

**COLLINSVILLE AREA RECREATION DISTRICT**  
**REGULAR MEETING MINUTES**  
**APRIL 15, 2008**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Vice-President Spike Bryant in the absence of President Mary Ann Bitzer, at 7:00 p.m., April 15, 2008 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present:, Spike Bryant, Kathie Pickering and Joan Burke. Commissioners Joe Legendre and Mary Ann Bitzer were absent.

Staff present included Executive Director Mark Badasch, Recreation Superintendent Rick Robbins, Recreation Supervisor MK Dashke, Special Events Coordinator Shelly Crehan, Golf Course Superintendent Bob Lovatto and Assistant Golf Manager Tim Knowlton.

Public Input: None.

A motion was made by Pickering, seconded by Burke, that the Minutes of the Regular Meeting held March 18, 2008 be approved as printed and placed on file. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Burke, that the Minutes of the Closed Meeting held March 18, 2008 be approved as printed. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Burke, that the Treasurer's Reports for the months ending 1/31/2008, 2/29/2008 and 3/31/2008 be approved and placed on file for audit. Upon roll being called all present voted aye. None voted nay. Motion passed.

Commissioner Joe Legendre arrived at the meeting and was seated at 7:07 p.m. .

A motion was made by Burke, seconded by Pickering, that the list of Claims and Accounts be approved for payment totaling **\$ 175,706.50**. Upon roll being called all present voted aye. None voted nay. Motion passed.

Staff reports were presented and reviewed by the Board. A motion was made by Pickering, seconded by Burke, that staff reports be accepted. Upon roll being called all present voted aye. None voted nay. Motion passed.

A motion was made by Burke, seconded by Legendre, that the Commissioners go to Closed session for the purpose of discussing with Mr. Dave Eustis, the acquisition of land in connection with the "Arlington Wetland" project. Upon roll being called all present voted aye. None voted nay. Motion passed.

The Board adjourned to Closed Session at 7:25 p.m. .

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in Open Session by Vice-President Spike Bryant in the absence of President Mary Ann Bitzer, at 7:45 p.m., April 15, 2008 at the District Office, 10 Gateway Drive, Collinsville, Illinois. Upon roll being called the following Commissioners answered present:, Spike Bryant, Joe Legendre, Kathie Pickering and Joan Burke. Commissioner Mary Ann Bitzer was absent.

Staff present included Executive Director Mark Badasch, Recreation Superintendent Rick Robbins, Recreation Supervisor MK Dashke and Special Events Coordinator Shelly Crehan.

### Discussion Items

- A. The Winter/Early Spring participant numbers from Arlington Greens were reviewed by Mr. Badasch, together with Tim Knowlton and Bob Lovatto. Both, also, discussed the repairs that are underway and their affect on players this spring and summer. It was noted that, this year, we have had all winter to work which was not the case in 2007, when the course wasn't purchased until March 17<sup>th</sup>.
- B. Mr. Badasch reviewed the Gindler Barn Re-Assembly Project and reviewed the proposed Agreement with the Timber Framers Guild, who will be performing a large share of the work as well as the organizing of the Project.
- C. Purchase of the property at 921 Vivian has been completed. The renters' currently occupying the residence plan to be moved out within the coming month. At that time we will have all locks re-keyed and assess what cleaning and or repairs need to be made and assess who and what uses will be appropriate short-term and longer term.
- D. Mr. Badasch introduced an Amendment to the Master Agreement for Services from Woolpert covering detailed design work for Phase I of planned development. Phase I work included in this Amendment is detailed design of site grading, utilities, drainage, roads, a pavilion, a restroom, a playground, signage and the Trail Head.
- E. Mr. Badasch advised that he had received an inquiry from a real estate acquisition representing a cellular service company interested in proposing a lease to place a second tower in Woodland Park. Mr. Badasch asked for Board guidance before making any reply to this inquiry. Following discussion, the Commissioners asked Mr. Badasch to meet with the representative and explore what sites were possible as well as limitations or restriction which might be appropriate.

### Action Items

- A. A motion was made by Burke, seconded by Pickering, that Resolution Number 08-1, **A RESOLUTION SUPPORTING THE DEVELOPMENT OF THE MOUNDS HERITAGE TRAIL ROUTE**, be adopted. Upon roll being called all present voted aye. None voted nay. Motion passed.

- B. A motion was made by Burke, seconded by Legendre, that Resolution Number 08-2, **A RESOLUTION MAKING CERTAIN INTERFUND TRANSFERS PERMANENT**, be adopted. Upon roll being called all present voted aye. None voted nay. Motion passed.
- C. A motion was made by Burke, seconded by Legendre, that Ordinance Number 08-3, **AN ORDINANCE CALLING FOR THE BORROWING OF \$150,000.00 AND THE ISSUANCE OF TAX ANTICIPATION NOTES IN SUCH SUM BY THE COLLINSVILLE AREA RECREATION DISTRICT**, be adopted for the General Corporate Fund. Upon roll being called all present voted aye. None voted nay. Motion passed.
- D. A motion was made by Pickering, seconded by Legendre, that Ordinance Number 08-4, **AN ORDINANCE CALLING FOR THE BORROWING OF \$150,000.00 AND THE ISSUANCE OF TAX ANTICIPATION NOTES IN SUCH SUM BY THE COLLINSVILLE AREA RECREATION DISTRICT**, be adopted for the Recreational Program Fund. Upon roll being called all present voted aye. None voted nay. Motion passed.
- E. A motion was made by Burke, seconded by Pickering, that the District participate in the project known as the Arlington Wetlands Project and that the Executive Director be and is authorized to negotiate with respect to the Districts' role in this important wetland preservation activity with the Southwestern Illinois R, C & D and Madison County and others. Upon roll being called all present voted aye. None voted nay. Motion passed.
- F. A motion was made by Burke, seconded by Legendre, that The Agreement between the Timber Framers Guild, Inc. and CARD for re-assembly of the Gindler Barn at Willoughby Heritage Farm, July 7, 2008 thru July 21, 2008, be approved and that the Executive Director be authorized to execute same on behalf of the District. Upon roll being called all present voted aye. None voted nay. Motion passed.
- G. A motion was made by Burke, seconded by Legendre, that The Agreement for Services with AAIC, Inc., for the design and construction of a New Park District Maintenance Facility in Pleasant Ridge Park be approved and that the Executive Director be authorized to execute same on behalf of the District. Upon roll being called all present voted aye. None voted nay. Motion passed.
- H. A motion was made by Pickering, seconded by Legendre, that the Agreement for Services with Woolpert, Inc., for Detailed Design and Construction Documents of Phase I of Pleasant Ridge Park Development and an associated OSLAD grant application be approved and that the Executive Director be authorized to execute same on behalf of the District. Upon roll being called all present voted aye. None voted nay. Motion passed.
- I. A motion was made by Burke, seconded by Pickering, that the recommendations for employee wages for the 2008-2009 fiscal year be approved as presented by the Executive Director and that these raises be effective as of May 1, 2008. Upon roll being called all present voted aye. None voted nay. Motion passed.

No further business coming before the Board, a motion was made by Burke, seconded by Pickering, that the meeting be adjourned. Upon roll being called all present voted aye. None voted nay. Motion passed.

The meeting was adjourned at 8:17 p.m..

Respectfully submitted,

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Date

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Mark Badasch, Secretary