



COLLINSVILLE AREA RECREATION DISTRICT

www.CollinsvilleRec.com

10 Gateway Drive, Collinsville, Illinois 62234 • (618) 346-PLAY (7529) • (618) 346-7530 (fax)

BUDGET HEARING MEETING MINUTES APRIL 21, 2015

The Budget Hearing regarding the proposed amendment of the budget and appropriation ordinance for fiscal year 2014-2015 of the Collinsville Area Recreation District was called to order by Vice-President David Tanzyus at 6:35 PM, April 21, 2015 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the role was called with the following commissioners answering present: Mark Achenbach, Jeanne Lomax and David Tanzyus. Commissioners Mary Ann Bitzer and Patrick Collins were absent.

Staff present included: Susan Zaber, Iva Briggs, and Kimberli DeRossett. Attorney Paul Evans also was present.

Susan Zaber presented an explanation of Ordinance 15-2, an ordinance amending the budget and appropriation ordinance for fiscal year 2014-2015. Proposed amendments to the appropriation of the Rec Fund, IMRF Fund and Liability Fund were discussed. As stated during the March 2015 regular board meeting the Liability Fund appropriation amount was amended due to an unforeseen rate increase implemented by IPARKS. Regarding the IMRF fund an incorrect percent rate was used when calculating the District's contribution/expense to IMRF. In regard to the Recreation fund, there were changes made in how various expenses were accounted from the previous year. Expenses that were previously accounted to the General Corp fund were accounted to the Rec fund during the 2014-2015 fiscal year.

No one was signed up for public comment.

A motion was made by Tanzyus, seconded by Lomax to adjourn the budget hearing. Those voting AYE were Achenbach, Lomax, Tanzyus. None voted NAY. The motion passed and the budget hearing was adjourned at 6:42 PM.



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REGULAR MEETING MINUTES APRIL 21, 2015

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by Vice-President David Tanzyus at 6:42 PM, April 21, 2015 at the district office, 10 Gateway Drive, Collinsville, Illinois.

The role was called with the following commissioners answering present: Mark Achenbach, Jeanne Lomax and David Tanzyus. Commissioners Mary Ann Bitzer and Patrick Collins were absent.

Staff present included: Susan Zaber, Iva Briggs, and Kimberli DeRossett. Attorney Paul Evans also was present.

CONSENT AGENDA ITEMS

A motion was made by Achenbach, seconded by Tanzyus to accept the consent agenda.

- There were no questions or further discussions regarding the consent agenda items.

Roll was called with the following voting AYE: Achenbach, Lomax and Tanzyus. None voted NAY. Motion Passed.

EXECUTIVE DIRECTOR & STAFF REPORTS:

A motion was made by Lomax, seconded by Achenbach to accept the executive and staff reports.

- Zaber stated:
 - She is continuing to work on budgets and the capital plan.
 - Performance evaluations have been completed by the staff and she is currently finalizing the evaluations.
 - The concession stands are being managed by Debbie Miller. The Sports Complex concession stand is due to open on Monday, April 27, 2015. They are still working on Splash City Concessions.
 - The solar grant reimbursement is being finalized. Day and Night Solar are working on the financial aspects. The invitations for the Ribbon Cutting Ceremony have gone out.
 - The idea of outsourcing of payroll is at a standstill. Research is still being done.
 - The sustainability grant has been submitted.
 - Upcoming goals are dealing with the cell towers and the I-Parks Insurance provider.
- Tanzyus raised the question of after hour quality control at the Sports Complex. Zaber stated Miller is part of it, Keith Grotendorf is the primary contact for field problems and Jessica Gonzalez is the contact for scheduling problems.

Those voting AYE were Achenbach, Lomax Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS:

A motion was made by Achenbach, seconded by Lomax to adopt Ordinance 15-2, an Ordinance amending the Combined Budget and Appropriation Ordinance of CARD for Fiscal Year May 1, 2014 through April 30, 2015. Roll was called with the following voting AYE: Achenbach, Lomax and Tanzyus. None voted NAY. Motion Passed.

NEW BUSINESS:

A motion was made by Lomax, seconded by Achenbach to adopt Resolution 15-4, A resolution making certain interfund transfers permanent.

- It was explained the resolution was for the permanent transfer of \$25,000 from the General Corp fund to the Recreation fund. The transfer was necessary to make the Recreation fund whole prior to going into the next fiscal year and to account for the short fall in the Recreation fund that was related to the changes explained during the budget hearing. Specifically, changes to how expenses were accounted in the General Corp and Rec fund during the 2014-2015 fiscal year versus the previous fiscal year.

