



COLLINSVILLE AREA RECREATION DISTRICT

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REGULAR MEETING MINUTES MARCH 18, 2014

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Vice President Patrick Collins at 6:30 PM, March 18, 2014 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Patrick Collins, and Jeanne Lomax. Commissioners Mary Ann Bitzer and David Tanzyus were absent.

Staff present included Superintendent of Parks Kevin Brown, Golf Superintendent Kyle Smith, Park Specialist Charlie Johnson, Park Specialist Mark Kosmatka, Park Specialist Pete Peterson, Special Event & Program Coordinator Shelly Crehan, Marketing and Communications Coordinator Elizabeth Davis, and Interim Executive Director Susan Zaber. Attorney Paul Evans was also present.

CONSENT AGENDA:

A motion was made by Mark Achenbach, seconded by Jeanne Lomax to approve the consent agenda.

- Mark Achenbach outlined revisions he had for the February 18, 2014 meeting minutes.
- Patrick Collins inquired about an expense for a goat enclosure under the museum fund. It was stated the enclosure could be a capital expenditure.

Upon roll being called, those voting AYE were Achenbach, Collins, Lomax. None voted NAY. Motion passed.

Commissioner Bitzer arrived at 6:49 PM

EXECUTIVE DIRECTOR/STAFF REPORTS:

A motion was made by Patrick Collins, seconded by Mark Achenbach to accept the Executive and staff reports.

- Susan Zaber said that under recreation, Life is Art, Dynamic Dance, and Beginning Tumbling classes were added to the current session due to waiting lists. She shared information provided by Craig Henry with the Collinsville Raiders. Zaber stated the Raiders group had reached its fundraising goal and that work to add to the structures at the field would start in April. Additions included upgraded flooring, widening the concession stand and announcer booth, and adding 20 feet to the equipment room with the addition of a trailer. Achenbach asked to see a rendering of the trailer.
- Patrick Collins asked about new signage for the parks. Marketing/Communications Coordinator Elizabeth Davis said the project was on hold due to lack of funding and

because it was something that she and Terry Wilson had worked on. Mark Achenbach said that because it was a capital improvement project there was funding available and suggested that the project be put on April's agenda. Davis said that Kochan & Co of St. Louis was working to get bids on the project. Davis also mentioned that signage at Splash City needed to be updated, especially the large logo sign on the building, rules signage and individual attraction signs. Collins said those signs would also fall under capital improvement and asked that the project be put on April's agenda for approval. Davis asked for clarification on the fees from Kochan. Both Collins and Achenbach said those charges would all be paid through capital improvement.

Those voting AYE were: Achenbach, Collins, Lomax. None voted NAY. Motion passed.

NEW BUSINESS:

Regarding baseball/softball play, scheduling Susan Zaber provided a packet of information to the board and said Superintendent of Parks Kevin Brown and Parks Specialist Charlie Johnson would speak to the items in the packet. Dave Tanzyus had also invited different individuals from the team groups to the evening's meeting.

- Kevin Brown stated Terry Wilson met with Charlie Johnson previously to go over improvements that would be made to the fields in 2014. Zaber said \$80,000 was the estimated previously and approved by the board. Brown said irrigation was one item discussed (at a cost of around \$20,000) but that, due to the manpower it took it wasn't something the department was equipped to do at the moment. Brown confirmed that most fields didn't have irrigation and that it was difficult to keep an irrigation system operational. Johnson said turface helped to hold the moisture. Brown suggested saving the money and not to do an irrigation project that year. Achenbach asked if that meant never doing it? Brown said just not now. Achenbach asked without the sprinklers, how would they do it? Johnson said the department didn't irrigate at all now. Bitzer asked about Terry Wilson's attempts to bring in tournaments and mentioned that it took 'really nice facilities to attract tournament play' and asked what would happen without the irrigation. Johnson said it wasn't an issue with turface on the field to cut the dust. Regarding the rest of the items on the list, Brown mentioned bleachers could come off of the requested purchases. Collins asked about a PA system. Brown suggested moving forward to purchase a wireless PA system with five to seven speakers.
- Achenbach mentioned that the board had already approved \$80,000 in expenditures for the ball fields and said staff should get what they need off of the improvement page. Zaber said the actual price total Terry Wilson quoted was \$80,800. Zaber said some of the items on the list would fall under capital improvement. Brown explained the two types of turface; one for pre-season prep and one to be used throughout the season. Collins said turface could fall under a capital improvement along with replacing the roof over the bleachers and dugouts, and improving drainage on field 5.
- Achenbach asked what on the list was not a capital improvement. Brown said fertilizer, seed, and rock. Achenbach stated that rock could be an improvement. Paul Evans mentioned items lasting three or four years could fall under a capitalized expense. Collins asked about enacting the plans. Brown said volunteers would assist with the turface and the fencing would be done by the start of the season. Bitzer said students at Collinsville High School would be willing to help. Achenbach asked to authorize an additional amount from the capital budget to approve all of the items on the list that were deemed capital improvements.

Achenbach made a motion, seconded by Patrick Collins to authorize from the capital budget to fund everything on the list except fertilizer, seed, irrigation, lightening rod, and bleachers, with capital improvement funds and to authorize an additional \$40,000 to what was previously approved, for a total of \$120,000.

- Lomax asked about the revenues that the fields would bring in. Johnson said revenues come predominantly from concessions and some off of the field usage. Lomax asked if the field usage charge (\$15) was low. Johnson said that they just went with what was charged last year and said that the rates should be reexamined in the future and that may help with the budget. Brown said that typically this time of year he had 20 people on his staff but he only had six due to budget restrictions.
- Collins read from the list the details of the suggested improvements, and Brown and Johnson provided explanation of the items on the list.

