

**COLLINSVILLE AREA RECREATION DISTRICT**  
**REGULAR MEETING MINUTES**  
**APRIL 17, 2007**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer, at 7:00 p.m., April 17, 2007 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present: Mary Ann Bitzer, Spike Bryant, , Joe Legendre and Kathie Pickering. Commissioner Ken Mumper, Sr. was absent.

Staff present included Executive Director Mark Badasch, Park Superintendent Kevin Brown, Arlington Greens Manager Ron Lindsay and Course Superintendent Bob Lovatto.

At 7:00 p.m. President Bitzer declared the Public Hearing on the Amended Budget and Appropriation Ordinance for the Fiscal Year Ending April 30, 2007 open for comments. Mr. Badasch reviewed the document, pointing out that the areas of changes included; creation of the Golf Fund, adjustments to the Capital Equipment Fund and the Capital Improvement Fund. These changes all relate to the acquisition of Arlington Golf Course and the fifty acres for a new park on Pleasant Ridge, near Maryville. There being no comments, President Bitzer declared the Hearing closed at 7:05 p.m..

**Public Input:** None.

A motion was made by Pickering, seconded by Legendre, that the Minutes of the Regular Meeting held March 20, 2007 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Legendre, that the Treasurer's Report for March be approved as printed and placed on file for audit. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Bryant, seconded by Legendre, that the list of Claims and Accounts be approved for payment totaling **\$130,497.52**. Upon roll being the following commissioners voted aye: Upon roll being called all present voted aye. None voted nay. Motion passed.

Staff reports were presented and reviewed by the Board. It was noted that Golf Manager Lindsay's report included a calendar for the season. This calendar was crowded with various golf leagues and other golf events. A motion was made by Pickering, seconded by Legendre, that staff reports be accepted. Upon roll being called all present voted aye. None voted nay. Motion passed.

## **Discussion Items**

- A. Mr. Badasch reported that the skateboard committee has not met since December. The process is, temporarily, on hold while behind-the-scenes efforts continue to finalize arrangements with a sponsor who will purchase and donate a prospective site.
- B. Mr. Badasch reported that work that Arlington Greens Golf Course opened to the public on April 2<sup>nd</sup> to a very warm reception from all players. Leagues have been booked every week night and some nights of two or three leagues. In addition, outings are being booked almost daily. Work continues on equipment evaluation and repairs. The Board was presented with an emergency request for authorization to purchase (1) sprayer rig, and (2) mowers to replace the current pieces of equipment which are in such poor condition they are unusable. Golf Superintendent Bob Lovatto had obtained three bids with the bid from Erb Equipment being the lowest. Also, work continues on the Clubhouse with a price quote from Tindall Construction of over \$28,000. Mr. Badasch advised that he would be talking to Bill Tindall in an effort to break this down to a more manageable level.
- C. The acquisition of fifty acres on Pleasant Ridge Road has been completed. Our employees have secured the house on the property and will be working to clean-up the winter damaged tree limbs and other debris as well as beginning to mow the area toward the front of the property. Mr. Badasch advised that he was putting together a Request for Letter of Interest, Qualifications and Proposal to be sent out to various park planning firms. These submittals will be due back toward the end of May, when they will be evaluated prior to selection for interviews.  
  
Mr. Badasch suggested that the Board will want to have the selected consultant manage a citizen involvement planning process that includes citizens from all over the District as well as Maryville together with some of our own staff members.
- D. Mr. Badasch reported that a new Superintendent of Recreation has been hired and will be starting work the first week of May. He is Mr. Rick Robbins, currently employed by the Peoria Pleasure Driveway and Park District.
- E. The Board reviewed documents from the City of Collinsville pertaining to annexing the Willoughby property into the City in exchange for the City constructing a new water line and sewer lines to the property, with CARD paying the cost over several years. Concerns were express regarding the lack of provisions allowing the keeping of animals and farm operations, in general. In other regards, Board members felt the arrangements were fair and equitable and would serve the purposes of the Willoughby Farm.

## **Action Items**

- A. A motion was made by Bryant, seconded by Pickering, that the Executive Director be authorized to negotiate with the City of Collinsville to address concerns related to CARD being able to continue farm-type operations on the Willoughby Farm property following annexation of the property into the City. Further, that the Executive Director be authorized to execute the annexation petition and other documents on

behalf of CARD once he believes all matters have been resolved appropriately. Upon roll being called, all present voted aye. None voted nay. Motion passed.

- B. A motion was made by Pickering, seconded by Legendre, that **Ordinance Number 07-2, THE AMENDED COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE COLLINSVILLE AREA RECREATION DISTRICT, MADISON AND ST. CLAIR COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1<sup>ST</sup> DAY OF MAY A.D. 2006 AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL A.D. 2007**, be adopted.. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Pickering, seconded by Bryant, that **Resolution Number 07-2, making certain Interfund payables and receivables permanent transfers**, be adopted.
- D. A motion was made by Bryant, seconded by Legendre that the Petition For Annexation of Willoughby Heritage Farm into the City of Collinsville be approved pending resolution of the zoning issue covering future operations at this park/farm/conservation area. Upon roll being called, all present voted aye. None voted nay. Motion passed.
- E. A motion was made by Legendre, seconded by Pickering, that the Golf Superintendent be authorized to accept the lowest of three bids, received from Erb Equipment, for the emergency purchase of one sprayer and two mowers at a total of \$66,475.00. Upon roll being called, all present voted aye. None voted nay. Motion passed.

Other Business:

- A. Mr. Badasch reviewed upcoming program events.

No further business coming before the Board, a motion was made by Pickering, seconded by Legendre, that the meeting be adjourned. Upon roll being called all present voted aye. None voted nay. Motion passed.

The meeting was adjourned at 8:30 p.m..

Respectfully submitted,

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Date

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Mark Badasch, Secretary