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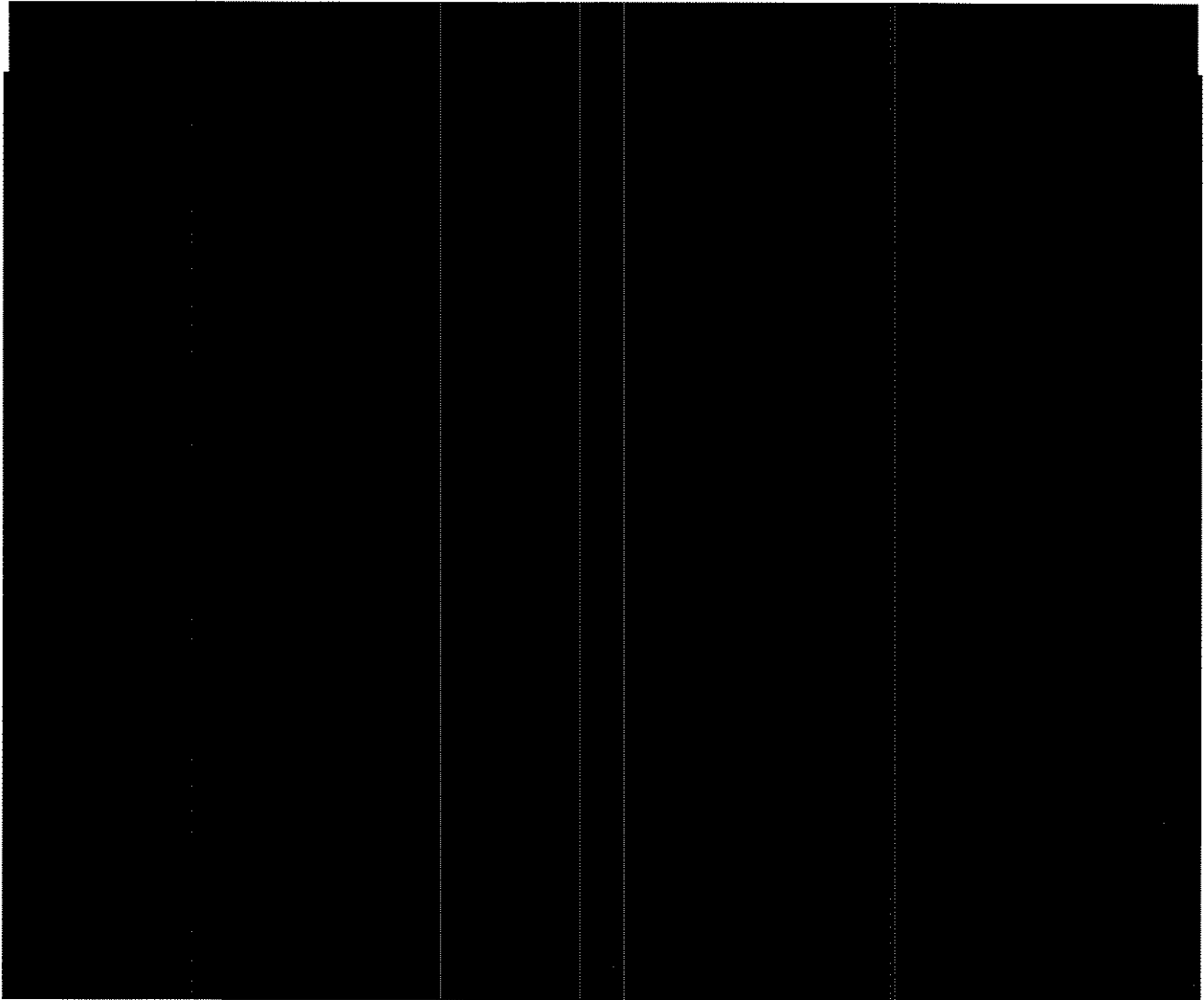
COLLINSVILLE AREA RECREATION DISTRICT

