



COLLINSVILLE AREA RECREATION DISTRICT

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COMMITTEE-OF-THE-WHOLE MEETING

June 9, 2015

The Committee-of-the-Whole Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Patrick Collins at 6:41PM, June 9, 2015 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus.

Staff present included Susan Zaber, Mark Kosmatka and Kimberli DeRossett. Attorney Paul Evans also was present.

CAPITAL PLAN DISCUSSION

Regarding development of the District capital plan, Zaber stated the plan was provided to the board electronically as a Word document. Zaber stated regarding Capital Improvement items she wanted feedback from the Board regarding the Board's vision, specifically regarding facilities owned by CARD and/or have the Board provide feedback regarding priorities for development.

Zaber noted a walk through was to be conducted for Splash City Water Park to provide an outline and assessment of costs for needed maintenance and repair of items/equipment in the water park.

Secondly, Zaber stated she was looking for feedback from the Board regarding priorities as for upkeep and maintenance of current facilities, and thoughts about continuing to invest monies into an item, piece of equipment, etc. to maintain/repair it versus seeking out other options.

Paul Evans referred to ideas mentioned about expansion of Willoughby Farm. He pointed out that people needed to be in place for something along the lines of Friends of the Farm as a foundation that would provide access to grants not currently available to the District. The foundation would also be in place for other facilities of CARD. Tanzyus questioned the soliciting of members. Evans noted specific laws and direction. He noted that the smaller the group, the more difficult it was to get quorum. He stated an odd number like nine would be a good place to start as a goal. Evans noted that the number on the board could be expanded, and the the scope of their duties needed to be outlined. For example, the idea of expanding Willoughby Farm could be the foundations focus for the first year. There was some discussion regarding the name for a foundation.

Achenbach went on to discuss the current lease for parks with the City of Collinsville for Woodland Park, Glidden Park, Morris Hill Park and the Jaycee Sports Complex. Tanzyus noted it would be foolish to spend money on something that could be bulldozed the next day, and the

District should focus capital improvements in areas owned by the District. Collins stated that the District should focus capital improvements on properties owned by the District versus capital maintenance which were implemented regardless of whether the District owned or leased managed property.

Evans raised the question about the properties owned by the District and asked whether the Board planned to expand or enhance the District property. Achenbach pointed out that they needed to consider the impact of the overall cost, and that primary consideration should go to anything that decreased operational costs or increased revenue. He stated secondary consideration should go to enhancements.

The question was raised whether the Board wanted to focus on active versus passive recreation programs? Tanzyus stated the District should be passive and promote in areas where there were already same or similar programs offered elsewhere in the community and active when there wasn't already something else out there.

Achenbach went on the question the lack of vehicles listed on the capital plan spreadsheet. Collins outlined some of the vehicles listed in the document. Achenbach stated he was concerned about the lack of vehicles listed for replacement over the next five years. Zaber noted Willoughby had a truck listed in the plan. Sewell asked if Army surplus was an option for vehicles.

Achenbach had a general comment about items listed under \$5,000. Susan stated she would take those listings out of the capital plan.

Evens asked if items were added to insurance when new vehicles or items were purchased. Zaber stated yes.

Collins questioned what needed to be accomplished that evening, and asked whether anything in the plan that was not financial or cost related needed to be changed. Achenbach stated he was good with the outlined text of the document. Achenbach noted he felt funds from the PEP grant needed to be used more on parks and areas that were directed toward the public in general, not to one specific area. Achenbach also noted that several of the attractions at Splash City were costly to run and maintain, and stated the District needed to look at ways to reduce operation costs, and in turn reduce the price to get into the water park. Zaber noted that many of the attractions were due for extensive repairs and maintenance. Tanzyus suggested as some of the larger, more expensive attractions became due for replacement, to look at replacing the attraction itself for an activity less costly to run and maintain. Evans suggested community outreach to come up with ideas and options for new attractions/activities.

PURCHASING POLICY DISCUSSION

Regarding revisions to the current Purchasing Policy, Sewell stated he was fine with everything. Achenbach had several comments, and provided recommendations for revisions for several sections of the policy. Tanzyus noted item 7 should be reworded to include itemized detail for the Executive Director. Achenbach noted that 8D, "Board of Commissioner's approval" needed to be added at the end. He also noted section 9B needed to be reworded with limits. Evans noted it needed to include wording such as "subject not to exceed x percentage."

PUBLIC COMMENT

There were no sign ups for public comment.

OTHER BUSINESS:

A motion to go into closed session was made by Achenbach and seconded by Sewell. Those voting AYE were Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus. None voted NAY. Motion passed.

The Board adjourned to CLOSED SESSION at 8:28 PM

The Committee-of-the-Whole Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President Patrick Collins, June 9, 2015 at 9:15PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Upon role being called the following commissioners answered present: Mark Achenbach, Patrick Collins, Jeanne Lomax, Brad Sewell and David Tanzyus. Staff present included Interim Executive Director Susan Zaber. Attorney Paul Evans was also present.

No further business coming before the commissioners, a motion was made by David and seconded by Lomax for the meeting to be adjourned. Those voting AYE were: Achenbach, Collins, Lomax, Sewell and Tanzyus. None voted NAY. Motion Passed.

The meeting stood adjourned at 9:15PM.

Respectfully submitted,

Susan Zaber, Board Secretary

Date