



COLLINSVILLE AREA RECREATION DISTRICT

www.CollinsvilleRec.com

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REGULAR MEETING MINUTES

NOVEMBER 20, 2012

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Andrew Carruthers at 7:00 PM, November 20, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois.

New Commissioner Patrick Collins was sworn in by Executive Director Terry Wilson.

Following the Pledge of Allegiance the role was called with the following commissioners answering present: Andrew Carruthers, David Tanzyus, Spike Bryant, Mary Ann Bitzer, and Patrick Collins.

Staff present included Executive Director Terry Wilson, Superintendent of Parks Kevin Brown, and Administrative Assistant Susan Zaber.

PRESENTATION:

Steve Pembroke addressed the Board regarding materials provided to the Board for the 2011 audit or for fiscal year ending April 30, 2012. Mr. Pembroke went through the pages of the report and financial statements and stated pages 1-2 were the Independent Auditors report, which outlined a clean report. He went through the individual pages and summarized the information outlined in the report.

- Andrew Carruthers asked for clarification of the aquatics center and golf course numbers and stated the numbers were as of April 30, 2012 and not a reflection of the summer for both facilities. Steve Pembroke stated that was correct. He stated as far as credit cards and signature cards, in the last 45 days the signature cards were updated and Terry Wilson was working on the credit card policy.

PUBLIC COMMENT:

- Don Heyden stated he was one of eleven homeowners whose property encompassed a 2.5 acre pond that was a part of CARD property Schnuck Park. He read from a letter with petition that was presented to Terry Wilson and Andrew Carruthers regarding the condition of the pond and dam for the pond. He referenced past repairs and preventive measures constructed implemented for the dam that were paid for by the homeowners. He stated the dam was partly owned by the homeowners, on the pond side, and by CARD on the Schnuck side. He stated the last spring water was leaking out through the dam, but he did not know from where, and he called the Superintendent of Parks on a number of

occasions about the problem. He stated the back side of the dam, maintained by CARD, had high weeds, scrub brush, etc. and CARD had done nothing to maintain the water repellent integrity of the earthen dam. He stated if nothing was done there would be another wash out and he and the other home owners would be left with the decimated after effects. He stated immediate removal of the over growth was necessary and would provide time to develop a long term solution.

- Terry Wilson stated he and Kevin Brown met with Madison County about the issue and the individual they met with had some ideas about what could be done. He stated he was waiting to meet with a couple contractors about costs, and attested there was a lot of water leaking. He stated he was doing what he could to fix the problem.
- Nick Fischer addressed the Board regarding the need for a skate park. He stated a skate park was needed to keep kids out of the street and keep kids out of trouble. He stated where ever they went they were kicked out. He stated he and his friends were willing to fund raise to raise money for a skate park, that there was a committee a couple years ago, but nothing happened. He stated not all kids were in organized sports, that they practiced as much as those kids did, and those kids had plenty of places to practice.
 - Andrew Carruthers stated the skate park was a project CARD talked about off and on for some time and it was a deal of evaluating costs versus level of interest. He stated Nick being there was a clear sign of interest. He encouraged him to call Terry Wilson or provide Terry with a contact.
 - Mary Ann Bitzer referenced information presented and considered in the past for a skate park, but the project was shelved.
 - There was a brief discussion between members of the public, Nick, and the Board about locations for a skate park.

CONSENT AGENDA:

A motion was made by David Tanzyus, seconded by Spike Bryant to approve the consent agenda to include October 2012 regular and special meeting minutes, BINA hearing minutes from November 8th 2012, the Treasurer's report and the Claims and Accounts list. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR/STAFF REPORTS:

Executive Director Terry Wilson read from staff reports. Some highlights referenced from the Golf Course Manager, Superintendent of Parks, Marketing and Communications Coordinator, and Executive Director Reports included:

- \$8,000 in approximate revenue generated from Calcutta Golf Tournament.
- Parks maintenance updates, to include a fire at Fletcher Field caused by a break-in, which had an estimated cost of \$4000.00 and the clearance of a ball field behind Fletcher Field, making it playable again.
- Elimination of program guide and replaced with newsletter to be produced three times per year, versus two, in-house, and creation of a specific newsletter just for seniors.

