



COLLINSVILLE AREA RECREATION DISTRICT

www.CollinsvilleRec.com

10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY (7529) • (618) 346-7530 (fax)

## **REGULAR MEETING MINUTES JUNE 16, 2015**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Patrick Collins at 6:32 PM, June 16, 2015 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the role was called with the following commissioners answering present: Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus.

Staff present included: Susan Zaber, Iva Briggs, Mark Kosmatka, Jessica Gonzalez and Kimberli DeRossett. Attorney Paul Evans also was present.

### **ELECTION OF BOARD OFFICERS FOR 2015-2016**

A motion was made by Jeanne Lomax, seconded by Brad Sewell to nominate Patrick Collins to be Board President.

A motion was made by Mark Achenbach, seconded by Brad Sewell to nominate David Tanzyus as Board Vice President.

A motion was made by Patrick Collins, seconded by Jeanne Lomax to nominate Mark Achenbach as Board Treasurer.

Upon roll being called those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. All motions passed.

### **CONSENT AGENDA ITEMS**

A motion was made by Achenbach, seconded by Sewell to approve Consent Agenda items.

- Collins raised the question of how the advertising for the Tourism Bureau worked. Iva Briggs noted funding came from each participating facility, but one check was sent to pay the Tourism Bureau.
- Achenbach pointed out several typos in the previous meeting minutes, and a correction to be made to the Claims and Accounts. Under aquatics, Bimbo Pastries was listed to be paid for by the Jaycee Sports Complex, which should actually have been under Splash City.
- It also was noted that when there was no public comment, it needed to be noted in the meeting minutes.
- Tanzyus inquired about how marketing success was tracked. Jessica Gonzalez explained the question as to how individuals heard about a program/event was asked during sign-up and through end of program/event surveys. Zaber stated information was also tracked through coupons collected, etc.

Upon roll being called those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. All motions passed.

## **EXECUTIVE DIRECTOR & STAFF REPORTS:**

Zaber noted:

- The agreement for the annual fire alarm inspection was signed with BarCom. In the meantime, the fire department did an inspection and the main concern was storage. During the inspection Jim Anderson of the fire department provided recommendations for various items, but overall the inspection results were good and there were no major issues.
- Zaber stated she was finishing up evaluations and the next project was to organize filing. She stated she also met with the Catsup Bottle Festival organizers regarding event details and promotions.
- Zaber also noted she would be meeting with key staff regarding finishing of the capital plan.

Sewel made a motion, seconded by Lomax to accept the ED and staff reports.

- Tanzyus had a question regarding the next planned ports Complex meeting. According to Gonzalez, the meeting was scheduled for September 16 at Arlington Greens Golf Course.
- Tanzyus asked about fixing a leak in the building at Arlington Greens, as noted on the Golf Manager's report. Tanzyus recommended prioritizing projects. He stated there were a lot of needs with no priorities in the reports and the needs needed to be prioritized.
- Achenbach had a couple questions regarding items listed in the Superintendent of Parks report related to duck weed and taking down of dead trees in Woodland Park.
- Achenbach had questions related to items listed in Ryan Besse's report for Splash City under the section for Obstacles. Specifically, he noted items outlined by Ryan in regard to issues with the Lazy River, SES's sprinkler system, the replacing of motors and pumps as recommended, the repairing of a slide, and the FlowRider Pad needing to be replaced.
- Achenbach also commended the nice job Jessica Gonzalez was doing and scheduling of volunteers at Willoughby Farms.
- Achenbach made suggestions on where to find volunteers for Arlington Wetlands and suggested going to places like high school science clubs and the Lewis & Clark Boy Scout Council. Sewell had other recommendations as well.
- Achenbach went on to question the heating in the Bank Barn, as listed in the Willoughby report. Mark Kosmatka pointed out it would be the area under the barn. It would be electric heat and just enough to remove the chill for rentals. He also noted the need for a huge fan to help move the air in the barn.
- Achenbach went on to question what Tim Childers meant by electronic advertising with kiosks. Zaber noted it would be a second location in the water park to display information about the solar panels and energy production, as well as info about other programs/events for general advertising. She stated it would be located on the back side of the ticket booth.

Those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY.  
Motion passed.

## **OLD BUSINESS:**

There were no agenda items for discussion or action under Old Business.

## **NEW BUSINESS:**

Collins entertained a motion to adopt Prevailing Wage Ordinance 15-4. A motion to adopt the ordinance was made by Achenbach, seconded by Collins. Upon roll being called those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

**PUBLIC COMMENT**

No one was signed up for public comment. However, upon inquiry, Scott Rayho stated he was glad the District was looking at the duck weed issue at Woodland Park. He also stated that hopefully there was good weather for the Dog Walk the next night. Mark Kosmatka stated the Dog Walk Night had been rescheduled for August 12<sup>th</sup>, due to the wet weather.

**FOR THE GOOD OF THE DISTRICT**

Achenbach thanked the volunteers and staff. He stated he saw a lot of people making things happen, and that was important.

Tanzyus noted he was thankful for the staff and the tracking of ad information. He stated he had an answer to a question he had been asking for years.

**OTHER BUSINESS:**

A motion was made by Tanzyus, seconded by Lomax, to go into Closed Session for the purpose of discussing employment, compensation, or dismissal of specific employees, the purchase or sale of real property, and litigation. (5ILCS 120/2 (c) 1, 5, 6, 11). Those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 7:10PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Collins, June 16, 2015 at 8:45 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Collins, Lomax, Sewell and Tanzyus. Staff present included Executive Director Susan Zaber. Attorney Paul Evans was also present.

No further business coming before the commissioners, a motion was made by Sewell, seconded by Tanzyus the meeting be adjourned. Those voting AYE were Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 8:45 PM

Respectfully submitted,

---

Susan Zaber, Board Secretary

---

Date