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COLLINSVILLE AREA RECREATION DISTRICT

CLOSED SESSION MINUTES

JANUARY 17, 2012

The CLOSED SESSION of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 8:08 PM, January 17, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois. Role was called with the following commissioners answering present: Andrew Carruthers, David Tanzyus, Joan Burke, Spike Bryant, and Mary Ann Bitzer. No commissioners were absent.

Others present included CARD Interim Executive Director Rick Robbins, Attorney David Gerber, and Administrative Assistant Susan Zaber.

The purpose of the CLOSED SESSION was to **discuss the appointment of a Board Secretary.**

- As a part of the discussion about the Board Secretary appointment, the board discussed the decision that was made during the previous regular meeting on December 20, 2011 to pay Rick Robbins an additional wage of \$1000 per month for the appointment of Interim Executive Director.
- David Tanzyus stated when the board made the decision to appoint Rick Robbins Interim Executive Director, the board discussed a number and went with it, but it wasn't right. He stated he thought the board was all in the same boat about the decision that was made, and it needed to be fixed.
- Rick Robbins stated he did not expect to make the same wage as Mark Badasch, the previous Executive Director, but the amount previously proposed was under what he expected and he thought something more along the lines of \$1400 to \$1500 was what he expected for an additional monthly salary.
- Andrew Carruthers suggested Rick Robbins needed a better cell phone with a data package that would allow Rick to access his e-mail, etc.
- David Gerber asked the board if in making Rick Robbins the Board Secretary they wanted to consider paying Rick an extra stipend for the secretary position that made up the gap of what was previously proposed or wait till the next meeting to put the change to the Interim Executive Director salary on the agenda.
- David Tanzyus stated he was leary of the stipend idea, and stated if the board made the change that they do it so it was retroactive from the date Rick started in the position, so that the change was clean. David Gerber agreed and stated this was what he recommended.
- Andrew Carruthers inquired about the IAPD Executive Director search service and what happened with it. Joan Burke also asked what happened with the search. Mary Ann Bitzer stated they had not made a decision, and asked whether that was something the board wanted to discuss at the next meeting. A Committee-of-the-Whole meeting was mentioned as a means to discuss the search.

- Rick Robbins inquired about the agenda process for the Committee-of-the-Whole meeting. David Gerber explained an agenda needed to be developed. He stated the board couldn't take any action, but items for discussion needed to be outlined.
- It was also mentioned that the board needed to discuss Maryville's request to de-annex from CARD, and things that needed to take place prior to the board being able to make a decision about the request.

No further business coming before the Commissioners, a motion was made by Carruthers, seconded by Tanzyus, that the CLOSED SESSION be adjourned to OPEN SESSION. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, and Bitzer. None voted nay. Motion passed.

The meeting stood adjourned at 8:34 PM.

Respectfully submitted,

Susan Zaber, Recording Secretary

Date