Those voting AYE were: Achenbach, Bitzer, Collins, Lomax. None voted Nay. Motion passed.

Zaber said any questions regarding scheduling and play should be directed to Brown and Johnson. Achenbach asked them to explain. Brown said all of the scheduling was going through Johnson, which was new that year. Achenbach asked to have registration and field information with a calendar online. Johnson said that would be good. Zaber mentioned that was part of what CARD staff could do with its new registration software. Collins mentioned the agreements with the different organizations were included in the packet with some agreements dating back to 2005. Zaber said she provided the agreement as an informational opportunity to the board and suggested reviewing them and updating them for the 2015 season.

The board then discussed scheduling and field maintenance with audience members that included representatives from Raiders Football, CBSL, Drost League, Collinsville Extreme and others.

Commissioner Tanzyus arrived at 7:32 PM

Dave Tanzyus suggested having stakeholders and CARD officials create a working committee to meet the needs of the field users.

Regarding sale of surplus equipment, a motion was made by Mark Achenbach seconded by David Tanzyus to approve Resolution 14-2, A Resolution Finding Surplus Equipment not Useful for Park Purposes.

- Achenbach clarified the funds raised by the sale of the equipment would go back into capital improvement. It was stated they would.

Upon Roll being called those voting AYE were Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS:

Regarding Splash City slides repairs Zaber explained the Board had already approved repairing the two slides originally repaired by Pure Play, but at the time of the approval there was not a contract. The Board was provided a contract by Fiberglass Services Inc. Collins asked about sanding and glazing the slides, Aquatic Supervisor Karl Schmidt said staff was looking into doing that work themselves to save funds. A motion was made by Mary Ann Bitzer, seconded by Mark Achenbach approving the contract to repair the two water park slides. Upon Roll being

called those voting AYE were Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

Regarding repair of the SCS slide, Karl Schmidt explained that the SCS slide in Splash City was cracked and needed to be replaced. Schmidt sought advice to replace the slide and slide landing pad. He also outlined an option to replace the slide, move a landing pad from Monsoon Mountain to the SCS slide, and getting a new pad for Monsoon Mountain because the Monsoon Mountain pad was not long enough. A motion was made by Mark Achenbach, seconded by David Tanzyus approving Option 2 to repair the Splash City SCS water slide and pad. Upon Roll being called those voting AYE were Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

Regarding bid for concession services, the Board was given a draft of invitation for bidders and standards for bidders. Both Karl Schmidt and Attorney Paul Evans approved the documents. Mary Ann Bitzer asked how long the contract would last. Zaber said a one to three year contract option was included in the bid documents. Schmidt said that Gateway Center had not included Splash City in its own bid process which was why CARD was going ahead to find bids. Bitzer said that she would look into bridging discussions with Gateway Center. Evans said the Board could take into consideration qualitative issues (reputation, quality of food, presentation) and that they didn't have to accept the lowest bid. Bitzer asked if this would also include the Sports Complex. Zaber said it would be included as an option. A motion was made by David Tanzyus, seconded by Jeanne Lomax to submit the invitation to bidders for concession services at Splash City. Upon Roll being called those voting AYE were Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

PUBLIC COMMENT:

Jim Sparks spoke of Terry Wilson's resignation and statements he made regarding the tax referendum. He also mentioned a lawsuit issued by former business manager Rosemary Barczewski. He mentioned that Achenbach and Lomax voted against Arlington Greens receiving grant funds in favor of Pleasant Ridge Park receiving it. He said that Brown said the park crew would not be able to maintain the parks due to budget restrictions. Sparks asked Bitzer, the only seated commissioner from when Pleasant Ridge Park plan was created, if CARD made a commitment to finish the park. Bitzer said there was a master plan and the intention was to complete the park in phases through grants. Sparks quoted Brown who said that improvements to Pleasant Ridge would cost nearly \$500,000. Sparks quoted Achenbach saying the point of the parks department wasn't to make money, it was about providing the most good to the most people.

Bobby Bitzer a former Collinsville High School student who now attended school at University of Iowa said that he and other young people in the community felt like there was nothing for them to do in Collinsville and they didn't want to stay in the area. Bitzer said the answer was providing more activities and facilities for young adults.

FOR THE GOOD OF THE DISTRICT

Shelly Crehan explained that Daddy Daughter Date Night was sold out once again that year. The evening included dinner, dancing, and a presentation by Miss Illinois. She said the focus of CARD was to provide positive, family-friendly events and programs.

Mary Ann Bitzer said she recently visited all of the facilities and suggested that the board as a group do that to see how people used the parks and other facilities. She also mentioned a publication showing all of the legislation affecting park district's throughout the state.

OTHER BUSINESS:

A motion was made by David Tanzyus, seconded by Mark Achenbach to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, the purchase or sale of real property, and litigation (5 ILCS 120/2(c) 1, 5, 6, 11) Those voting AYE were: Achenbach, Bitzer, Collins, Lomax, Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 8:25 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Vice President Patrick Collins, March 18, 2014 at 9:15 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mark Achenbach, Patrick Collins, Jeanne Lomax, and David Tanzyus. Staff present included Interim Executive Director Susan Zaber. Attorney Paul Evans was also present.

No further business coming before the commissioners, a motion was made by Mark Achenbach seconded by Jeanne Lomax that the meeting be adjourned. Those voting AYE were: Achenbach, Collins, Lomax, Tanzyus. None voted Nay. Motion passed.

The meeting stood adjourned at 9:16 PM.

Respectfully submitted,



Susan Zaber, Recording Secretary

4/15/14
Date