



COLLINSVILLE AREA RECREATION DISTRICT

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## COLLINSVILLE AREA RECREATION DISTRICT

### REGULAR MEETING MINUTES

**AUGUST 17, 2010**

The Regular Meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order by Vice-President Spike Bryant at 7:00 P.M., August 17, 2010 at the district office, Ten Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Kathy Pickering, Spike Bryant, Joan Burke and Steve Helmkamp. Commissioner Mary Ann Bitzer was absent.

Staff present included executive director Mark Badasch, recreation superintendent Rick Robbins, park superintendent Kevin Brown, communications & marketing coordinator Elizabeth Davis, golf course manager Mark Marcuzzo, golf course superintendent Bob Lovatto, aquatic supervisor Stephanie Whittington and special event coordinator Shelly Crehan.

**Public Input:** None.

A motion was made by Pickering, seconded by Helmkamp, that the Minutes of the regular meeting held on July 20, 2010 be approved as printed and placed on file. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Pickering, that the Treasurers Report for the month of July, 2010 be approved and placed on file for audit. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Helmkamp, that the list of claims and accounts totaling **\$230,094.10** be approved for payment. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Helmkamp, seconded by Burke, that staff reports be accepted. Upon roll, being called, all present voted aye. None voted nay. Motion passed.

### **Discussion Items**

WHERE THE BENEFITS OF PARKS AND RECREATION ARE ENDLESS!

The Carl Schultze/Kiwanis Club Pavilion is complete, save for the bronze plaque. A dedication ceremony will be scheduled as soon as it arrives.

The Willoughby Farm Restroom Project is moving forward with laying of the block walls and arrival on-site of the roof trusses.

Miner's Institute Phase I work has continued with repairs to the exterior walls, resetting and repairing roof caps, planning for construction of the new stage supports and laying out the sprinkler head locations.

We have received the Phase II Archeological Excavation "sign-off" from IDNR and IHPA and can proceed to bidding the construction work of Phase I. Final plans and specifications are being prepared as well as work on a phase 2 project to include the link-up to the MCT Schoolhouse Trail, another pavilion and site amenities.

The City of Collinsville has constructed a new water storage tank in Glidden Park. This work included digging a trench and laying a water main through the park area planned for the skateboard park.

Mr. Badasch and Mr. Lovatto met with Matt Mellucci to investigate the idea of constructing Bocce Courts at Arlington Greens. Bob is proceeding to make plans and develop cost estimates in hopes of having these ready for next Spring.

With the new restrooms being built, we are receiving a number of requests to hold wedding and wedding receptions as well as other events at the Farm. Shelly Crehan has put together draft rules, guidelines and proposed rates for consideration based on other halls rules, fees and charges for similar events.

Mr. Badasch reviewed plans for staffing related to three positions: Assistant Golf Pro (in training), Outdoor Program Coordinator and Administrative Assistant.

### **Action Items**

A motion was made by Pickering, seconded by Helmkamp, that the Preliminary Rules and Fees for rentals of Willoughby Farm Facilities be approved pending finalization. Upon roll being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Pickering, that the Directors' recommendations for staffing changes be approved. Upon roll being called, all present voted aye. None voted nay. Motion passed.

**Other Business:** Mr. Badasch advised the Board that he has been contacted by Mr. Bill Holten who is interested in selling real property to CARD. Mr. Badasch was advised to continue with his normal follow-up and to report back to the Board.

No further business coming before the Commissioners, a motion was made by Helmkamp, seconded by Bryant, that the meeting be adjourned. Upon role being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned at 8:10 p.m. .

Respectfully submitted,

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Date

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Mark Badasch, Secretary