



COLLINSVILLE AREA RECREATION DISTRICT  
www.CollinsvilleRec.com

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## **REGULAR MEETING MINUTES**

**AUGUST 21, 2018**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Ronald Jedda at 6:30 PM, August 21, 2018 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following The Pledge of Allegiance, the roll was called with the following commissioners answering present: Jeanne Lomax, Brad Sewell, and Ronald Jedda.

Staff present include: Doug Erhart, Kimberli DeRossett and Jill Rice.

District Attorney James Craney was present as well.

### **SPEAKERS FROM THE FLOOR**

Jedda opened the floor for Speakers from the Floor. There were no Speakers from the Floor.

### **CONSENT AGENDA**

Jedda opened the floor for the following Consent Agenda items:

- Regular Meeting Minutes for July 17, 2018
- Special Meeting Minutes for August 15, 2018
- Closed Session Minutes for July 17, 2018
- Special Closed Session Minutes for August 15, 2018
- Treasurer's Report for July 2018
- Claims & Accounts List in the amount of \$219,624.07
- Budget Tracking Reports for July 2018

Lomax noted some misspelled names in the minutes for July 17, 2018.

A motion was made by Sewell, seconded by Lomax, to approve the Consent Agenda items.

Roll was called with the following board members voting AYE: Lomax, Sewell and Jedda. None voted NAY. Motion passed.

### **EXECUTIVE DIRECTOR & STAFF REPORTS**

Jedda opened the floor for Executive Director & Staff Reports.

Erhart discussed the following items:

- The summer camps were successful. He noted that this was DeRossett's first time running summer camps and that they went very well. Lomax asked how we kept track of campers at Splash City. DeRossett noted each counselor is assigned a certain number of campers and they tend to stay in groups making tracking easier.

Jedda said the final numbers for Splash City would be available after the park closes. Erhart noted there has not been much of a change and that the park is open on Saturdays and Sundays only.

A motion was made by Sewell, seconded by Lomax, to approve the Executive Director & Staff Reports.

Roll was called with the following voting AYE: Lomax, Sewell and Jedda. None voted NAY. Motion passed.

## **OLD BUSINESS**

Jedda opened the floor for Old Business.

The first item of discussion was regarding CARD meeting with the City of Collinsville about transfer of property and programs. Erhart noted that some City staff plan to move to the activity center in September. He added that Kimberly Caughran is coming to the office on Thursday to learn how to use RecTrak so she can run reports for comparison. He said the transition should be completed by the end of September. The board continued to discuss the semantics of phone lines, etc. being transferred. Erhart added that IT equipment in office 1 is going to be sorted through. Office 2 is ready for move in. Utilities are to be transferred in September.

Jedda asked about the closing of the pool. Erhart said Westport has been contacted about closing the pool and they will address any immediate needs. He noted that the new aquatic supervisor has met with Jake Wallace regarding the lifeguard needs. Kevin Brown will not be working with them, but Max Ryan will still be here to help if needed.

This was discussion only. No action was needed.

The second item of old business was regarding digitizing of CARD records. Erhart noted that all files are currently being stored in room 3 of the activity center and that Rice has prepped a large majority of the files. He said a decision needs to be made about shredding or scanning the bonds. He recommends scanning them. He went on to note that Iron Mountain will have the files before the end of September and they will keep them until they can be scanned or destroyed. Everything will be indexed and searchable. He asked what the board wanted to do with the petitions acquired by Mark Achenbach to lower the tax levy. Craney said to give the files to him and he will scan them into his records so CARD doesn't have to pay Iron Mountain for them.

This was discussion only. No action was needed.

## **NEW BUSINESS**

Jedda opened the floor for New Business.

The only new business item was regarding the annual renewal of United Health Care. Erhart noted it renews on October 1 and there is an 8% increase. The coverage would only be for Erhart and Rice. Brown and Greg Reising will have the coverage as well, but they will pay their own. Erhart needs approval from the board to renew. He added it would be short term, not for a full year.

Jedda asked about HAS, a type of savings account that lets you set aside money on a pretax basis to pay for qualified medical expenses. Erhart said he had not, especially since this is such a short term renewal.

Sewell asked what happens if the dissolution does not go through. Erhart noted the insurance will end when CARD stops paying for it. Jedda added if the dissolution is not approved, things would carry on through April 30, 2019.

A motion was made by Sewell, seconded by Lomax, to approve the second option for renewal with United Healthcare.

Roll was called with the following voting AYE: Lomax, Sewell and Jedda. None voted NAY. Motion passed.

## **FOR THE GOOD OF THE DISTRICT**

Jedda opened the floor for the Good of the District.

Craney said he received a proof from the St. Clair County Clerk regarding the question going on the ballot regarding the dissolution of CARD. He said he needs someone to review it and sign it. Jedda reviewed and signed it.

Jedda would like for Erhart and Rice to work on expected cash flow up to and after the dissolution of CARD and he would like it at the September meeting.

Erhart asked about audits once CARD is dissolved. Jedda said he is looking into that.

Jedda continued to discuss finances and how various aspects are going to be handled.

Rice asked if there is still a possibility of getting an accounting firm. Jedda said he is looking into that.

Lomax gave kudos to the staff on the waterpark numbers and for getting all the files together.

**OTHER BUSINESS**

A motion was made by Sewell, seconded by Lomax, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11).

Those voting AYE were Lomax, Sewell and Jedda. None voted NAY. Motion Passed.

The Board adjourned to CLOSED SESSION at 7:03 P.M.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Jedda, August 21, 2018 at 7:25 P.M. at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Lomax, Sewell and Jedda. Staff present included Erhart and DeRossett. District Attorney James Craney was present as well.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Lomax, the meeting be adjourned. Those voting AYE were Lomax, Sewell and Jedda. None voted NAY. The motion was passed.

The meeting stood adjourned at 7:27 P.M.

Respectfully Submitted,

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Kimberli DeRossett, Recording Secretary

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Date