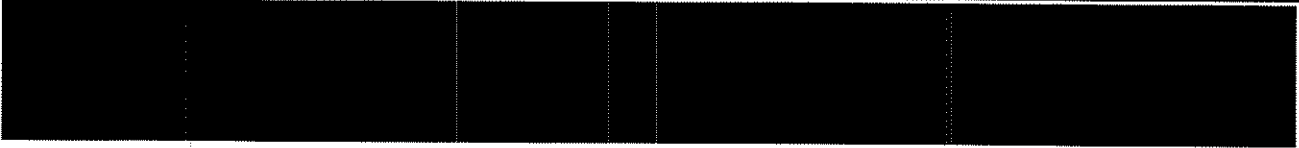
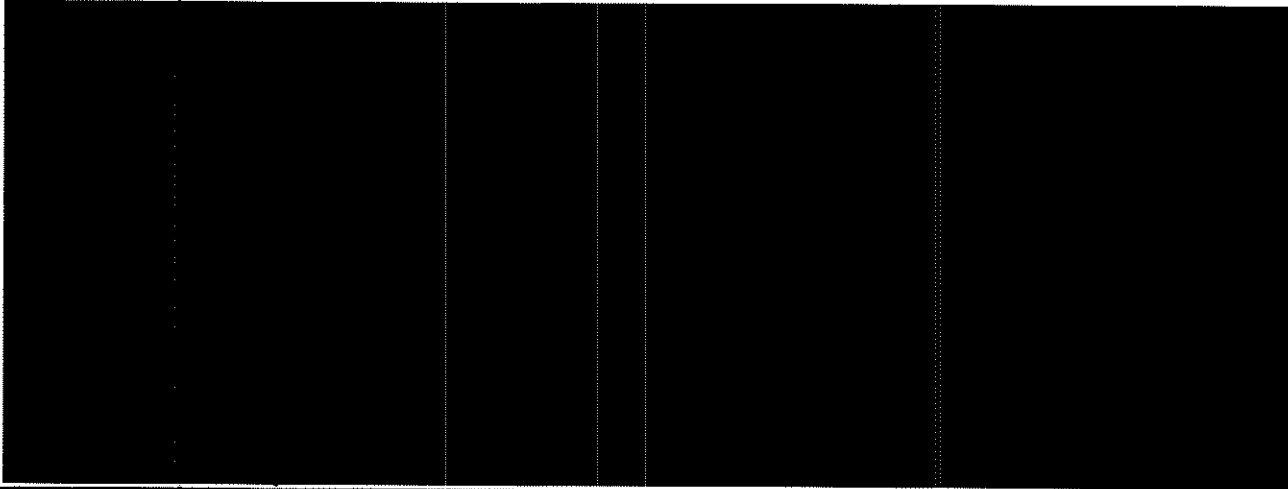
CLOSED SESSION MINUTES

DECEMBER 20, 2011

The CLOSED SESSION of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Mary Ann Bitzer at 8:40 PM, December 20, 2011 at the district office, 10 Gateway Drive, Collinsville, Illinois. Role was called with the following commissioners answering present: Andrew Carruthers, David Tanzyus, Joan Burke, Spike Bryant, and Mary Ann Bitzer. No commissioners were absent.

Others present included CARD Attorney David Gerber and Administrative Assistant Susan Zaber.





The appointment of the Interim Secretary was mentioned, and it was agreed to appoint Susan Zaber.

The last topic discussed was the IAPD Executive Search Service.

- David Tanzyus asked if this was the only deal we got and if we were going to do sole source. Mary Ann Bitzer referenced the cost of \$7900, and that she understood what was being said and that there were other executive search firms, but IAPD did a fabulous job and the firm is park district oriented. David Tanzyus stated he understood, but that when we do sole source bids it looks bad.
- Andrew Carruthers referenced an experience he had with hiring an Executive Director for a not-for-profit organization in Godfrey, IL where he serves on the board, and they did the hiring themselves. Mary Ann Bitzer stated the first Director hired for CARD was done in-house, and that it took a lot of time, and stated the current board did not have the time.
- Andrew Carruthers stated he didn't think they shouldn't get help, but it looked like the board would exclusively get park and recreation district professionals. Mary Ann Bitzer responded and stated anyone could apply, but that it is the criteria provided to Peter Murphy (IAPD) that dictates what the board wants.
- Andrew Carruthers asked what to do about situations where a board member is asked to submit a name for consideration. Mary Ann Bitzer stated to submit it. It was agreed to give the applications to Susan Zaber to maintain, until it was decided how the search would be conducted.
- David Tanzyus referenced an experience he had with Metro where they worked with a man named Jim Wilkerson of SIUE Business Department. Jim Wilkerson provided the ability to facilitate the discussion, conducted the executive search, and gave a look at the organization.
- Joan Burke asked David Tanzyus if he was saying we needed to put this decision on hold or get a second bid. Andrew Carruthers stated he liked multiple bids for everything. Spike Bryant stated he was not in favor of going out because it would extend the time period.

- Joan Burke asked David Tanzyus if he had confidence in the IAPD search service. David Tanzyus stated he thought the service would find every secondary guy/gal who will never have the chance at the top job. Joan Burke suggested calling locations that have used the service to recruit staff to find out how they liked the service. David Tanzyus stated he would contact Effingham, IL and Andrew Carruthers stated he would contact Marion, IL.
- Mary Ann Bitzer stated if IAPD is selected to conduct the search, she would like to have CARD search information ready by the end of January for the IAPD conference.
- It was agreed to hold off on the executive search, until it could be discussed further at the Committee-of-the-Whole meeting in January, and then voted on at the next Regular meeting.

No further business coming before the Commissioners, a motion was made by Burke, seconded by Tanzyus, that the CLOSED SESSION be adjourned to OPEN SESSION. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Burke, Bryant, and Bitzer. None voted nay. Motion passed.

The meeting stood adjourned at 9:07 PM.

Respectfully submitted,



Susan Zaber, Recording Secretary

12/20/11
Date