

COLLINSVILLE AREA RECREATION DISTRICT

REGULAR MEETING MINUTES

NOVEMBER 18, 2008

The regular monthly meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 7:03 P.M., November 18, 2008 at the district office, ten Gateway Drive, Collinsville, Illinois. Upon roll call the following commissioners answered present: Spike Bryant, Kathy Pickering and Mary Ann Bitzer. Commissioners Joan Burke and Joe Legendre were absent.

Staff present included executive director Mark Badasch, recreation superintendent Rick Robbins, park superintendent Kevin Brown, recreation supervisor MK Dashke, communications and marketing coordinator Elizabeth Lehnerer, golf course manager Ron Lindsay and golf course superintendent Bob Lovatto.

Public input: none.

A motion was made by Bryant, seconded by Pickering that the minutes of the regular meeting held October 21, 2008 be approved as printed and placed on file. Upon roll call all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Bryant, that the treasurer's report for the month of October be approved and placed on file for audit. Upon roll call all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Pickering, that the list of claims and accounts be approved for payment totaling \$122,310.27. Upon roll call all present voted aye. None voted nay. Motion passed.

Staff reports were presented and reviewed by the board. A motion was made by Pickering, seconded by Bryant, that staff reports be accepted. Upon roll call all present voted aye. None voted nay. Motion passed.

Discussion Items

- A. Mr. Badasch and Mr. Robbins presented the staff recommendations for 2009 fees at Splash City Family Waterpark covering season pass sales, multi-use pass sales, and daily admissions. Most categories of admission fees are proposed to remain the same while others will be reduced between one and two dollars in response to the 2008 attendance patterns and the general economy. Staff recommendations were as follows.

2009 Splash City Waterpark Proposed Rate Schedule

SEASON PASSES:	2008	2009 Prop.	2009 Prop.	2009 Prop.
	(Full)	(Full)	(2/1-4/30)	(til 1/31)
Individual Res.	\$200.	\$150.	\$135.	\$120.
Individual Non-Res.	\$315.	\$200.	\$180.	\$160.
Family-Up to 4 Res.	\$340.	\$340.	\$305.	\$270.
Family-Up to 4 Non Res.	\$535.	\$440.	\$395.	\$350.
Each addl. Resident-Family	\$50.	\$50.	\$45.	\$45.
Each addl. Non-Res.-Fam.	\$100.	\$85.	\$75.	\$75.
MULTI-USE PASSES:	2008	2009 Prop.		
	(Full)	(Full)		
10 Resident Adult	\$104.	\$105.		
20 Resident Adult	\$195.	\$200.		
10 Resident Child	\$80.	\$70.		
20 Resident Child	\$150.	\$135.		
10 General Adult	\$128.	\$130.		
20 General Adult	\$240.	\$245.		
10 General Child	\$112.	\$105.		
20 General Child	\$210.	\$200.		
DAILY ADM. RATES	2007	2008	2009 Prop.	
General Adult (17+)	\$16.	\$16.	\$16.	
Resident Adult	\$13.	\$13.	\$13.	
General Child (3-16)	\$14.	\$14.	\$13.	
Resident Child	\$10.	\$10.	\$9.	
General Senior (55+)	\$14.	\$14.	\$11.	
Resident Senior	\$10.	\$10.	\$8.	

Following discussion of the 2009 rate recommendations at Splash City, staff reports from Rosemary Barczewski, director of business services and Rick Robbins, superintendent of recreation regarding the 2008 lifeguard management agreement with Midwest Pool Management (MPM) were reviewed.

Much discussion took place with regard to the services that were included in their respective categories as well as adjustments that were made throughout the season in response to observed issues both management and maintenance in nature. Staff has requested direction from the board as to whether the agreement renewal should be pursued or if all aspects of Waterpark management and operations are to be brought back in-house.

- B. Mr. Badasch reported that golf course total rounds were at approximately 28,000. Depending on weather conditions during the next two months, the course could meet or exceed last year's total rounds played of 31,000. A fuller report will be provided to the board at the December meeting.
- C. Work continues at Willoughby Heritage Farm in preparation for the winter months our two goats have been returned to their owner and we are looking forward to having them back at the farm next spring to, renew their attack on the invasive bush honeysuckle. Mr. Badasch reported that he is negotiating with the owner of a barn for its disassembly and removal to Willoughby and planned reuse as an open-air pavilion.
- D. Bids for construction of the new park district maintenance facility were opened today, at 2:00 PM, with the following bidding results.

