



COLLINSVILLE AREA RECREATION DISTRICT

www.CollinsvilleRec.com

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REGULAR MEETING MINUTES

OCTOBER 16, 2012

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Andrew Carruthers at 7:04 PM, October 16, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois. Following the Pledge of Allegiance the role was called with the following commissioners answering present: Andrew Carruthers, David Tanzyus, Spike Bryant, and Mary Ann Bitzer.

Staff present included Executive Director Terry Wilson, Marketing and Communications Coordinator Elizabeth Davis, and Administrative Assistant Susan Zaber. Attorney David Gerber was also present.

PUBLIC COMMENT:

Mark Achenbach addressed the Board regarding the special audit that was done and stated the public would probably be interested in hearing how that came out. He asked about the status of the annual audit and stated the brief was provided in September last year and asked if the public was going to get to see it. He addressed the Board regarding the golf course equipment, which he inquired about at the last regular meeting. He asked if the proceeds from the sale went back into the Capital Improvement Fund, which he stated is where it probably should have gone. Terry Wilson stated the equipment did not sell yet. Mark Achenbach stated the last thing was regarding the electric bills for Splash City and stated the District did the same thing as last year and $\frac{1}{2}$ of the bill went to Aquatic Fund, $\frac{1}{4}$ went to the Rec Fund, and $\frac{1}{4}$ went to the General Corp Fund. He stated the costs should be split out, and the real costs for Splash City should come from the Aquatic Fund account and not covered by the General Corp or Rec Fund. He stated it looked like someone arbitrarily picked the numbers 25%, 25%, and 50% and that really wasn't the way it was supposed to be done.

- Andrew Carruthers answered Mark's question about the audit and stated the annual audit was going to be presented that month (October), but the auditors were waiting for something from the District, and the audit would be presented at the regular November meeting.

CONSENT AGENDA:

A motion was made by Spike Bryant, seconded by David Tanzyus to approve the consent agenda. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Bryant, Bitzer. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR/STAFF REPORTS:

Executive Director Terry Wilson read from staff reports:

- Superintendent of Recreation highlights included:
 - Attendance at Willoughby Farm Fall Farm Day – 400+
 - Willoughby rentals generated approximately \$10,000 in revenue.
 - Start of co-rec volley ball league on 9/26 and open volleyball and basketball
 - Progress of closing procedures for Splash City, to include winterizing, addition of splash feature, and redo of slide resurfacing that was originally completed in the spring.
 - Tim Childers will be filling the part-time custodian position here at the CARD Activity Center.
 - Field usage information – Conclusion of softball leagues at Woodland Park, start of Raiders football and youth soccer club rentals at Sport Complex.
 - The Punt, Pass & Kick attendance - 40 boys and girls
 - The Shawnee Hills Wine Tour attendance - 30
 - Italian Fest assistance provided by CARD staff
 - Upcoming events/programs - Hay Rides N' Hotdogs and the Fall Family Campout, Monster Dash 5K Run/Walk, Parent's Night Out 11/2, Breakfast w/ Santa and Letters to Santa.
- Golf Course Manager highlights included:
 - Senior Scrambles on Tuesdays are averaging 140 players.
 - Thursdays Skinners group continues to grow averaging 30.
 - Ladies League on Mondays of 40 players took 1st in St. Louis Women's Golf Association with 200 players and 15 teams represented.
 - Players' ability test results - 3 of 18 qualified, which included players from Peoria & Chicago.
- Marketing & Communications Coordinator highlights included:
 - Prospect to create new Splash City brochure for the next season.
 - Renewal of partnership with Scott Credit Union regarding sponsorship for Splash City.
 - Increase in programming and participation

Mary Ann Bitzer made a motion, seconded by Spike Bryant to accept staff reports. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Bryant, Bitzer. None voted NAY. Motion passed.

OLD BUSINESS:

- Terry Wilson provided information about Miner's Institute and the issue of CARD paying TIF money back to the City of Collinsville. He stated he was still working with the City regarding TIF repayment and that it would be later than sooner. He stated he thought they were going to work something. He stated in the mean time it looked like the District would have to heat it so that the pipes would not break. He stated he sent an application to a group called CVAC from University of Illinois that does assessments on buildings regarding electric and heating needs. He stated he was approached by Lisa

Peck of Madison County who thought the District could get grant money for a boiler. He stated he was checking on the grant option for a boiler, while the building was heated and while waiting to find out about the TIF repayment. He stated the CVAC assessment was free and Lisa Peck stated the District would be able to secure more grant money than the MIF could when MIF took the building over. He stated MIF stated they would help where they could and raising money.

- Andrew Carruthers stated last month the Board took a vote to give Miner's back to the MIF subject to getting assurances from the City that the District would not have to pay back the TIF money. He stated the City gave the District \$235,000 and there was question about the amount the District would have to pay back if the City required the District to pay any of the money back. He stated under the language of the agreement, which he read from, an argument could be made that a repayment does not apply since the building was not being sold. He referred to discussion had a year ago about heating Miner's and explained the method that was implemented to heat the building.
- Terry Wilson stated the cost to drain the sprinkler system was about \$20,000, and explained if the sprinkler system was drained and there was a fire, the fire department would not do anything about it and the building would burn to the ground. He stated for \$3800 the District could rent the blowers for the time needed to heat the building.
- Andrew Carruthers stated he hoped everyone understood putting more money into the building was the last thing anyone wanted to do, the vote was taken to deed it back, the City had the District held up with the TIF situation, and unless the District wanted to get a judicial interpretation of applicability of the agreement it was better to continue to work with the City to come to a workable solution.

