



www.CollinsvilleRec.com

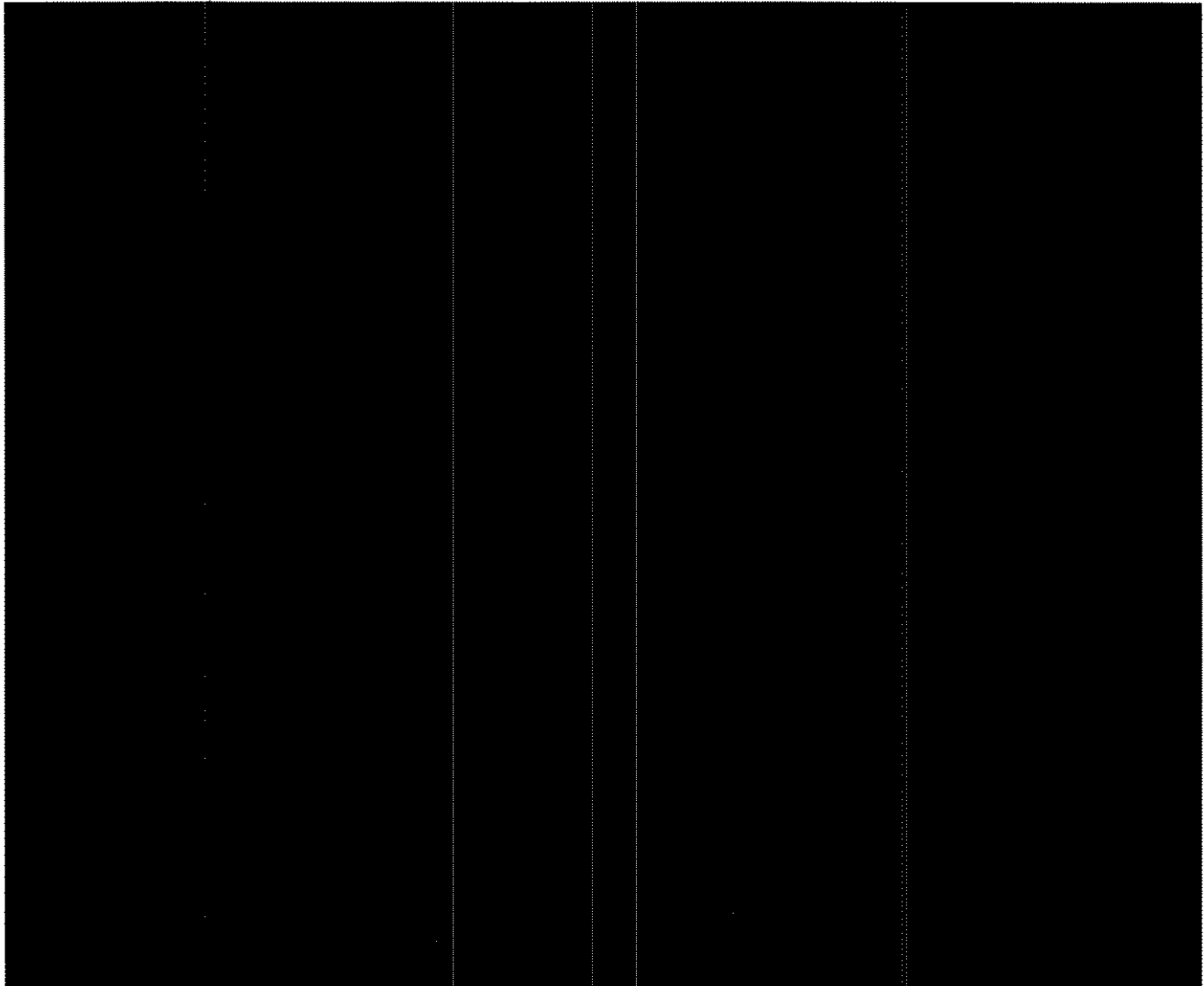
10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY(7529) • (618) 346-7530 (fax)