Bidder	BIDDER NAME	BASE BID AMOUNT
1	Limbaugh Construction	\$ 1,042,000.00
2	H2K Construction	\$ 1,032,000.00
3	Korte & Luitjohn Construction	\$ 964,000.00
4	Tindall Construction	\$ 925,357.00
5	Johannes Construction	\$ 985,000.00
6	R. W. Boeker Construction	\$ 957,390.00
7	Unterbrink Construction	\$ 1,051,000.00
8	Construction Concepts	\$ 1,537,758.00
9	GRS Construction	\$ 940,900.00
10	Plocher Construction	\$ 966,600.00

All bids have been turned over to the architects and engineers for a detailed review and confirmation. The apparent low bidder, Tindall Construction, came in approximately \$274,000.00 below the official estimate. This is an excellent result for the park district.

- E. The agreement for the park district to take ownership and assume all management of the Miners Institute has been fully executed. Title work is underway and should be completed within a few weeks.
- F. The proposed sublease agreement for construction of a cell tower site in Woodland Park, along California Avenue, has been thoroughly reviewed. All requested changes have been incorporated into the document and it appears that the city is prepared to accept the building permit application from the cell tower operator. The lone snag appears to be that the city expects to share in the revenue from the lease payments, which is a new development. Mr. Badasch has met with Mr. Knabel, the city manager, and they have reached a tentative agreement for a 50/50 split of the lease payment. Mr. Knabel is having the city corporation counsel prepare a memorandum to this affect for review and approval by both parties. The board is asked to approve the sub lease agreement being submitted this evening.
- G. The request for proposals for the skateboard facility is nearing completion with the last items to be worked out being the dates for submission and review of proposals.
- H. The proposed tax Levy was reviewed by Mr. Badasch in preparation for presentation of the 2008 text Levy ordinance at the December board meeting. Overall, the total levy is expected to increase by 4.6%. This may vary, depending upon the actual EAV but is figured on a conservative basis.

Action items

- A. A motion was made by Spike Bryant, seconded by Kathy Pickering, that **ordinance number 08-5, AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING PARK BONDS, SERIES 2008, OF THE COLLINSVILLE AREA RECREATION DISTRICT, IN MADISON AND ST. CLAIR COUNTIES, ILLINOIS, PROVIDING THE TERMS OF SUCH BONDS AND FOR A LEVY OF DIRECT ANNUAL TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BOINDS, AND RELATED MATTERS.** Be adopted. Upon role been called The following commissioners voted aye: Pickering, Bryant, Bitzer. The following commissioners voted nay: none. The following commissioners were absent and not voting: Burke and Legendre. Motion passed

- B. A motion was made by Pickering seconded by Bryant, that the Abatement Certificates abating the levy of taxes for 2008 to be received in 2009 pursuant to Bond Ordinances 04-5 and 07-1 be adopted and that same be filed with the County Clerks in Madison and St. Clair Counties, Illinois. Upon role been called all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Bryant, seconded by Pickering, that the contract for work associated with construction of the park districts' New Maintenance Facility be awarded to the Apparent Low Bidder, Tindall Construction Company, with a bid of **\$ 925,357.00**. Upon role been called all present voted aye. None voted in nay. Motion passed.
- D. A motion was made by Pickering seconded by Bryant, that the 2009 admission fee rates for Splash City Family Waterpark be approved as submitted by staff. Upon role being called all present voted aye. None voted nay. Motion passed.
- E. And motion was made by Bryant, seconded by Pickering, that the land sublease agreement between the park district and the Cybertell Cellular Telephone Company d/b/a Verizon Wireless for construction and operation of a cell tower site in Woodland Park be approved. Upon role being called all present voted aye. None voted nay. Motion passed.

President Bitzer requested that the board go to CLOSED SESSION for the purpose of discussing personnel. A motion was made by Pickering, seconded by Bryant, that the board of park commissioners go to CLOSED SESSION for the purpose of discussing personnel. Upon role being called all present voted aye. None voted nay. Motion passed.

The board adjourned to CLOSED session at 8:36 P.M..

The regular monthly meeting of the board of park commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by president Mary Ann Bitzer at 9:03 P.M., November 18, 2008 in the district office, ten Gateway Drive, Collinsville, Illinois. Upon role been called the following commissioners answered present: Spike Bryant, Kathy Pickering and Mary Ann Bitzer. Commissioners Joan Burke and Joe Legendre were absent.

A motion was made by picturing, seconded by Bryant, that the board meeting be adjourned. Upon role being called all present voted I. None voted may. Motion passed.

The meeting was adjourned at 904 P.M. .

Respectfully submitted,

Date

Mark Badasch, Secretary