



COLLINSVILLE AREA RECREATION DISTRICT

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**REGULAR MEETING MINUTES
MARCH 17, 2015
AGENDA**

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Patrick Collins at 6:30 PM, March 17, 2015 at the district office, 10 Gateway Drive, Collinsville, Illinois.

Following the Pledge of Allegiance the roll was called with the following commissioners answering present: Mark Achenbach, MaryAnn Bitzer, Patrick Collins, Jeanne Lomax and David Tanzyus.

Staff present included: Susan Zaber, Iva Briggs, Kevin Brown, Mark Kosmatka, Kimberli DeRossett. Attorney Paul Evans also was present.

CONSENT AGENDA:

A motion was made by Achenbach, seconded by Tanzyus to approve the consent agenda.

- Zaber made a request to pull the Treasurer's report stating there were some changes to be made.
- Achenbach noted error on February 22 meeting minutes. Women league had 18 holes regular league had 9. This was flipped in the meeting minutes.

Roll was called with the following voting AYE: Achenbach, Bitzer, Collins, Lomax and Tanzyus. None voted NAY. Motion passed.

EXECUTIVE DIRECTOR & STAFF REPORTS:

A motion was made by Achenbach, seconded by Bitzer to accept the executive and staff reports.

- Zaber stated she had meetings with Paycor and ADP regarding pricing and software demos and the minimal cost would be between \$10,000 & \$12,000 annually. She stated she would like to put together a side by side comparison of the proposing companies and the cost of maintaining payroll in house.
- Zaber stated staff were working on budgeting and capital planning, and she would like to present a draft next month for the 2015-2016 fiscal year.
- Zaber stated staff had worked on and submitted department procedure manuals for review.
- Zaber stated staff had completed evaluations she still needed to complete her part of the evaluations and conduct staff meetings.
- Zaber stated the solar project was complete and by the afternoon of March 18, 2015, monitoring would start with a possible ribbon cutting on May 20.
- Kevin Brown stated all projects submitted for the PEP grant had been approved.

- Tanzyus questioned information presented regarding ball fields and signage. Zaber stated there would be a meeting later that week with CBSL regarding signage.
- Collins whether the solar panels were covered by the District insurance. Zaber stated it was added.

Those voting AYE were Achenbach, Bitzer, Collins, Lomax and Tanzyus. None voted NAY. Motion passed.

OLD BUSINESS:

Discussion regarding amendment of Ordinance 15-2, an ordinance amending the combined budget and appropriation ordinance of CARD for Fiscal Year May 1, 2014-April 30, 2015. According to Zaber she did not appropriate enough for expenses in several funds to include IMRF, Recreation, and Liability. In regard to the Liability Fund she stated the previous year, IPARKS had given the District a cost break, and the new rate added that cost break back in and there was a higher than expected increase in the rate assessment. Regarding the IMRF fund she stated she used an incorrect rate when calculating the estimated expense for the year, but overall the fund was in a good position and she did not think the levy needed to be adjusted for the next year. Regarding the Recreation fund, she stated changes were made in how various expenses were accounted. Zaber stated there would be a budget hearing regarding the amended budget ordinance at the April board meeting.

NEW BUSINESS:

Discussion and Action regarding resolution 15-2, a resolution finding real estate not useful for park purposes. It was stated the resolution pertained to property at the Tara Lane location and Schnuck park that the District was interested in selling. Achenbach made a motion, seconded by Tanzyus to adopt Resolution 15-2.

- Achenbach provided an explanation about the resolution and the reason the District wanted to sell portions of the properties listed.
- Collins pointed out the property on Tara Lane that the District wanted to sell did not include the Tara Lane home.

Roll was called with the following voting AYE: Achenbach, Bitzer, Collins, Lomax and Tanzyus. None voted NAY. Motion passed.

A motion was made by Achenbach, seconded by Tanzyus to adopt Resolution 15-3, A resolution authorizing the Executive Director to apply for environmental grant funds. Zaber stated the resolution was a requirement to apply for Madison County funds for the purpose of purchasing three solar lights for Pleasant Ridge Park. Zaber stated the approximate cost per light was \$6,000 or a total approximate cost of \$18,000, and if awarded the District's contribution would be approximately \$3600. Roll was called with the following voting AYE: Achenbach, Bitzer, Collins, Lomax and Tanzyus. None voted NAY. Motion passed.

PUBLIC COMMENT

Joe Ashmann opened public comment to discuss debt and TIF. He stated the Maryville people came here kicking and screaming because of TIF and TIF was not good for communities. He noted that in 25 years, he saw Collinsville becoming the new East Saint Louis, and TIF Districts

were a recipe for disaster. He stated developers were the only ones to profit from TIF and TIF equaled debt.

Jim Sparks was second to speak. He stated he did not think CARD should take on more projects requiring bonds or that would increase debt, especially when it would not be seen again for another 20-30 years. He stated CARD should live on what taxpayers gave the District. He mentioned the Stonebridge golf course in Maryville, and the fact that it went up for public auction for \$1 million and there were no bids. He stated there were additional properties added in and there were still no bids. Achenbach went on to clarify that the owners tried to sell the golf course as a whole, but it did not sell. Then it was offered in individual parcels, and it still did not sell. Bitzer went on to point out that Arlington was successful.

The third to speak was Brad Gamm from ADP (Automatic Data Processing). He presented general info about the company. Bitzer questioned what the set up time would be in order to get things up and running in time for summer seasonals to start. According to Brad, it could be up and running by May.

FOR THE GOOD OF THE DISTRICT

Bitzer commended the decorations and set up for Daddy Daughter Date night. Zaber noted Hayden and her abilities. Bitzer went on to commend the good staff from Ovations.

Bitzer went on to state what a wonderful experience she had the last 25 years, and stated that the meeting was her last meeting. She asked the other commissioners to keep the mission in mind.

OTHER BUSINESS:

A motion was made by Tanzyus, seconded by Lomax, to go into Closed Session for the purpose of discussing the purchase or sale of real property and litigation. (5ILCS 120/2(c) 5, 6, 11). Those voting AYE were Achenbach, Bitzer, Collins, Lomax, and Tanzyus.

The Board adjourned to CLOSED SESSION at 7:33PM.

The Regular Meeting of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order in OPEN SESSION by President Patrick Collins, March 17, 2015 at 8:05 PM at the district office, 10 Gateway Drive, Collinsville, Illinois. Commissioners present were Achenbach, Bitzer, Collins, Lomax, and Tanzyus. Staff present included Executive Director Susan Zaber. Attorney Paul Evans was also present.

No further business coming before the commissioners, a motion was made by Lomax, seconded by Tanzyus the meeting be adjourned. Those voting AYE were Achenbach, Bitzer, Collins and Tanzyus. None voted NAY. Motion passed.

The meeting stood adjourned at 8:07 PM.

Respectfully submitted,

Susan Zaber, Board Secretary

Date