



COLLINSVILLE AREA RECREATION DISTRICT
www.CollinsvilleRec.com

10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY (7529) • (618) 346-7530 (fax)

REGULAR MEETING MINUTES

JULY 18, 2017

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Ronald Jedda at 6:30 PM, July, 2017 at the district office, 10 Gateway Drive, Collinsville, Illinois.

The roll was called with the following commissioners answering present: Mark Achenbach, Jeanne Lomax, Brad Sewell, Aaron Wright and Ron Jedda.

Staff present include: Doug Erhart, Kimberli DeRossett, Keith Grotefendt, Jessica Jader, Mark Kosmatka, Debbie Miller, Jill Rice and Jessica Seger. District Counsel James Craney was present as well.

SPEAKERS FROM THE FLOOR

Jedda opened the floor for speakers from the floor. There were not speakers from the floor.

CONSENT AGENDA

Jedda opened the floor to review and accept the consent agenda items including:

- Budget hearing and Regular Meeting Minutes for June 20, 2017
- Closed Meeting Minutes for June 20, 2017
- Treasurer's Report for June 2017
- Claims and Accounts List in the amount of \$399,851.32
- Budget Tracking Reports for June 2017

A motion was made by Achenbach, seconded by Wright, to accept the consent agenda items.

Achenbach questioned the wording for the third paragraph on page six. It should read "to accept Ordinance 17-4 as submitted" instead of "to accept the petitions submitted for disconnection from CARD."

He went on to recommend rewording the fourth paragraph on page seven to read "They will be responsible for their share of the debt at the improved assessed tax rate."

Achenbach then questioned the difference between receipts for General Corp and Recreation on the treasurer's report. Erhart noted that Recreation has revenue.

Achenbach went on to question the receipt of \$24,508.60 for Capital. Erhart noted it was reimbursements from the PEP Grant.

Achenbach questioned dental insurance and health insurance charges in the aquatic expenses on Claims & Accounts report. Erhart noted that Kevin Brown and Greg Reising utilize COBRA and reimburse us for the costs.

He went on to question why we are paying legal bills to Heplar Broom and no payments have gone to our current attorney. Erhart indicated there were closing fees with Heplar Broom and we have yet to receive an invoice from Craney.

Achenbach went on to question payment to Eberhart Sign & Lighting for JC Field fixtures under Paving & Lighting for \$2,345.00. Erhart indicated it is for lighting and will look into if it should be listed under grounds maintenance.

Roll was called with the following commissioners voting AYE: Achenbach, Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR & STAFF REPORTS

Jedda opened the floor for executive director & staff reports.

Erhart discussed the following topics:

- Splash City has had an increase in revenue every year since 2014. He noted that lowering the daily rates has had a positive result. The daily admission of seniors has increased 47%. The daily admission after 4pm has increased 127%. The overall revenue to July 15, 2017 is up \$36,000. Jedda questioned the decrease in daily rates. Erhart noted there was an overall decrease of 23%.
- Erhart went on to commend Grotefendt for the hard work in the park district since becoming the park superintendent.
- He went on to discuss Jader's report and that she applied for a \$25,000 Dog Park Grant. She would like the dog park to be at Tomohawk Field because the fencing is already there, is high enough for regulation and that would greatly reduce the overall cost. The grant would cover 100% of the cost. Lomax asked about putting it at Glidden Park. Jader noted it would cost more because of having to add fencing.
- Erhart went on to note Jader's summer camps are doing very well and that eight of the nine weeks have sold out.
- Erhart noted that Kyle Smith and his team has completed Fairway #1 at Arlington Greens Golf Course.
- The golf course brought in \$130,000 in revenue in June.
- He went on to note Tim Childers report and the large number of visits to various CARD websites, especially the 80,386 clicks on the Splash City website.

Lomax asked Jader about the Huge Yard Sale at Woodland Park. Jader noted she has checked with the City of Collinsville and no extra permits are needed. There seems to be a large interest for the event in the community.

A motion was made by Achenbach, seconded by Lomax, to accept the Executive Director & Staff Reports.

Roll was called with the following commissioners voting AYE: Achenbach, Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

OLD BUSINESS

Jedda opened the floor for old business. There were no old business items.

NEW BUSINESS

Jedda opened the floor for new business.

Jedda opened discussion with potential action regarding the initial draft of the fiscal year 05/01/2016 to 04/30/2017 annual audit.

Erhart noted that when he started in December 2015, the total net position was minus \$1.8 million. In 2016 it decreased to minus \$1.2 million. This year, it is down to minus \$761,000. The goal is to be in the black in December 2017.

Jedda questioned the cash on hand. He went on to discuss the GASB rules regarding pensions. Erhart noted that we have a representative that can come speak with us regarding this.

Jedda went on to discuss the debt limit. Erhart noted that we are \$888,000 over the debt limit. The board discussed the specifics of what is included in the debt limit.

Achenbach recommended conversing with Sean Flynn to review the audit. He does not agree with the numbers.

Jedda went on to point out that the numbers for various funds are not the same on page 4 of the audit as they are on pages 34 and 35.

Erhart suggested a finance meeting for Erhart, Jedda and Achenbach to discuss the audit with the auditors.

Jedda went on to note several other errors including Social Security taxes.

Achenbach questioned debt appropriation changes. It was noted the auditors will have to make corrections.

Jedda asked that any other questions or concerns to be forwarded to Erhart through email.

This was a discussion only and no action was required.

Jedda opened discussion regarding the Electronic Municipal Market Access (EMMA) system reporting requirements of CARD's debt margin. The board wants the audit corrected before this is further discussed.

This was discussion only and no action was required.

FOR THE GOOD OF THE DISTRICT

Jedda opened the floor for the good of the district.

Achenbach asked staff that work outdoors to be careful with the extreme heat.

OTHER BUSINESS

A motion was made by Sewell, seconded by Wright, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11).

Those voting AYE were Achenbach, Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:11 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Jedda, July 18, 2017 at 8:02 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Lomax, Sewell, Wright and Jedda. Staff present included Executive Director Doug Erhart. District Attorney James Craney was present as well.

Sewell made a motion, seconded by Achenbach, to approve the employment of Kaitlyn Campbell, the Executive Directors stepdaughter, in guest services at Splash City Waterpark.

Those voting AYE were Achenbach, Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Wright, the meeting be adjourned. Those voting AYE were Achenbach, Lomax, Sewell, Wright and Jedda. None voted NAY. Motion passed.

The meeting stood adjourned at 8:03 PM.

Respectfully Submitted,

Kimberli DeRossett, Recording Secretary

Date