



COLLINSVILLE AREA RECREATION DISTRICT
www.CollinsvilleRec.com

10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY (7529) • (618) 346-7530 (fax)

REGULAR MEETING MINUTES

FEBRUARY 16, 2017

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Vice-President Jeanne Lomax at 6:32 PM, February 16, 2017 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Jeanne Lomax and Brad Sewell.

Staff present included: Doug Erhart, Kimberli DeRossett, Kevin Brown, Keith Grotefendt, Mark Kosmatka, Jessica Jader and Ebony Pollard. District Attorney Andrew Carruthers was present as well.

SPEAKERS FROM THE FLOOR

Lomax opened the floor for speakers from the floor.

President David Tanzyus arrived at 6:34 PM.

Gregory Pavelka addressed the Board with concerns regarding FlowRider. As a Collinsville resident and former Splash City employee, he discussed the attraction's popularity not only with those using it, but many just observing. He also used the FlowRider regularly. When he heard the attraction was broken last year, he was heartbroken to learn it would not be repaired. He noted there are many that come to Splash City for this attraction only. He hopes the Board would consider repairing the attraction instead of removing it.

CONSENT AGENDA

Tanzyus opened discussion to review and accept the consent agenda items including:

- Regular Meeting Minutes for January 17, 2017
- Closed Regular Minutes for January 17, 2017
- Treasurer's Report for January 2017
- Claims and Accounts List in the amount of \$90,249.10
- Budget Tracking Reports for January 2017

Sewell made a motion, seconded by Achenbach, to accept the Consent Agenda items.

Achenbach made a motion, seconded by Sewell, to amend the original motion and move the Closed Regular Meeting Minutes for January 17, 2017 to closed session.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR & STAFF REPORTS

Tanzyus opened discussion with potential action regarding Executive Director & Staff Reports.

Erhart reviewed the following items:

- Kevin Brown will be retiring on March 10 as Superintendent of the Parks. Grotefendt will be replacing him in that position. Brown will be working part time at Splash City supervising the quality assurance team.
- Jader is hosting Daddy Daughter Date Night on Friday, February 24, 2017. The theme is Beauty and the Beast.

Achenbach discussed Brown's report regarding the sewer line at Pleasant Ridge Park. Brown reported the sewer line runs along the bike trail so it is adjacent to the park. In the future, CARD would be able to tap into the sewer line if additional restrooms are installed in the park. Achenbach continued to discuss the specifics of the sewer line.

Achenbach informed Jader that the Junior Service Club will be the recipient of the 2018 Festival of Trees and the plan is for the parks to be one of the benefactors.

He went on to question the Willoughby Farm report that they are looking for saddles and carts for donkeys. He does not feel having people riding the donkeys is the best decision for the park district.

Achenbach made a motion, seconded by Sewell, to accept the Executive Director & Staff Reports.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS

Tanzyus opened the floor for old business.

Achenbach made a motion, seconded by Tanzyus, to accept Resolution #17-02.

Erhart discussed Resolution #17-02, a resolution pertaining to the 2017 Madison County P.E.P. Grant. Building the storage facility at the Activity Center would cost more than expected. The idea has been dropped. Grotefendt and Jader spent time cleaning the current storage closet and several things have been moved to Pleasant Ridge to free up space. The \$25,000 allocated for the storage facility has been spread out among the other funds. \$7,500 has been left to cover painting the blue trim on the outside of the Activity Center. Erhart plans on updating the directional signs and the blacktop surface as well.

The allocation for the Recreation fund decreased because the proposed bounce houses has been dropped since the required insurance is too costly. Jader will be purchasing other equipment instead.

Additional funding has been allocated to the Parks Department. Reroofing and insulating the house at Pleasant Ridge is \$14,500 instead of the proposed \$10,000. The covered picnic area at Pleasant Ridge will have a cement floor instead of limestone.

The golf course will get three golf paths done; three full holes will be completed. The grade and sod of hole #1 is less than originally proposed.

