

COLLINSVILLE AREA RECREATION DISTRICT
REGULAR MEETING MINUTES
NOVEMBER 20, 2007

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer, at 7:00 p.m., November 20, 2007 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present: Mary Ann Bitzer, Spike Bryant, Joe Legendre, Kathie Pickering and Joan Burke. None were absent.

Staff present included Executive Director Mark Badasch, Recreation Superintendent Rick Robbins, Park Superintendent Kevin Brown, Communications & marketing Coordinator Patty Cox and Recreation Supervisor MK Dashke.

Public Input: None.

A motion was made by Pickering, seconded by Legendre, that the Minutes of the Regular Meeting held October 16, 2007 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the Minutes of the Closed Meeting held October 16, 2007 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Legendre, that the Treasurer's Report for October be approved as printed and placed on file for audit. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Legendre, that the list of Claims and Accounts be approved for payment totaling **\$ 300,002.04**. Upon roll being called all present voted aye. None voted nay. Motion passed.

Staff reports were presented and reviewed by the Board. A motion was made by Pickering, seconded by Legendre, that staff reports be accepted. Upon roll being called all present voted aye. None voted nay. Motion passed.

Discussion Items

- A. Mr. Scott Emmelkamp, Woolpert Associates, presented the DRAFT FINAL Master Plan for Pleasant Ridge Park. The overall plan is for a 'passive' type of park to include pavilions, playground equipment, composting restrooms, walking paths, a trailhead leading to/from the Schoolhouse Bike Path and incorporating environmentally friendly materials whenever possible. These might include the composting restrooms, water permeable pavement, etc. Diane Hedrick, a member

of the Steering Committee, expressed her support for the plan and her view that this plan is the most compatible approach to use with this site..

- B. Mr. Badasch reviewed the past months performance at Arlington Green Golf Course. The number of rounds played is over 27,000 which continues the outstanding trend for this season. It is possible the course will reach 30,000 rounds of play prior to year-end. Work is proceeding on several landscape and maintenance projects and staff if being reduced as the weather and level of play dictate.
- C. Marketing & Communication Coordinator Patty Cox reviewed the materials being used to promote the BENEFITS ID CARD and explained that we are receiving a very good response to this program. Posters and cards promoting the card are posted at the Activity Center, Clubhouse, on the golf carts and there have been a couple of articles in the press.
- D. President Bitzer requested that discussion and action on the topic of renewing the contract with Midwest Pool Management be tables until December's meeting.
- E. Mr. Badasch reviewed the status of the discussion of partnering with the City of Collinsville and MIF to take over the operation and renovation of the Miner's Institute. Our Attorney, Dean Sweet, is working on a formal agreement document and Mr. Badasch met with the City Council at the Budget Workshop to discuss their level of support for the 2008 budget.
- F. President Bitzer requested that the subject of an Employee Longevity Pay Plan be tabled until the December Meeting.
- G. The Pro[posed 2007 Tax Levy was discussed and it was determined that a Truth-In-Taxation Public Hearing will be required prior to action to adopt the Tax levy. The Public Hearing will be held at 7:00 p.m., December 18, 2007, just prior to the Regular Monthly Meeting.
- H. The property being considered for the skateboard facility has fallen through. Mr. Badasch advised that steps will begin to bring in designers and prepare an RFQ or RFP in order to move forward with the Glidden Park site.

Action Items

- A. A motion was made by Bitzer, seconded by Pickering, that items VIII.C, D & E on the Board's November 20, 2007 Agenda be tabled. Upon roll being called, all present voted aye. None voted nay. Motion passed.

Commissioner Joan Burke left the meeting at 8:49 p.m.

- B. A motion was made by Bryant, seconded by Legendre, that the Final Draft Master Plan for Development of Pleasant Ridge Park, prepared by Woolpert, Inc. & AAIC, Inc., be adopted. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Pickering, seconded by Legendre, that Ordinance No. 07-6, **An Ordinance abating the tax heretofore levied for the year 2007 to pay debt service on General Obligation Park Bonds (Alternate Revenue Source), Series**

2004 of the Collinsville Area Recreation District, Madison and St. Clair Counties, Illinois., be adopted. Upon roll being called, all present voted aye. None voted nay. Motion passed.

- D. Mr. Badasch presented an Amendment to the Cell Tower Lease on the Willoughby property. This amendment would extend in writing the current lease. It also, increases the monthly lease payment to \$750.00 per month, initially, with a ten per cent increase every five years and a \$3,500.00 signing payment. Following discussion, a motion was made by Pickering, seconded by Legendre, that the President and Executive Director be authorized to execute an Amendment to the Lease for a cell tower on the Willoughby property on behalf of CARD. Upon roll being called, all present voted aye. None voted nay. Motion passed.

Other Business

- A. Mr. Badasch reviewed upcoming program events.
- B. A motion was made by Pickering, seconded by Bryant, that the Board go to Closed session for the purpose of discussing compensation and performance of the Executive Director. Upon roll being called, all present voted aye. None voted nay. Motion passed.

The meeting adjourned to Closed Session at 9:08 p.m.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer, at 7:00 p.m., November 20, 2007 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present: Mary Ann Bitzer, Spike Bryant, Joe Legendre, and Kathie Pickering. Commissioner Joan Burke was absent.

Staff present was Executive Director Mark Badasch.

- C. A motion was made by Bryant, seconded by Pickering, that in recognition of the accomplishments that have occurred, the Executive Director receive a raise of seven per cent (7%) in his base salary, effective November 1, 2007 per the Employment Agreement in effect between the Director and the Board. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- D. A motion was made by Bryant, seconded by Pickering, that Golf Course Manager Ron Lindsay and Golf Course Superintendent Bob Lovatto each receive a one thousand dollar bonus in recognition of the exceptional performance they have achieved at Arlington Greens Golf Course. Upon roll being called, all present voted aye. None voted nay. Motion passed.

No further business coming before the Board, a motion was made by Pickering, seconded by Legendre, that the meeting be adjourned. Upon roll being called all present voted aye. None voted nay. Motion passed.

The meeting was adjourned at 9:50 p.m..

Respectfully submitted,

Date

Mark Badasch, Secretary