

**SPECIAL MEETING MINUTES**  
**December 21, 2018**

The Special Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Ronald Jedda at 12:00 PM, December 21, 2018 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following The Pledge of Allegiance, the roll was called with the following commissioners answering present: Jeanne Lomax, Aaron Wright, Mark Achenbach, and Ronald Jedda.

Staff present include: Doug Erhart and Jill Rice.

**SPEAKERS FROM THE FLOOR**

Jedda opened the floor for Speakers from the Floor. There were no Speakers from the Floor.

**NEW BUSINESS**

After discussion a motion was made by Achenbach, seconded by Wright to approve an outside interim audit covering the period 5/1/2018 through 12/31/2018. It was proposed by Achenbach that the audit be completed by C.J. Schlosser & Company, L.L.C. before 1/31/2019 at a cost not to exceed \$10,000. It was discussed that the CARD Finance Group would meet with a Schlosser representative to convey audit expectations prior to the start of the audit. No further discussion.

Those voting AYE were Lomax, Wright, Jedda and Achenbach. None voted Nay. Motion passed.

Next, Jill Rice discussed the details surrounding a proposal to convert from the current OSAS Accounting System to QuickBooks Accounting Software. Rice has had conversations with Vicki Borrer from Quality Accounting Solutions regarding the conversion. It was discussed that the CARD Finance Group would meet with Vicki Borrer to iron out the details and the cost of the conversion prior to the next CARD Board meeting. Details of an agreement will be presented at the 1/15/2019 CARD Board meeting. No action was taken at this time.

**OTHER BUSINESS**

A motion was made by Achenbach to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11).

Erhart advised the Board that there was not a closed session agenda for tonight's special meeting and therefore there could not be a closed session discussion. The meeting moved on to old business.

**OLD BUSINESS**

The 2018 property tax levy was the first topic of old business. After discussion, a motion was made by Achenbach, seconded by Wright that it would not be necessary to file an operating expense levy in 2018. Due to the dissolution of CARD, all operating funds have sufficient reserves to cover expenses anticipated during this levy cycle. The Board advised Erhart to contact both the Madison and St. Clair County Clerks and advise them that no expense levy would be filed for 2018.

Those voting AYE were Lomax, Wright, Jedda and Achenbach. None voted Nay. Motion passed.

The next item discussed was the IPDLAF+ Class liquid asset account administered by PFM Asset Management. The current balance of this account is \$9,330.88. A motion was made by Achenbach,

seconded by Lomax that the account be liquidated with the proceeds being direct deposited into the CARD General Corp. fund.

Those voting AYE were Lomax, Wright, Jedda and Achenbach. None voted Nay. Motion passed.

The final discussion was in regards to the potential consolidation of certain CARD accounting funds and the potential appropriation of monies to be applied to CARD bond debt once allowed by the courts. After a lengthy discussion regarding the consolidation of funds it was the consensus of the board to just focus on the appropriation of a dollar amount that may be applied to bond debt if or when it is allowed by the courts to do so. After another lengthy discussion, a motion was made by Achenbach, seconded by Wright that the appropriation should be an amount not to exceed 2.5 million dollars and that authorization be given to Jedda with consultation from CARD attorney James Craney to designate the exact amount (not to exceed 2.5 million dollars) and the source of funds for said bond debt reduction payments.

Those voting AYE were Lomax, Wright, Jedda and Achenbach. None voted Nay. Motion passed.

No further business coming before the commissioners, a motion was made by Wright, seconded by Lomax that the meeting be adjourned.

Those voting AYE were Lomax, Jedda, Wright and Achenbach. None voted NAY. Motion passed.

The meeting stood adjourned at 12:50 P.M.

Respectfully Submitted,

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Jill Rice, Recording Secretary

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Date