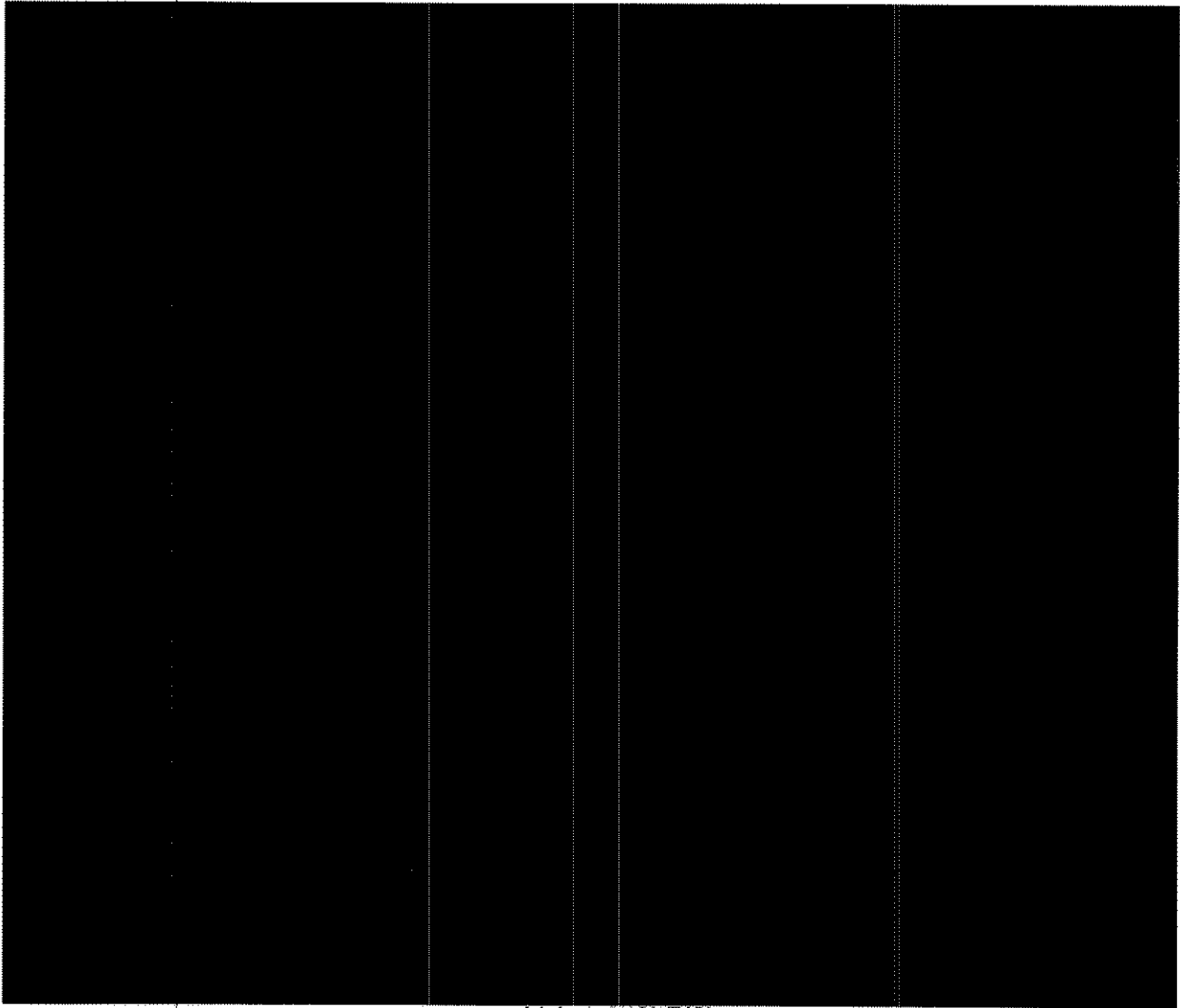
**COLLINSVILLE AREA RECREATION DISTRICT
CLOSED SESSION MINUTES
MARCH 20, 2012**

The CLOSED SESSION of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 8:16 PM, March 20, 2012 at the district office, 10 Gateway Drive, Collinsville, Illinois. Role was called with the following commissioners answering present: Andrew Carruthers, Spike Bryant, Joan Burke, and Mary Ann Bitzer. Commissioner David Tanzys was absent.

