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## COLLINSVILLE AREA RECREATION DISTRICT

### REGULAR MEETING MINUTES

DECEMBER 21, 2010

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Vice-President Spike Bryant at 7:00 P.M., December 21, 2010 at the district office, Ten Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Spike Bryant, Kathy Pickering, and Steve Helmkamp. Commissioners Mary Ann Bitzer and Joan Burke were absent.

Staff present included executive director Mark Badasch, recreation superintendent Rick Robbins, assistant park superintendent Greg Reising, communications & marketing coordinator Elizabeth Davis, golf course manager Mark Marcuzzo and golf course superintendent Bob Lovatto.

Also present was Scott Emmelkamp of Woolpert Architects.

Commissioner Burke arrived and was seated at 7:04 pm.

**Public Input:** None.

A motion was made by Helmkamp, seconded by Pickering, that the Minutes of the regular meeting held on November 16, 2010 be approved as printed and placed on file. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Helmkamp, that the Treasurers Report for the month of November, 2010 be approved and placed on file for audit. Upon role being called, all present voted aye. None voted nay. Motion passed.

A motion was made by Pickering, seconded by Helmkamp, that the list of claims and accounts totaling **\$3,303,709.73** be approved for payment. Upon role being called, all present voted aye. None voted nay. Motion passed.

WHERE THE BENEFITS OF PARKS AND RECREATION ARE ENDLESS!

A motion was made by Pickering, seconded by Helmkamp, that staff reports be accepted. Upon roll being called, all present voted aye. None voted nay. Motion passed.

### Discussion Items

Mr. Badasch the applications submitted to IDNR for the Park and Recreation Facility Construction Grant Program Mr. Badasch advised that applications had been submitted for funding the Arlington Wetland Interpretive Center and the Miner's Institute. Indications are that the 277 applications will be screened and that no further action will take place until February, 2011

The Willoughby Farm Restroom Project is at the "punch list" stage with Legacy Builders working to complete the items in order to complete all work and be finalized for payment..

Miner's Institute Phase I work continues on the sprinkler system installation, stage rigging and storm window installation. The project is slightly ahead of schedule with completion likely to be in January, 2011.

Work on planning and design for Phase 2 of the Miner's Rehabilitation Project is continuing with a meeting with the theatrical consultant to refine the phase 2 plans.

Bids for Phase 1 Construction of Pleasant Ridge Park came in and have been reviewed by Woolpert with Scott Emmelkamp on hand to present their recommendation. Mr. Emmelkamp reviewed the bids for the project and the Woolpert letter recommending that the project be awarded to Tindall Construction Company of Granite City with the low bid of \$929,336.00.

### Action Items

A motion was made by Burke, seconded by Pickering, that the schedule of Committee-of-the-Whole and Regular Monthly meetings for 2011 be approved and posted per law. Upon roll being called the following voted AYE: Helmkamp, Burke, Pickering, Bryant, Bitzer. None voted NAY. Motion passed.

A motion was made by Pickering, seconded by Burke, that **Ordinance No. 10-6, AN ORDINANCE FOR THE LEVY OF TAXES FOR THE COLLINSVILLE AREA RECREATION DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2011 AND ENDING APRIL 30, 2012.** Be adopted. Upon roll being called the following voted AYE: Helmkamp, Burke, Pickering, Bryant, Bitzer. None voted NAY. Motion passed.

A motion was made by Helmkamp, seconded by Pickering, that the **contract for Phase 1 construction of Pleasant Ridge Park be awarded to Tindall Construction of Granite City with a Total Bid of \$929,336.00** and that the Executive Director be authorized to execute all documents necessary to prosecute this project on behalf of the District. Upon

role being called the following voted AYE: Helmkamp, Burke, Pickering, Bryant, Bitzer. None voted NAY. Motion passed.

A motion was made by Burke, seconded by Pickering, that the job description for Administrative Assistant be approved as submitted. Upon roll being called,, all present voted aye. None voted nay. Motion passed.

**Other Business:** None.

No further business coming before the Commissioners, a motion was made by Pickering, seconded by Helmkamp, that the meeting be adjourned. Upon role being called, all present voted aye. None voted nay. Motion passed.

The meeting stood adjourned at 8:10 p.m. .

Respectfully submitted,

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Mark Badasch, Secretary

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Date