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REGULAR MEETING MINUTES JANUARY 21, 2014

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Dave Tanzyus at 6:30 PM, January 21, 2014 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the role was called with the following commissioners answering present: Mark Achenbach, Mary Ann Bitzer, Patrick Collins, Jeanne Lomax, and David Tanzyus.

Staff present included Executive Director Terry Wilson, Finance Coordinator Iva Briggs, Marketing and Communications Coordinator Elizabeth Davis, Farm Coordinator Carol Frerker, Park Specialist Pete Peterson, and Administrative Assistant Susan Zaber. Attorney Paul Evans was also present.

CONSENT AGENDA:

A motion was made by Mark Achenbach, seconded by Patrick Collins to approve the consent agenda.

- Mark Achenbach noted a typo on the December 17, 2013 regular meeting minutes.
- Patrick Collins asked the difference between the listing of the Bank of Edwardsville versus Liquid Asset as listed on the Treasurer's. It was explained the names listed were the titles of the accounts and they were both liquid.
- Mark Achenbach asked a question about restricted funds listed on the Treasurer's report, specifically the potential need to transfer money into the Social Security fund. Iva Briggs stated she thought they were going to make it.
- Mark Achenbach asked a question about Claims & Accounts regarding funds spent on flowers for bereavement for staff. It was generally agreed to develop a policy to be voted on by the Board at the April or May Board meeting, and in the mean time to continue as is.
- Patrick Collins asked a question about cell phone charges, specifically monies reimbursed to individuals versus the bill from Verizon. Iva Briggs explained individuals who did not have District assigned phone who used their personal phone for work were provided with some reimbursement for use of their personal phone for work purposes.
- Jeanne Lomax asked a question about uniforms under the Aquatics fund. Iva Briggs stated the cost was for lifeguard uniforms for the 2014 season.
- Jeanne Lomax asked about Longevity pay. Iva Briggs referred to the Personnel Policy manual and stated it was pay provided to staff one time per year that had at least 5 years of service with the District.
- Jeanne Lomax asked about an expense for parks maps. It was stated the expense would be explained during the Executive and Staff reports.

- Jeanne Lomax asked about the Vermont Systems expense. It was explained the expense was for all the hardware and software for the online registration system, etc.

Upon roll being called, those voting AYE were Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR/STAFF REPORTS:

Terry Wilson stated:

- Regarding signage and the parks maps expenditure question, and the lack of branding in the parks, Terry stated he and Elizabeth Davis had been working with Bob Kochan on updated signage for Splash City as well as standardized signage for all the parks.
- Vermont Systems was at the District offices last week to work on data entry for the new software. He also shared some of the other expected benefits of the software.
- Regarding a couple Splash City water slides repaired by Pure Play in 2012, he stated the slides were not repaired well, and there were still issues. He stated the repair of the slides needed to be completed before the waterpark opened, and the approximate cost to address the issues was \$67,500. He stated the District was trying to recoup money from Pure Play. Paul Evans stated a law suit had been filed and was pending, but the litigation process would take longer than the District's need to open the slides.
- The Pleasant Ridge fence repair was in the process of being scheduled.
- The Rinse Pad at the golf course was in process, and the cost to build it was cheaper than the fine the District would have received had it not been done.

Patrick Collins asked about the closure at Pleasant Ridge. Terry Wilson stated the park was closed due to the amount of snow and the inability to see the road to plow it, because there weren't any road markers.

A motion was made by Jeanne Lomax, seconded by Mary Ann Bitzer to accept staff reports. Those voting AYE were: Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

NEW BUSINESS:

Regarding tax abatements, a motion was made by Mark Achenbach, seconded by Patrick Collins to adopt Ordinance 14-1, A Ordinance abating the tax hereto levied for the year 2013 to pay the principal of and interest on \$8,265,000 General Obligation Bonds (Alternate Revenue Source), Series 2004, \$8,530,000 General Obligation Bonds (Alternate Revenue Source), Series 2007, \$7,735,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2010A, and \$3,043,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013, of the Collinsville Area Recreation District, Madison and St. Clair Counties, Illinois.

- Terry Wilson explained the District was abating the amount of the rollover bond the District borrowed to pay the bond principal and interest payments due every year.

Upon roll being called, those voting AYE were Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS:

Regarding a capital expenditure policy Terry Wilson stated he was looking for parameters on what the Board wanted. He stated he thought at times the District was not viewed as a whole,

but as individual entities, e.g. Splash City, the golf course, the Sport Complex, etc. He stated he viewed a repair to an asset as a capital improvement, which may not be the same view shared by others.

- Mark Achenbach stated he thought what drove the issue was the amount in the fund and what had been spent
- Explanation was provided regarding bonded funds versus what could be leveraged from grants received to ensure the capital improvement funds weren't spent to zero.
- Mark Achenbach stated he viewed self sustaining facilities different from others like Willoughby Farm. He suggested one of the ways they could look at it was Splash City and Arlington Greens and using surplus from those areas to lessen the pressure on monies spent from the Capital Improvement Fund.
- David Tanzyus asked if they could refer defining a capital repair versus a capital improvement to the Finance Committee to discuss, and bring something back for the Board to look at in May.

PUBLIC COMMENT:

Joe Ashmann addressed the Board about comments made by Mary Ann Bitzer at the previous Board meeting. Regarding his feeling that Mary Ann wanted people to be grateful for the previous Board he stated he wasn't grateful for all the debt the previous Board was responsible for getting them. He stated he wasn't grateful for the golf course and all that surrounding the golf course and the acquisition, the fact that there were never any no votes, and if nothing had been done they would probably be another \$14 to 20 million additional debt with Miner's. He stated as far as he was concerned the country was on the verge of economic collapse. He stated he was grateful for the Board they had and that they got the message that was sent. He stated when the Board talked about numbers he thought they should have power point presentations. He mentioned Tara Lane and asked Terry Wilson and the Board about their plans for Tara Lane and the down side of maintaining the property to hold the value. Paul Evans explained some of the delay was related to possible underlying legal issues.

FOR THE GOOD OF THE DISTRICT:

Elizabeth Davis referred to a copy of a programming flyer provided to the Board and stated a session of programs was about to end and a new session was about to begin, and the flyer was something that was going to go out to the schools to provide information about the new session of programs and events.

Mark Achenbach referred to House Bill 0983 that went into effect January 1, 2014 and stated the bill changed the signature requirement to force a back door referendum on the ballot to 5% of the registered voters as opposed to 7.5%. He also explained other aspects of the bill and read a quote from the Forest Park Review.

OTHER BUSINESS:

A motion was made by Patrick Collins, seconded by David Tanzyus to go into Closed Session for the purpose of discussing litigation (5 ILCS 120/2(c) 11). Those voting AYE were: Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:43 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President David Tanzyus, January 21, 2014 at 8:25 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mark Achenbach, Mary Ann Bitzer, Patrick Collins, Jeanne Lomax, and David Tanzyus. Staff present included Executive Director Terry Wilson and Administrative Assistant Susan Zaber. Attorney Paul Evans was also present.

No further business coming before the commissioners, a motion was made by Mary Ann Bitzer seconded by Jeanne Lomax that the meeting be adjourned. Those voting AYE were: Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted Nay. Motion passed.

The meeting stood adjourned at 8:26 PM.

Respectfully submitted,

Susan Zaber, Recording Secretary

Date