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## COLLINSVILLE AREA RECREATION DISTRICT

### REGULAR MEETING MINUTES

JUNE 15, 2010

The Regular Meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 7:02 P.M., June 15, 2010 at the district office, Ten Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathy Pickering and Steve Helmkamp. Commissioner Joan Burke was absent.

Staff present included executive director Mark Badasch, recreation superintendent Rick Robbins, park superintendent Kevin Brown, communications & marketing coordinator Elizabeth Davis, golf course assistant Marty Ercoline, golf course superintendent Bob Lovatto and special events coordinator Shelly Crehan.

**Public Input:** None.

A motion was made by Pickering, seconded by Bryant, that the Minutes of the regular meeting held on May 18, 2010 be approved as printed and placed on file. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the Minutes of the CLOSED meeting held on May 18, 2010 be approved as printed. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Helmkamp, that the Treasurers Report for the month of April, 2010 be approved and placed on file for audit. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the list of claims and accounts totaling \$550,607.11 be approved for payment. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Helmkamp, seconded by Pickering, that staff reports be accepted. Upon roll, being called, all present voted aye. None voted nay. Motion passed.

### **Discussion Items**

The Carl Schultze/Kiwanis Club Pavilion is complete, save for the bronze plaque, which the Board directed Mr. Badasch to have on hand prior to scheduling the dedication ceremony.

The Willoughby Farm Restroom Project is moving forward with demolition of the existing building. Also, electrical work has begun inside the Willoughby house.

Miner's Institute Phase I work is scheduled to begin within a week while contractors make final arrangements.

We are waiting for the Phase II Archeological Excavation to be completed at Pleasant Ridge Park. Once completed, the report must have a "sign-off" from IDNR and IHPA before we can proceed to bidding the construction work of Phase I.

Mr. Badasch & Mr. Robbins reviewed the proposed job description for an Inclusion Coordinator with the Board. This is to be a part-time position funded primarily by the SWILSRA.

### **Action Items**

A motion was made by Pickering, seconded by Bryant, that **Ordinance Number 10-4, AN ORDINANCE REGULATING WAGES OF LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN ANY PUBLIC WORKS OR BY ANYONE UNDER CONTRACT FOR THE COLLINSVILLE AREA RECREATION DISTRICT, COLLINSVILLE, ILLINOIS.** Be adopted. Upon roll being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Bryant, that the Agreement for professional services with White & Borgognoni, Architects, for the Miner's Institute Rehabilitation Project, Phase 2, be approved and that the Executive Director be authorized to execute same on behalf of the District. Upon roll being called, all present voted aye. None voted nay. Motion passed.

**Other Business:** a motion was made by Pickering, seconded by Helmkamp, that the Commissioners go in to closed session for the purpose of discussing the donation of real estate to the district and evaluation of the Executive Director as well as compensation for same.. upon roll being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned to CLOSED SESSION at 8:02 pm.

The Regular Meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President Mary Ann Bitzer at 9:47 P.M., June 15, 2010 at the district office, Ten Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mary Ann Bitzer, Spike Bryant, Kathy Pickering and Steve Helmkamp. Commissioner Joan Burke was absent.

Staff present included executive director Mark Badasch.

No further business coming before the Commissioners, a motion was made by Pickering, seconded by Bryant, that the meeting be adjourned. Upon role being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned at 9:47 p.m. .

Respectfully submitted,

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Date

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Mark Badasch, Secretary