



www.CollinsvilleRec.com

10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY (7529) • (618) 346-7530 (fax)

## **SPECIAL MEETING MINUTES DECEMBER 7, 2015**

The Special Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Patrick Collins at 6:30 PM, December 7, 2015 at the Collinsville Area Recreation District located at 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus.

Staff present included Douglas Erhart, Mark Kosmatka and Kimberli DeRossett. Attorney Paul Evans was also present.

### **PUBLIC COMMENT**

There was no public comment.

### **NEW BUSINESS**

- Achenbach made a motion, seconded by Sewell, to open discussion with possible action regarding Ordinance 15-8, an ordinance amending Ordinance No. 15-7 authorizing the issuance of not to exceed \$1,490,000 General Obligation Park Bonds, Series 2015, of the Collinsville Area Recreation District, Madison and St. Clair Counties, Illinois, for the payment of certain outstanding alternate bonds of said Park District to authorize the execution and delivery of a Tax Escrow Agreement in connection wherewith and to appoint UMB Bank, National Association, Kansas City, Missouri, as bond registrar and paying agent for said bonds, and repealing Ordinance No. 15-6. Achenbach questioned the fees. Erhart noted there is a flat fee of \$750 per bond. He went on to explain the payment process and the differences in what was budgeted in the expense report versus what was actually spent.

Roll was called with the following voting AYE: Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

- Achenbach made a motion, seconded by Tanzyus, to open discussion with possible action regarding Ordinance 15-9, an ordinance to approve the disposal of obsolete and/or inoperable equipment. A member of the audience pointed out the City of Collinsville does electronic recycling the second Friday of every month with the exception of January. Achenbach went on to question the possible value of some of the items on the retirement

list. Erhart noted some of the equipment received damage from lightning strikes and power surges. The option of donating to the City of Collinsville Electronic Recycling program was discussed. Achenbach would like to check the value of the equipment before donating it for recycling. Collins noted the need to clean the hard drives if necessary.

Roll was called with the following voting AYE: Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

- Collins opened discussion regarding Capital Improvement requests for Willoughby Farm. Erhart noted that Kosmatka was present in case there were any questions. The items listed as priority were the purchase of tables and chairs at \$6,693 for a capacity of 175 to rent to individuals renting the facilities, the building of the storage room for the table and chairs at \$1,000, the heaters at \$4,000 and large ceiling fan at \$7,352, to distribute the heat and the need for the concrete slab in the Gindler Barn where the pigs and cows are located at \$5,300. The cost of extra electricity was discussed. The average would be an additional \$2.70 per hour for the fan and heaters. Erhart also noted the cost of rentals would change accordingly if a heated barn was requested. Collins made a motion to accept these items and Tanzyus seconded. Achenbach questioned having enough Capital Improvement funds to cover all of the facility's needs. Erhart noted the Capital Improvement plan for all facilities was previously presented to the board and no decision was made. He questioned if presenting the board with another list of must do's, would lead to possible approval. Lomax noted that Willoughby Farm's Capital Improvement would turn revenue. Achenbach pointed out that any revenue for Willoughby Farm does not go back into the capital fund. Collins noted that Achenbach's point is well taken and asked what he was looking for. He would like to defer the discussion until the board is presented with a decisive list for all facilities. Erhart pointed out that the only unpredictable facility is the water park. Erhart and Greg Reising did a walkthrough of the waterpark with an insurance inspector and necessary repairs were noted. He went on to note there are no major needs right away for the parks. The roller rink at Glidden Park has been closed, fenced in and signs have been posted to not enter. Achenbach questioned how much the board should spend before the end of the year and noted that he does not want to spend all the money just because they have it. Erhart noted he will present a realistic number to spend before the end of the fiscal year. He went on to ask Achenbach how much the board wants to keep in the Capital Fund. Achenbach stated he does not want to spend more than \$100,000 of the \$650,000. Erhart pointed out that so far this fiscal year just over \$30,000 has been spent on Capital Improvements when over \$400,000 was budgeted. This is far less than in previous years.

No action was taken and the discussion will be continued at a later date.

## **OTHER BUSINESS**

Achenbach made a motion, Lomax seconded, to move to Closed Session for the purpose of discussing the employment, compensation, or dismissal of specific employees, purchase or sale of real property and litigation. (5 ILCS 120/2(c) 1, 5, 6, 11). All voted AYE. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:10 PM.

The Special Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN Session by Collins, December 7, 2015 at 7:56 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Sewell made a motion, Achenbach seconded the motion. Commissioners present were Achenbach, Collins, Lomax, Sewell and Tanzyus. Staff present included Douglas Erhart. Attorney Paul Evans was also present.

The Board of Commissioners brought in the bond advisor Tim King for discussion regarding the bonds. Collins asked for the bond council's recommendation for a dollar value. It would depend on what next year's levy is which is \$1.4 million. He noted, in theory, the process would have to be done by March 1, 2016. There are exceptions with abatement actions. The tax levy is never going to be extended on an alternate revenue bond. Lomax asked what would happen if we did not abate. King gave thoughts on what would happen if there was not tax abatement.

No further business coming before the commissioners, a motion was made by Tanzyus, seconded by Lomax the meeting be adjourned. Those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 8:25 PM

Respectfully submitted,

---

Kimberli DeRossett, Recording Secretary

---

Date