Others present included CARD Interim Executive Director Rick Robbins, Attorney David Gerber, and Administrative Assistant Susan Zaber.

The purpose of the CLOSED SESSION was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees and to discuss the Sale or Purchase of Real Property.

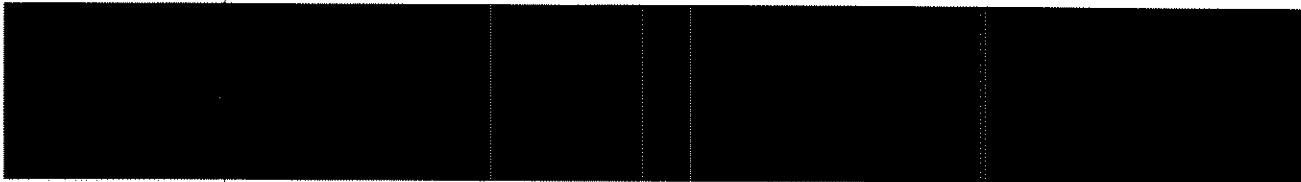




Regarding the purpose of the meeting to discuss the sale or purchase of property, the Board discussed the sale of the Vivian property.

- Joan Burke asked if the house could be sold with the listing that the roof was damaged. Rick Robbins stated he did not know that it was a safe structure or whether there was a legal issue, and he thought the District would cost itself more money by not repairing the roof. Andrew Carruthers asked if the insurance would cover the cost, and Rick stated he thought so, although there was a \$1000 deductible. Rick stated it was his thought to try and repair the roofs of the Vivian and Tara Lane property at the same time, because of the effect the roof issues would have on the sale price.
- Rick Robbins stated with the most recent damage to the roof of the Vivian house there was water damage from the roof caving in the one bedroom and was bowed in the other bedroom.

In regard to the sale or purchase of other property, David Gerber stated he had hoped to have something back from the owners of the property adjacent to Arlington Greens, but there was no response yet.



[REDACTED]

The last employee issue discussed was the Executive Director search.

[REDACTED]

- Joan Burke asked who should spear head the process, if it was Susan Zaber or David Gerber to create the ads, etc. David Gerber stated he could do it and work with Susan. Susan stated she had a background in recruitment, and Human Resources in general, and could create interview sheets and other materials for the process. Joan Burke asked if when the Board met to conduct interviews if the interview sessions needed to be public. David Gerber stated no and that the interviews could be conducted in closed session. Joan stated she thought the Board needed to get moving on it, and if not completed by May 1st that it needed to be completed by June 1st. Spike Bryant stated he thought June 1st sounded more practical.
- Andrew Carruthers suggested posting the position April 1st, posting the position for 30 days, having the Board meet at the Committee-of-the-Whole meeting in May to review everything, having a meeting to interview candidates, and completing everything by June 1st. The Board discussed qualifications for the position. Joan asked Susan if she could find a job description, e-mail it to the Board, and solicit the Board's feedback.

No further business coming before the Commissioners, a motion was made by Burke, seconded by Carruthers, that the CLOSED SESSION be adjourned to OPEN SESSION. Upon roll being called, those voting aye were: Carruthers, Bryant, Burke, Bitzer. None voted nay. Motion passed.

The meeting stood adjourned at 8:36 PM.

3/20/12
Date

Respectfully submitted,

Susan Zaber
Susan Zaber, Recording Secretary