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## COLLINSVILLE AREA RECREATION DISTRICT

### REGULAR MEETING MINUTES

MAY 18, 2010

The Regular Meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 7:00 P.M., May 18, 2010 at the district office, Ten Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathy Pickering and Joan Burke. No Commissioners were absent.

Staff present included executive director Mark Badasch, recreation superintendent Rick Robbins, park superintendent Kevin Brown, communications & marketing coordinator Elizabeth Davis, golf course manager Mark Marcuzzo, and golf course superintendent Bob Lovatto.

**Public Input:** Mr. Ron Jedda spoke to the commissioners, requesting the district to post its check book and bank accounts on line. This is a request being made of many public entities and has been done in the Northern Illinois area. The board took this request under study.

A motion was made by Pickering, seconded by Bryant, that the Minutes of the regular meeting held on April 20, 2010 be approved as printed and placed on file. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Burke, that the Treasurers Report for the month of April, 2010 be approved and placed on file for audit. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Burke, that the list of claims and accounts totaling \$240,967.82 be approved for payment. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Burke, that staff reports be accepted. Upon roll, being called, all present voted aye. None voted nay. Motion passed.

WHERE THE BENEFITS OF PARKS AND RECREATION ARE ENDLESS!

### **Discussion Items**

Three letters were received from those interested in being appointed to the board to fill the seat of Sarah day. The three were Stephen H. Helmkamp, David Tanzyus and Carolyn Rosecrans.

The board was updated on the repairs the golf course clubhouse roof and that the work has been completed.

The concrete pad under the Sunrise Kiwanis-Carl Schultze Memorial Pavilion has been poured and steps are underway to have the Kiwanis sign put up and obtain a suitable dedicatory plaque.

The restroom project at Willoughby Farm has begun with the demo of the existing garage and salvage of bricks for the rebuilding of the smokehouse.

The pre-construction meeting was held with the contractor and consultants on the Miner's Institute Phase I Project.

The progress on Pleasant Ridge Park Development is on hold while we have a Phase 2 Archeological Excavation performed on one area before we can proceed to bidding out Phase I park construction.

Mr. Badasch reviewed the results of the bidding for a new telephone system for the main office and to tie together the maintenance center and golf course. These bids were very challenging to compare and several were not complete.

Mr. Badasch reviewed the current status of the SRA. The agreement between SWILSRA and the St. Louis Recreation Partners, for a part-time Inclusion Coordinator has expired. Mr. Badasch has suggested that CARD employ a part-time person in the capacity and sub-contract them to the SRA. This would give us an in-house inclusion staff person and help the SRA move forward. The commissioners ask for more information and a proposed job description.

### **Action Items**

A motion was made by Burke, seconded by Bryant, that the purchase of one John Deere 5085MTractor with a John Deere 563 Loader and a Frontier FM2115 15 foot wide Flex-Wing Mower at a total cost of \$50,974.64 be approved. Upon roll being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Bryant, that Mr. Stephen H. Helmkamp be appointed to fill the vacancy on the board of park commissioners created by the resignation of Sarah Day. Upon roll being called, all present voted aye. None voted nay. Motion passed.

**Other Business:** a motion was made by Pickering, seconded by Burke, that the Commissioners go in to closed session for the purpose of discussing the donation of real estate to the district. upon roll being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned to CLOSED session at 8:15 pm.

The Regular Meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order in OPEN session by President Mary Ann Bitzer at 8:35 P.M.. Upon role being called the following commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathy Pickering and Joan Burke. No Commissioners were absent.

Staff present included executive director Mark Badasch.

No further business coming before the Commissioners, a motion was made by Burke, seconded by Pickering, that the meeting be adjourned. Upon role being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned at 8:36 p.m. .

Respectfully submitted,

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Mark Badasch, Secretary

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Date