



COLLINSVILLE AREA RECREATION DISTRICT
www.CollinsvilleRec.com

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REGULAR MEETING MINUTES NOVEMBER 15, 2016

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Acting President David Tanzyus at 6:30 PM, November 15, 2016 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Jeanne Lomax and David Tanzyus.

Commissioner Brad Sewell arrived at 6:35 PM.

Staff present included: Doug Erhart, Kimberli DeRossett, Mark Kosmatka, Jessica Jader, Keith Grotefendt and Ebony Pollard.

SPEAKERS FROM THE FLOOR

Tanzyus opened the floor for speakers from the floor. There were no speakers from the floor.

CONSENT AGENDA

Tanzyus opened discussion to review and accept the consent agenda items including:

- Regular Meeting Minutes for October 19, 2016
- Closed Regular Minutes for October 18, 2016
- Treasurer's Report for October 2016
- Claims and Accounts List in the amount of \$175,678.84
- Budget Tracking Reports for October 2016

Achenbach made a motion, seconded by Lomax, to accept the Consent Agenda items.

Tanzyus questioned the charge in Recreation for Collinsville School District #10 Gym Rental for \$375.00. Previously, CARD did not pay for gym rentals and the school district did not pay for field rentals. According to Jader, the school district started charging CARD for use of the gym when CARD started charging the school district for use of the ball fields.

Achenbach made a motion, seconded by Tanzyus, to amend the motion to move the open and closed meeting minutes to closed session for further discussion.

Achenbach questioned the charge in General Corp for J.F. Electric Building Maintenance – Inverters for \$658.88 and if it had to do with the solar panels. Erhart noted it was for repair to inverters associated with the solar panels following a lightning strike.

Achenbach went on to question the Golf charge for Golf Tournament Start-Up Cash for \$5,800. Erhart noted it was the start up for the annual Calcutta. That amount was paid back and the golf course made over \$10,000 from this event. Erhart asked Pollard why they needed so much cash to start. Pollard indicated it went toward the payout and change.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR & STAFF REPORTS

Tanzyus opened discussion with potential action regarding Executive Director & Staff Reports.

Erhart reviewed the following items:

- Receiving a check for \$13,000 from IPARKS, the insurance company, to be used toward damages from the lightning strike.
- With help of Kosmatka, Willoughby Farm will receive reimbursement of \$4,800 from American Tower for fixing the grading along the cell tower.
- Revenue versus expenditures for the first six months of the current fiscal year was discussed next. In May we lost \$29,000. In June we made \$234,000. In July we made \$276,000. In August we made \$11,000. In September we made \$43,000. In October we made \$64,000. We are up \$600,000 year to date including tax revenue.
- A review from the audit covering the 2015-2016 fiscal year was discussed next. There was a change in Net Position of \$617,164 to the good.
- The CARD Activity Center is transitioning to Charter Spectrum for internet and phone. There will be over \$400 in savings per month and fiber optics will be used. The District will no longer use CallOne.
- Kevin Brown's report noted the installation of a new water fountain near the Optimist Pavilion by city employees. CARD already had the water fountain; it just needed to be installed.
- Jader was voted in as the Treasurer for Collinsville Baseball Softball League. She noted she is also their complex director. She will have access to their schedule directly. As the Treasurer, she will be able to determine if it will be worth it for CARD to run the leagues in the future.
- Mark Marcuzzo has scheduled 39 tournaments for the 2017 season already as well as numerous leagues.
- Tim Childers' report listed website analytics and data tracking for social media for the last 30 days. Numbers appear to be increasing across the board, especially with Willoughby Farm.

Achenbach questioned if it would be worth fixing any parts of the Tara Lane house to help with the value of the home. Erhart noted mold was the biggest concern.

Achenbach also noted confusion with CARD reaching out to various organizations to sponsor pavilions. He asked if there was an outline of pavilion sponsorship expectations. Jader noted the email she sent out had an overview of expectations. She indicated she will follow up with the organization she had contacted to ensure they understand how the programs works.

Achenbach went on to commend Jader for sponsorships, especially for Daddy Daughter Date Night.

Achenbach made a motion, seconded by Sewell, to accept the Executive Director & Staff Reports.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS

Tanzyus opened the floor for old business. There was no old business to discuss.

NEW BUSINESS

Tanzyus opened the floor for new business.

Discussion and action took place regarding the Board declaring that Board President, Patrick Collins' seat is now vacant and interim plans to fill the same.

The Board discussed options of either finding someone to bring in as an interim or to keep the Board with four commissioners since the election is coming up in April. Following a brief discussion, the Board chose to keep the position vacant and act with the remaining four board members. The position will remain open until the next election in April 2017.

Sewell made a motion, seconded by Achenbach, to declare a vacancy on the Board of Commissioners.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Achenbach made a motion, seconded by Sewell, to nominate Tanzyus as the President and Lomax as the Vice President.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Discussion and action took place regarding Ordinance 16-6, an ordinance for the Levy of taxes for the Fiscal Year May 1, 2017 to April 30, 2018.

Erhart noted it is very similar to last years but \$10,000 less. The total estimated levied amount is \$1,219,000.00. Carruthers recommends not turning the ordinance in right away. This will allow for any last minute changes if necessary.

Achenbach made a motion, seconded by Sewell, to accept Ordinance 16-6.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

Discussion and action took place regarding the temporary transfer of \$25,000 from the Aquatic Fund to the Bond and Interest Fund. Achenbach noted it is necessary because the last payment of property taxes comes in after the December deadline. When the bonds were originally set up, taxes were paid twice a year instead of four times a year. The \$25,000 would be transferred back to the Aquatic Fund once the property taxes are distributed.

Sewell made a motion, seconded by Achenbach, to approve the temporary transfer of \$25,000 from the Aquatic Fund to the Bond and Interest Fund.

Roll was called with the following voting AYE: Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

FOR THE GOOD OF THE DISTRICT

Tanzyus opened the floor for the good of the district.

Jim Grobmeier thanked the Board for the new truck at Willoughby Farm.

An audience member questioned the sale of the Tara Lane property. It was noted the sale includes the house, barn and three acres and is currently pending a resolution. There will still be 11 acres of property left. According to Erhart, we can only sell three acres at a time without a referendum.

OTHER BUSINESS

A motion was made by Sewell, seconded by Achenbach, to go into Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property, and litigation. (5 ILCS 120/2§ 1, 5, 6, 11). Those voting AYE were Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:12 PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Tanzyus, November 15, 2016 at 7:57 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Lomax, Sewell and Tanzyus. Staff present included Executive Director Doug Erhart. District Attorney Carruthers was present as well.

Achenbach made a motion, seconded by Tanzyus, to approve the regular session minutes as written and to modify the closed session minutes.

No further business coming before the commissioners, a motion was made by Achenbach, seconded by Lomax, the meeting be adjourned. Those voting AYE were Achenbach, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 7:58 PM.

Respectfully Submitted,

Kimberli DeRossett, Recording Secretary

Date