Achenbach asked if there were any plans to do work on the Splash City/CARD parking lot. He noted the cracks in the asphalt. Erhart noted there is still money allocated in the Paving & Lighting fund. Achenbach noted it would be beneficial to possibly seal it before Splash City opens. Brown will obtain bids for repairing cracks and possibly sealing the parking lot.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Erhart discussed Ordinance #17-01, an ordinance pertaining to the partial abatement of taxes levied for year 2016 in various bond ordinances. The plan is to partially abate the 2004 Bond and totally abate the 2013 Bond, with the rest to be extended. Carruthers has reviewed the language and approves. He also noted this is the first time CARD has had money in the bank to allow for paying some of the bond payments directly.

Achenbach made a motion, seconded by Sewell, to accept Ordinance #17-01.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Erhart discussed the mission of Willoughby Heritage Farm & Conservation Reserve, where we are and where we are going. He handed out maps, diagrams and information regarding Willoughby. The current state of Willoughby Farm is very close to the Master Plan in respect to the actual trails, the buildings as well as the animals. Erhart went on to address Achenbach's concerns with the trails which are constantly being changed because of erosion. He also noted the \$15,000 donation from the Kiwanis of Collinsville. There was a list of what the Kiwanis approved the donation be allocated toward. They were insistent on a hay wagon. Erhart went on to address the saddles and such. After discussion it was decided to get a work cart for the donkey to pull. He also noted the animals will not be leaving the premises. He went on to note Carol Frerker is very strict about sticking to the Master Plan.

This was a discussion only. No action required.

NEW BUSINESS

Tanzyus opened the floor for new business.

Achenbach asked to discuss the golf cart lease in closed session.

Erhart went on to discussion the possibility of St. Peter & Paul School having their annual fundraising carnival on the soccer field behind the CARD Activity Center. The timing of the event and the location is not a good idea because of too much congestion from Splash City. Parking would be a huge issue. Erhart recommends the soccer fields at the Jaycee Sports Complex. Grotefendt recommends Woodland Park. They continued to discuss other options for the annual event. Grotefendt will discuss options with them and advise their thoughts.

This was a discussion only. No action was required.

Achenbach made a motion, seconded by Sewell, to approve the transfer of \$30,000 from the Capital Fund to the Bond & Interest Fund, allowing for the proposed abatement.

Erhart discussed the temporary transfer of \$30,000 from the Capital Fund to the Bond & Interest Fund to allow for the proposed abatement. Money has to be in the fund in order to do the proposed abatements. When CARD receives tax money from Madison County, the \$30,000 will be transferred back to the Capital Fund.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion Passed

FOR THE GOOD OF THE DISTRICT

Tanzyus opened the floor for the good of the district.

Erhart noted his appreciation to the Kiwanis of Collinsville for their donation. He noted they were very selective on how the donation would be spent. Kosmatka noted they originally met with them well over a year ago.

Erhart went on to announce that Ebony Pollard has resigned from her position as Finance Coordinator and her last day is February 21, 2017. She has accepted a position with Ameren in St. Louis. He noted that Jill Rice will be taking over the Financial Coordinator position full time. Pollard will be available for questions and to help out in certain situations.

Tanzyus would like a proclamation at the next Board meeting for Brown and Pollard.

OTHER BUSINESS

A motion was made by Lomax, seconded by Tanzyus, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11).

Those voting AYE were Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:14 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Tanzyus, February 16, 2017 at 8:02 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Lomax, Sewell and Tanzyus. Staff present included Executive Director Doug Erhart. District Attorney Carruthers was present as well.

Achenbach made a motion, seconded by Sewell, to accept the Closed Meeting Minutes as amended for January 17, 2017.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Achenbach made a motion, seconded by Lomax, to lease Fletcher Field to Unit #10, Collinsville High School.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

There was no action with the early renewal/extension of the golf cart lease. This was a discussion only.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Achenbach, the meeting be adjourned. Those voting AYE were Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 8:04 PM.

Respectfully Submitted,

Kimberli DeRossett, Recording Secretary

Date