming before the commissioners, a motion was made by Mark Achenbach, seconded by Jeanne Lomax that the meeting be adjourned. Upon roll being called, those voting AYE were: Achenbach, Bitzer, Collins, Lomax. None voted Nay. Motion passed.

The meeting stood adjourned at 7:17 PM.

Respectfully submitted,

Susan Zaber, Recording Secretary

Date