NEW BUSINESS:

- Andrew Carruthers referenced petitions that were filed with the District and stated a group of citizens, led by Mark Achenbach, filed three petitions to reduce the maximum levy rate in three District funds that included the General Corp, Recreation, and Museum Funds. He stated it was a function in the revenue code that sets the maximum tax levy rate limit and gave the people the opportunity to present a certain number of petitions with a referendum question on them, if filed 6 months prior to the election for which it would appear. He stated it appeared that happened and Terry Wilson worked up some numbers as to what that would mean if it went on the ballot, in April, and a majority of the voters recommended the limit. Terry Wilson stated the current rate for General Corp that could be brought in was \$450,076 at a max rate of .0750%, and the proposed rate would take that amount to \$337,857 at .0563%. He stated the revenue taken in last year for General Corp was \$435,000. Regarding the Recreation Fund, the current amount that could be brought in at the max rate of .0750% would be \$450,076. The proposed rate would bring the max amount to \$337,857 and the revenue amount brought in this year was \$450,000. He stated the current rate for the Museum Fund of .80300% would allow the District to bring in a maximum of \$180,030 and the proposed rate of .0225% would allow District to bring in a maximum of \$135,023. He stated this year the revenue amount for the Museum Fund was \$95,000, which was less than proposed. He stated the

current maximum rate for all three funds that could be brought in was \$1,080,182 and the proposed rate would reduce the maximum amount for the mentioned three funds was \$810,737, and the amount brought in this year was \$980,000. He stated the proposed maximum rate, if voted on in April, versus what was actually brought in this year was a difference of \$169,263.

- Andrew Carruthers inquired about the next step, and David Gerber stated the next was the County would canvas the petitions and the Board would have to make a decision if they wanted to certify them by a motion or vote of the Board to place them on the ballot. He stated first they had to make sure they had the required number of signatures and next the Board could make a decision about placing them on the ballot. He stated he was waiting to hear from Mark Von Nida because there was discussion about the statute only allowing for three for referendum and the Board already approved one regarding selling the Tara Lane property.
 - Andrew Carruthers asked if it was at the Board's discretion whether or not to put it on the ballot. David Gerber stated he was getting clarification, but there wasn't a statute in the Park District code that required the Board to place it on the ballot. He stated ultimately he thought the Board would still have to make a decision. He stated that would all be answered by the next board meeting.
 - Andrew Carruthers stated it was his knowledge that if it went to referendum in April and passed it wouldn't apply till the levy passed in December of 2013.
- Spike Bryant made a motion, seconded by Mary Ann Bitzer to that a resolution authorizing the CARD to intervene in 2012 property tax appeal proceedings be adopted.
 - Andrew Carruthers clarified the resolution gave David Gerber the authority to act on behalf of the District an opportunity to participate in such proceedings. David Gerber stated there were three appeals thus far. Andrew stated typically anyone requesting a reduction of \$100,000 or more in the assessed value of their house was not a home owner, but was a warehouse or business, etc.

Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Bryant, Bitzer. None voted NAY. Motion passed.

FOR THE GOOD OF THE DISTRICT:

Andrew Carruthers referenced reports provided to the Board regarding revenue and expenses for Arlington Greens Golf Course and Splash City. He stated operationally the two facilities were in the black, not including the annual \$300,000 plus in debt service for each facility. He stated he, Terry Wilson, and David Gerber would be meeting with Stifel Nicolaus to review options related to the District's rollover bonds. He stated the District had to cover its debt service and unfortunately the District's enterprises did not generate enough revenue to cover their debt service and rollover bonds were done to cover the debt service. He stated the last couple years it cost \$20,000 - \$30,000 to consult and do the rollover bonds.

OTHER BUSINESS:

A motion was made by David Tanzyus, seconded by Mary Ann Bitzer that the Commissioners go into Closed Session for the purpose of discussing the Sale or Purchase of Real Property, discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, discussing the selection of an individual to fill a public office, and to review closed session minutes.. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Bryant, Bitzer. None voted NAY. Motion passed.

The board adjourned to CLOSED SESSION at 7:38 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President Andrew Carruthers at 8:41 PM, October 16, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Andrew Carruthers, David Tanzyus, Spike Bryant, and Mary Ann Bitzer. Staff present included Executive Director Terry Wilson, Marketing and Communications Coordinator Elizabeth Davis, and Administrative Assistant Susan Zaber. Attorney David Gerber was also present.

Andrew Carruthers addressed the public and informed them the other agenda items listed would not be addressed. He stated the Board needed time to review the closed session minutes, the settlement agreement was not ready, and although the Board thoroughly discussed the applicants for the Interim Commissioner appointment the decision would not be made till the November meeting. He stated there were applicants that some of the Board members did not know and they wanted the opportunity to talk some of the applicants before making a decision.

No further business coming before the Commissioners, a motion was made by Mary Ann Bitzer, seconded by Spike Bryant, that the meeting be adjourned. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Bryant, Bitzer. None voted Nay. Motion passed.

The meeting stood adjourned at 8:43 PM.

Respectfully submitted,

11/20/12
Date



Susan Zaber, Recording Secretary