



COLLINSVILLE AREA RECREATION DISTRICT
www.CollinsvilleRec.com

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REGULAR MEETING MINUTES

MARCH 21, 2017

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President David Tanzyus at 6:30 PM, March 21, 2017 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Jeanne Lomax, Brad Sewell and David Tanzyus.

Staff present included: Doug Erhart, Kimberli DeRossett, Keith Grotefendt, Mark Kosmatka, Jessica Jader and Jill Rice. District Attorney Andrew Carruthers arrived at 6:35 PM.

SPEAKERS FROM THE FLOOR

Tanzyus opened the floor for speakers from the floor. There were no speakers from the floor.

CONSENT AGENDA

Tanzyus opened discussion to review and accept the consent agenda items including:

- Regular Meeting Minutes for February 16, 2017
- Closed Regular Minutes for February 16, 2017
- Redacted Closed Session Meeting Minutes from August 16, 2016 through January 17, 2017
- Treasurer's Report for February 2017
- Claims and Accounts List in the amount of \$124,027.57
- Budget Tracking Reports for February 2017

Achenbach made a motion, seconded by Sewell, to accept the Consent Agenda items.

Achenbach made a motion, seconded by Tanzyus, to amend the original motion and to release certain redacted portions of the Closed Session Meeting Minutes because of the completion of two legal matters. Carruthers said it is okay to release the discussed portions.

Lomax questioned the Equipment Purchase –Stoltzfus Manufacturing, LLC under Capital Improvement for \$5,916.00. Kosmatka noted it was for a new hayride wagon at Willoughby. It is ADA compliant and was funded by the Kiwanis donations.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR & STAFF REPORTS

Tanzyus opened discussion with potential action regarding Executive Director & Staff Reports.

Erhart reviewed the following items:

- There was an IPRF audit the end of February. Normally CARD owes several thousand dollars, but this year we received \$3,000 back. Our premium for last year ended up being \$35,000 not \$38,000. This year's premium dropped to \$34,000.
- Two bids were received for work on the Activity Center parking lot. One for \$7,500 and one for \$4,500. The lot is currently being patched. The striping will be done next for approximately \$1,600. The lot will not be sealed this year.

- Brad Hoffman was in from IPRF to do a loss control review with Erhart. He said CARD has the second lowest loss ratio of the thirty municipalities he represents. This is why the premium went down. We also received the Aquatic Safety Award from StarGuard Elite for Splash City in 2016. This is a four star rating.
- Kevin Brown has been working diligently at Splash City to get it prepped for the 2017 season.

He went on to discuss the Staff Reports and noted that everyone has been busy maintaining, improving, looking for better ways in everything we do. He is quite proud of all of them.

Sewell made a motion, seconded by Achenbach, to accept the Executive Director & Staff Reports.

Achenbach noted he was shocked that Daddy Daughter Date Night actually made a profit. Jader noted there was a profit for the 2016 event of \$1,000 and the 2017 event of \$1,200. Part of the profit was from sponsors. The photographer was free. The biggest cost is the food. She noted that our event is more expensive than other Daddy Daughter Date Nights, but it also is fancier. Because of the high food costs, Erhart suggested moving the event to another location. Achenbach noted there are not a lot of locations that are large enough for this event. Jader has researched other options and to keep the high standards of the event, staying at the current location is the best option. Lomax discussed the reusing of decorations. Jader noted she is building an inventory with different decorations that can be used from event to event.

Erhart introduced the Board to Jill Rice, the new Finance Coordinator. She took over for Ebony Pollard on February 21. She started part time in September.

Achenbach also noted that Jader and Grotefendt have been making rounds to various organizations like the Kiwanis Club for sponsorship.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS

Tanzyus opened the floor for old business.

A Commendatory Resolution for Kevin Brown's Retirement was signed by the commissioners. The presentation has been postponed until the April meeting, when Brown can be present.

No action required.

NEW BUSINESS

Tanzyus opened the floor for new business.

Erhart discussed Resolution #17-3, a resolution authorizing the transfer of all Bond Paying Agent/Registrar responsibilities from the Bank of New York Mellon to UMB. Erhart received two bills in the mail for two bonds at \$750 a piece. We have four bonds, three of which are \$750 and one is \$500 for Bank of New York Mellon to do the Registrar & Paying Agent job. In December of 2015 a bond was done through UMB and there fee was \$300. After discussion, UMB agreed to do each of the four bonds for \$300 per year. This will save CARD \$21,250 over the term of the existing bonds. CARD will have to pay a \$500 transfer fee for each bond, or \$2,000.

Sewell made a motion, seconded by Lomax, to accept Resolution #17-3.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion Passed

FOR THE GOOD OF THE DISTRICT

Tanzys opened the floor for the good of the district.

Sewell visited Arlington Greens Golf Course and noted the repairs that need to be done to the bridge leading into the course. The south retaining wall is leaning so bad that if it gets bumped by a car bumper, it will go in the water. He also said the roadway is washing out under the cement decking on the north side. If that cracks there will not be a lane width. He noted there was a discussion with the Village of Pontoon Beach and they would work on the surfacing of the bridge at no charge. Carruthers is going to send a letter to the bridge owner's attorney and give them 14 days to respond with either consent or a plan to fix the bridge. Pontoon Beach cannot fix it without authorization.

Achenbach noted that all of the reports this month were excellent.

Tanzys noted he has one more month left on the Board and he is grateful for all of the work the staff is doing. It is not the same place it was when he started.

OTHER BUSINESS

A motion was made by Sewell, seconded by Lomax, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11).

Those voting AYE were Achenbach, Lomax, Sewell and Tanzys. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:04 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Tanzys, March 21, 2017 at 7:47 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Lomax, Sewell and Tanzys. Staff present included Executive Director Doug Erhart. District Attorney Carruthers was present as well.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Lomax, the meeting be adjourned. Those voting AYE were Achenbach, Lomax, Sewell and Tanzys. None voted NAY. Motion passed.

The meeting stood adjourned at 7:48 PM.

Respectfully Submitted,

Kimberli DeRossett, Recording Secretary

Date