Roll was called with the following voting AYE: Achenbach, Lomax and Tanzyus. None voted NAY. Motion Passed.

A motion was made by Achenbach, seconded by Tanzyus to adopt Resolution 15-5, a resolution authorizing the negotiation, execution and delivery of lease agreement for a rough mower.

- There was a brief discussion about the lease for the rough mower for Arlington Greens golf course. It was stated the lease was a five year lease with the option to purchase the mower at the end of the five year term.

After it was stated Attorney Paul Evans had not yet been given the lease to review, Achenbach amended the original motion authorizing the negotiation, execution and delivery of lease agreement for the rough mower, pending a review by Paul Evans. Roll was called with the following voting AYE: Achenbach, Lomax and Tanzyus. None voted NAY. Motion Passed.

A discussion regarding Ordinance 15-3, the combined budget and appropriation ordinance of the Collinsville Area Recreation District, Madison and St. Clair Counties, Illinois for the Fiscal year beginning May 1, 2015 and ending on April 30, 2016 was started. Zaber referred to the draft ordinance, which had been posted on the District web site as required by statute. She stated the draft ordinance had to be posted for thirty days for public review. Achenbach went on to question expenditures. Zaber stated the cost of ball field rentals was something she wanted the board to review sooner as opposed to later, in order to put the District in a position of being more competitive with its pricing. A gradual increase in rental fees over the next several years was recommended. This was a discussion item only, to be continued at the May 2015 board meeting and no action was required of the board.

PUBLIC COMMENT

The first to speak during public comment was Jim Sparks. He had a request of the executive director regarding the redacting of the minutes of closed sessions and the motion to table certain topics. For example, an article in the Belleville News Democrat regarding funding of various

phases of Pleasant Ridge Park stated all phases have been tabled. Should that have been voted on? Zaber noted it was not voted on and that the term 'Tabled' should not have been used. The term used should have just been "put on hold". Sparks stated if something is tabled, it needs to be voted on. The concepts of tabling something versus taking action on something needs to be made clear. Sparks concern is that tax payers are not being informed. He stated that taxpayers need to know what board members decided to do what. He went on to stress the importance of meetings, opened and closed sessions, being recorded verbatim. Zaber clarified the use of terms like action or no action versus tabling. Tanzyus noted there was no standing motion. Sparks then volunteered to go through all meeting minutes to point out errors. He then went on to point out other instances when tabling was used and voting was not done. The board concluded the term 'tabling' is being misused and that many of the instances in which tabling was used, it was just a reference to setting something aside until a later time and not requiring action of the board. Sparks also addressed the Board regarding having armed police at meetings. Achenbach stated he feels safe and that armed police would be a waste of taxpayer's money. Sparks still feels protection is needed. He is concerned of being robbed. Lomax pointed out if that is the case, every store in the area would need armed guards. He then reiterated the verbatim recording of all meetings, especially closed sessions. He also raised the question of if typed meeting minutes should be verbatim instead of an overview of meetings.

The second speaker was Harold Siems. He stated he had a problem printing the times listed for the meetings. This was discussed and the issue Harold had was identified. It was also pointed out to Harold that the meeting minutes discussed and approved during a meeting were for minutes from the previous month's meeting.

Brad Sewell was the third speaker. He mentioned the fees for Splash City and Arlington Greens and possible increases to the fees. He noted that he has discussed this with many people and that people thought Splash City was too expensive.

Harold Siems asked about tracking and data related to demographics for activities. Iv Briggs stated the District was able to track resident versus non-resident participation.

FOR THE GOOD OF THE DISTRICT

Achenbach congratulated Lomax and Sewell on the election.

OTHER BUSINESS:

A motion was made by Achenbach seconded by Tanzyus, to go into Closed Session for the purpose of discussing the purchase or sale of real property and litigation. (5ILCS 120/2 (c) 5, 6, 11). Those voting AYE were Achenbach, Lomax and Tanzyus.

The Board adjourned to CLOSED SESSION at 7:51PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by Tanzyus, April 21, 2015 at 8:03 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Lomax, Tanzyus. Staff present included Executive Director Susan Zaber. Attorney Paul Evans was also present.

No further business coming before the commissioners, a motion was made by Achenbach, seconded by Lomax that the meeting be adjourned. Those voting AYE were Achenbach, Lomax, Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 8:03PM

Respectfully submitted,

Susan Zaber, Board Secretary

Date