

COLLINSVILLE AREA RECREATION DISTRICT
REGULAR MEETING MINUTES
MARCH 18, 2008

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer, at 7:00 p.m., March 18, 2008 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present:, Mary Ann Bitzer, Spike Bryant, and Kathie Pickering. Commissioners Joe Legendre and Joan Burke were absent.

Staff present included Executive Director Mark Badasch, Recreation Superintendent Rick Robbins, Park Superintendent Kevin Brown, Recreation Supervisor MK Dashke, Special Events Coordinator Shelly Crehan and Assistant Golf manager Tim Knowlton.

Public Input: None.

Commissioners Burke and Legendre arrived and were seated at 7:02 p.m. .

A motion was made by Bryant, seconded by Pickering, that the Minutes of the Regular Meeting held February 26, 2008 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A Treasurer's Report for the month was not available due to the illness of Business Services Director Rosemary Barczewski.

A motion was made by Bryant, seconded by Pickering, that the list of Claims and Accounts be approved for payment totaling **\$ 171,761.33**. Upon roll being called all present voted aye. None voted nay. Motion passed.

Staff reports were presented and reviewed by the Board. A motion was made by Pickering, seconded by Legendre, that staff reports be accepted. Upon roll being called all present voted aye. None voted nay. Motion passed.

Discussion Items

- A. Mr. Badasch reviewed the proposed Gindler Barn Re-Assembly Project and introduced Mr. Tim Narkiewicz, of Trillium Dell Timberworks, to explain the proposal made to the Timber Framers Guild. Tim covered the proposal, the Guild, what the project entails and the responsibilities of the parties: CARD, Trillium Dell Timberworks (TDT) and the Timber Framer Guild (TFG).
- B. The Revised DRAFT Agreement between the City, CARD and the Miner's Institute Foundation has been received for the City Corporation Counsel, Steve Giacoletto.

Mr. Badasch will be meeting to review this revision with the City Manager and Economic Development Director. We hope to have a near-final proposal following that meeting.

- C. Mr. Badasch introduced a Master Agreement for Services from Woolpert covering proposed work to develop Pleasant Ridge Park. The Master Agreement sets out the general terms of service with each phase of development being covered in more detail by an Amendment to this Agreement.
- D. Mr. Badasch advised that he would be meeting with Architects AAIC to develop an Agreement for Services covering design and construction of a New District Park Maintenance Facility at Pleasant Ridge Park. This Agreement will be separate from the Woolpert Agreement due to the amount of work and previous planning AAIC has done on this specific facility.
- E. The Commissioners were informed that we were able to successfully close on the purchase of the two tracts of property (2.5 acres) adjacent to Arlington Greens and the 2.8 acres on Vivian, adjacent to Willoughby Farm. There is a renter in the Vivian property who has been allowed to remain through the month of June, 2008. At that time, we will inventory the residence and determine what needs to be done to make it suitable for our uses.
- F. Mr. Badasch presented a 'short list' of Capital Projects for the 2008-2009 Fiscal Year for discussion. Projects being short listed included: Bicycle/Pedestrian Route Master Plan; Pleasant Ridge Park Development Phase I; CARD Maintenance Center Design & Construction; Gindler Barn Re-assembly; and, possible wetland area acquisition.

Action Items

- A. A motion was made by Burke, seconded by Legendre, that the Master Professional Service Agreement Between Woolpert, Inc., and CARD for Pleasant Ridge Park be approved and that the Executive Director be authorized to execute same on behalf of the District. Upon roll being called all present voted aye. None voted nay. Motion passed.
- B. A motion was made by Pickering, seconded by Bryant, that the Agreement between Trillium Dell Timberworks and CARD for re-assembly of the Gindler Barn at Willoughby Heritage Farm be approved and that the Executive Director be authorized to execute same on behalf of the District. Upon roll being called all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Pickering, seconded by Legendre, that the **POLICY ON PLACEMENT OF ADVERTISING IN THE CARD PROGRAM GUIDE**, dated March 18, 2008, be approved for implementation. Upon roll being called all present voted aye. None voted nay. Motion passed.

Other Business

A. A motion was made by Legendre, seconded by Bryant, that the Commissioners go to Closed session for the purpose of discussing the acquisition of land in connection with the "Arlington Wetland" project. Upon roll being called all present voted aye. None voted nay. Motion passed.

The Board adjourned to Closed Session at 8:20 p.m. .

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order on Open Session by President Mary Ann Bitzer, at 8:44 p.m., March 18, 2008 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present:, Mary Ann Bitzer, Spike Bryant, Joe Legendre, Kathie Pickering and Joan Burke.

Staff present included Executive Director Mark Badasch.

No further business coming before the Board, a motion was made by Pickering, seconded by Legendre, that the meeting be adjourned. Upon roll being called all present voted aye. None voted nay. Motion passed.

The meeting was adjourned at 8:45 p.m..

Respectfully submitted,

Date

Mark Badasch, Secretary