- Receipt of grant, for approximately \$70,000.00, from MEPRD for 25% of cost to redo/repair tennis courts at Glidden Park.
 - Andrew Carruthers asked when the last time the District received grant money from MEPRD, and it was stated never.
- Mary Ann Bitzer stated she was interested in having online registration for programs/events and asked why the District didn't have it. Terry Wilson stated it was being looked at, with the upgrading of the District's computers and systems.

Mary Ann Bitzer made a motion, seconded by Patrick Collins to accept staff reports. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

OLD BUSINESS:

Regarding the approval of Ordinance 12-6, Andrew Carruthers stated it was brought to the Boards attention that the District owned property that was not within the corporate boundaries of the Park District. He stated the adoption of Ordinance 12-6 would bring the property into the District. A motion was made by Spike Bryant, seconded by David Tanzyus that Ordinance 12-6, An Ordinance Annexing Certain Territory to the Collinsville Area Recreation District, Madison County, Illinois be adopted. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

Regarding the submittal of petitions from the public, Andrew Carruthers stated he spoke to Attorney David Gerber earlier that week and it was anticipated the Board would be able to take action on the petitions at the December meeting. He stated for a referendum to be placed on the ballot the Board had to certify the questions with the County Clerk, and he believed the deadline for the April election was sometime in January

NEW BUSINESS:

A motion was made by David Tanzyus, seconded by Spike Bryant that the annual financial report for fiscal year ending April 30, 2012 be accepted and filed as required by law. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

A motion was made by David Tanzyus, seconded by Patrick Collins that Ordinance 12-7, An Ordinance providing for the issue of General Obligation Park Bonds, Series 2012, to provide the revenue source for the payment of outstanding obligations be adopted.

- Andrew Carruthers asked Mary Kane of Stifel & Nicolaus to provide an update of the outcome of bidding on the bond. Mary Kane stated it was a successful effort and the private placement solicitation of approximately 15 - 16 banks resulted in a bid from a new bank of .95% interest rate, compared to 1.4% interest rate. She stated overall she thought it was a good issue with a great rate.

Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

Regarding the tax levy Andrew Carruthers stated the Board would need to vote on a tax levy at the next board meeting, which was due the last Tuesday of December. He stated he received an estimate on the EAV from Madison County, which last year was 561,780,000. He stated this year he thought it was approximately 550,000,000, so it went down a little, but not a lot.

Regarding Resolution 12-8, Terry described the equipment the District would like to sell through a bidding process, which included a dump truck and two wood chippers. A motion was made by David Tanzyus, seconded by Patrick Collins that Resolution 12-8, A Resolution finding parks equipment not useful for park purposes be adopted. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

FOR THE GOOD OF THE DISTRICT:

David Tanzyus stated overall savings looked good and the listing of expenses looked much better and actually meant something. He stated that was something that was very concerning to him as a board member in the past because they were very ambiguous and hard. He stated the current listing of expenses presented a much clearer picture. Terry further explained that on some of the expenses the Board might have seen a couple back to back that were the same. He stated the District was caught up and no longer paid bills late or had finance charges, and things were being done right.

OTHER BUSINESS:

A motion was made by David Tanzyus, seconded by Spike Bryant that the Commissioners go into Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, litigation, and to review closed session minutes. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted NAY. Motion passed.

The board adjourned to CLOSED SESSION at 8:06 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President Andrew Carruthers at 8:48 PM, November 20, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following commissioners answered present: Andrew Carruthers, David Tanzyus, Patrick Collins, Spike Bryant, and Mary Ann Bitzer. Staff present included Executive Director Terry Wilson and Administrative Assistant Susan Zaber.

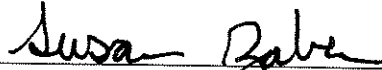
A motion was made by David Tanzyus, seconded by Spike Bryant to appoint Terry Wilson as the IMRF Agent. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted Nay. Motion passed.

A motion was made by David Tanzyus, seconded by Mary Ann Bitzer to release Closed Session Minutes for January 2012, May 1st 2012, May 29th 2012, May 31st 2012, and June 12th 2012 to the public. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted Nay. Motion passed.

No further business coming before the Commissioners, a motion was made by Patrick Collins, seconded by Mary Ann Bitzer that the meeting be adjourned. Upon roll being called, those voting AYE were: Carruthers, Tanzyus, Collins, Bryant, Bitzer. None voted Nay. Motion passed.

The meeting stood adjourned at 8:49 PM.

Respectfully submitted,



Susan Zaber, Recording Secretary

12/20/12

Date