



COLLINSVILLE AREA RECREATION DISTRICT

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## **REGULAR MEETING MINUTES AUGUST 20, 2013**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President David Tanzyus at 6:30 PM, August 20, 2013 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Mary Ann Bitzer, Patrick Collins, and David Tanzyus.

Staff present included Executive Director Terry Wilson, Finance Coordinator Iva Briggs, and Administrative Assistant Susan Zaber.

Regarding a closed session, a motion was made by Mark Achenbach, seconded by Patrick Collins to go into Closed Session motion for the purpose of discussing the selection of an individual to fill a public office and litigation (5 ILCS 120/2 (c) 3/11). Upon roll being called, those voting AYE were: Achenbach, Bitzer, Collins, Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 6:31 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President David Tanzyus at 7:21 PM, August 20, 2013 at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following commissioners answered present: Mark Achenbach, Mary Ann Bitzer, Patrick Collins, and David Tanzyus. Staff present included Executive Director Terry Wilson, Finance Coordinator Iva Briggs, and Administrative Assistant Susan Zaber.

Regarding action related to the closed session discussion, a motion was made by David Tanzyus, seconded by Mark Achenbach to appoint Jeanne Lomax as the new CARD Board Commissioner to finish out the term. Upon roll being called, those voting AYE were Achenbach, Collins, Tanzyus. Those voting NAY was Bitzer. Motion passed.

Regarding Administration of Oath of Office, Terry Wilson thanked and swore in the newly appointed Park Commissioner, Jeanne Lomax.

### **PUBLIC COMMENT:**

Don Heyden addressed the Board regarding the Schnuck Park dam, which he stated had been breached. He stated his neighbors and him were faced with the consequences. He stated he saw months of personal work efforts and property improvement dollars lay to waste by CARD's failure to act. He stated he believed they would not have been faced with a breached dam had CARD accomplished grounds keeping tasks required to maintain the water shedding integrity of

the earth and dam; namely to prevent shrubbery and tree roots from growing within the dam and preventing a habitat environment that was conducive to burrowing animals. He asked the Board to put themselves in his neighbors and his shoes, and how they would feel about paying \$2000 - \$3000 each to correct an injustice by an adjoining property owner. He urged the Board to act with urgency to correct the situation.

Ron Jemma addressed the Board regarding the referendums passed in April 2013, which cut the property tax rate by 25% on three funds. He stated going forward CARD would have to be innovative and there was a lot of work to do when the 25% tax cut went into effect. He stated the tax revenue would be cut by \$225,000 the next year. He stated he noticed the past 20 years CARD had done very little to engage the business community to help support parks and recreational projects. He referenced donations made by organizations to fund parks in Edwardsville, and stated the money was out there they just had to go ask for it. He stated he thought it would be good for CARD to look at organizations to help at Willoughby Farms and bring in someone like Walters Management to help increase the revenue at Arlington Greens. He stated the expense side needed to be tight but they couldn't generate the revenue.

Jim Sparks addressed the Board regarding an issue he knew had happened and had addressed with the Board. He told a story and compared it to what had happened that evening. He stated somehow or other there needed to be a different system by which the Commissioners were chosen. He stated it was all about politics. He stated something needed to be done and he felt the tax payer needed to be the one to make the decision about who the seated commissioners were. There was discussion with the Board about what Jim had suggested and it was stated the Board could not change the law and Jim would need to approach an Illinois State Representative to have the law changed.

### **CONSENT AGENDA:**

A motion was made by Mark Achenbach, seconded by Patrick Collins to approve the consent agenda to include budget hearing, and regular and closed session minutes for the hearing and meeting held on July 16, 2013, the Treasurer's report for July 2013, and the Claims and Accounts list in the amount of \$552,976.25. Upon roll being called, those voting AYE were Achenbach, Bitzer, Collins, Tanzyus, Lomax. After discussion about Commissioner Lomax's option to abstain, because she was just seated as a commissioner, she changed her vote to ABSTAIN. None voted NAY. Motion passed.

Commissioner Bitzer left the meeting at 7:42 PM.

### **EXECUTIVE DIRECTOR/STAFF REPORTS:**

Terry Wilson read from staff reports and stated:

- Regarding Splash City Terry stated there were two more weekends. He stated it had not been a great season, due to the weather, but Karl Schmidt had done a great job keeping down expenses.
- Trying to get companies in to discuss software for online registration, finance, etc. and tie all areas together.
- Hoping to have concreted drive done at Willoughby Farm before October 5, 2013, because that is the 10<sup>th</sup> Anniversary for Willoughby Farm.

