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10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY(7529) • (618) 346-7530 (fax)

Board of Park Commissioners
Regular Monthly Meeting Agenda
of
March 20, 2012
Beginning at 7:00 pm
CARD Activity Center, 10 Gateway Drive
Collinsville, Illinois 62234

MARY ANN BITZER
President

SPIKE BRYANT
Commissioner

JOAN BURKE
Commissioner

DAVID TANZYUS
Commissioner

ANDREW CARRUTHERS
Commissioner

RICK ROBBINS
Executive Director

DAVID GERBER
Legal Counsel

**COLLINSVILLE AREA RECREATION DISTRICT
REGULAR MONTHLY MEETING
March 20, 2012
at 7:00 pm
CARD Activity Center, 10 Gateway Dr., Collinsville, Illinois 62234**

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment
- V. Introduction of CARD staff
- VI. Approval of Past Meeting Minutes
 - A. Regular Meeting of February 21, 2012
 - B. Closed Session of February 21, 2012
 - C. Special Meeting of March 6, 2012
 - D. Closed Session of March 6, 2012
- VII. Approval of Treasurers Report
- VIII. Approval of Bills
- IX. Staff Reports
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Parks
 - D. Marketing & Communications Coordinator
 - E. Arlington Greens
 - i. Manager
 - ii. Superintendent
- X. Discussion Items
 - A. Amendment of Ordinance 12-1, An Ordinance Amending Ordinance 11-5 for the Levy of Taxes for the CARD for Fiscal Year 5/1/12 through 4/30/13.
 - B. Presentation of 2012-2013 Draft Budget
 - C. Capital Expenditures/Purchases
- XI. Action Items
 - A. Adopt Ordinance 12-2, an ordinance amending the tax levy for fiscal year 5/1/2012 to 4/30/2013
 - B. Approve 2012-2013 proposed budget schedule
 - C. Take action regarding proposed capital expenditures/purchases
 - D. Approve Personnel Policy, Ch. 8 – Park District Purchasing, Project Approval, Project Payment, and Credit Card Authorization and Disbursement Policy
- XII. Other Business
 - A. Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees (5 ILCS 120/2 (c)(1) and to discuss the Sale or Purchase of Real Property (5 ILCS 120/2(c)5/6).
- XIII. Additional Action Items
 - A. Take action regarding Executive Director search
 - B. Take action regarding sale or purchase of real property
- XIV. Adjournment

ADDRESSING THE COMMISSION DURING PUBLIC COMMENT PERIOD

Below are the rules as set out in Ordinance No. 91-3 entitled “AN ORDINANCE ADOPTING PROCEDURES FOR THE COLLINSVILLE AREA RECREATION DISTRICT, PURSUANT TO THE HEARING OF GUESTS”. Residents, business owners, property owners, and interested parties may address the Park Board of Commissioners during the time designated as Public Input/Public Comment on the regular meeting agenda.

- Guests are permitted to address the board only during “Public Comment” or if requested by a member of the Commission.
- Guests wanting to address the board must sign-in on the form provided prior to the start of the meeting.
- Input must be on a District matter.
- Upon request and after being recognized by the President, the speaker shall come to the podium and state their name and address, or place of business.
- Each speaker is limited to no more than five (5) minutes to address the park board.
- A total of thirty (30) minutes is allotted for speakers during the public comment portion of the meeting.
- Speakers shall address only the Board of Commissioners collectively or its members individually. Speakers shall speak to issues and shall refrain from personal attacks on park district appointed officials and employees. Speakers may not address issues related to pending litigation in which the park district is a party.
- Speakers shall not be permitted to advertise with regard to any products, goods or services.
- Speakers shall act and speak with decorum and conform with conventional social manners in speech, writing, dress and behavior. The audience shall refrain from conduct that disrupts the meeting in any way such as clapping, booing, or loud talking. A speaker may be immediately terminated at the President’s discretion.
- Determination of breaches of Ordinance No. 91-3 shall be made by the President who will customarily warn the speaker or members of the audience of inappropriate behavior through one warning use of the gavel. Subsequent inappropriate behavior shall result in the immediate removal of the responsible party or parties at the discretion of the President.