- The tennis courts at Glidden have asphalt, which needs to cure, and looking at late September for the courts to be finished.
- The Unit 10 School District playgrounds were inspected by the Superintendent of Parks, Kevin Brown. Unit 10 is now responsible for maintenance and the District

David Tanzyus asked about the golf course and stated he noticed the pro shop and bar sales at Arlington were at historic highs. Terry stated the pro shop was selling more clothes, etc. and the increase in bar sales was related to Tunes on Tap events and an increase in people coming in.

A motion was made by Mark Achenbach, seconded by Patrick Collins to accept staff reports. Upon roll being called, those voting AYE were: Achenbach, Collins, Tanzyus. Lomax abstained. None voted NAY. Motion passed.

### **OLD BUSINESS:**

Regarding the Arlington property exchange Terry Wilson stated that evening he and David Tanzyus signed the contract to get out of the \$485,000 contract signed in 2011. He explained the exchange and what it meant for the golf course, which was better drainage, and stated the cost was \$15,000.

Regarding a Finance Committee Terry Wilson stated he sent guidelines to the Board. Terry and David Tanzyus explained the purpose for a finance committee. David stated if they were going to have two commissioners on the committee he thought the Treasurer should be on it and if someone wanted to be on it to let him know. Terry stated his thought was to have to commissioners, himself, Iva Briggs from the finance department, and whoever else might be pertinent to what they were doing.

- Public member, Harold Sims, asked if there could be non board members. It was explained it was more of a staffing function or fact finding group that would do the leg work and report back to the Board.
- Mark Achenbach stated in his opinion the guidelines were too narrow and he thought they needed to talk about it more.
- Mark stated with the bond refinancing the Board needed to meet during a Special Meeting prior to the next regular board meeting to vote to refinance the bond, and could put the guidelines on the special meeting agenda.

Regarding the Personnel Policy Manual, a motion was made by Mark Achenbach, seconded by Patrick Collins to accept the Personnel Policy Manual, with revisions, to include a change proposed by Commissioner Achenbach regarding the “Employee Participation in Park District Programs/Facilities” policy. Upon roll being called, those voting AYE were: Achenbach, Collins, Tanzyus. Lomax abstained. None voted NAY. Motion passed.

### **NEW BUSINESS:**

Regarding the Arlington Greens club house Terry Wilson stated there was a problem at the club house and in the pro’s office there was a mold issue, when it rained the office flooded, and the wall was rotting. He stated the mold in the walls was a health problem and they had to do something. He asked the Board to what extent did they want to do to fix the problem, because it was not a \$2000 fix. He stated had an estimate of approximately \$70,000 to totally redo the front of the club house.

- Mark Achenbach asked for clarification and Terry stated the \$70,000 was for the whole front of the building. He stated if they wanted to just piece the center, that could be done, and \$70,000 might be the extreme.
- David Tanzyus asked Terry to bring the Board some estimates and options to the next meeting.

Regarding District refinancing David Tanzyus asked if that was what would be discussed at the Special Meeting that was to be scheduled. Terry Wilson stated it was, but he had put the topic on the agenda to make sure everyone was on the same page and agreed with pursuing refinancing of the District's debt.

Regarding rollover bond Terry Wilson stated it was coming to a point to consider what to do for this year. There was an exchange between Terry and David about what could be done, why the rollover bonds were done, and how they were done, etc. It was stated this topic would also be discussed at the Special Meeting.

**FOR THE GOOD OF THE DISTRICT:**

Although Attorney David Gerber was not at the meeting, Patrick Collins stated he wanted to thank him because he attended every meeting, made it a point to be at every meeting, which was appreciated by the Board.

Prior to leaving Commissioner Bitzer provided the Board with information about the OSLAD grant, which was presented by Terry Wilson. The OSLAD grant was changed so that the awardee would receive 50% of the grant up front and 50% at the conclusion of a project. In the past the project had to be complete before any grant funding was provided.

No further business coming before the commissioners, a motion was made by Mark Achenbach, seconded by Patrick Collins that the meeting be adjourned. Upon roll being called, those voting AYE were: Achenbach, Bitzer, Collins, Tanzyus, Lomax. None voted Nay. Motion passed.

The meeting stood adjourned at 8:15 PM.

Respectfully submitted,

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Susan Zaber, Recording Secretary

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Date