



COLLINSVILLE AREA RECREATION DISTRICT

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CLOSED SESSION MINUTES APRIL 16, 2013

The CLOSED SESSION of the Board of Park Commissioners of the Collinsville Area Recreation District was called to order by President Andrew Carruthers at 7:50 PM, April 16, 2013 at the district office, 10 Gateway Drive, Collinsville, Illinois. Role was called with the following commissioners answering present: Andrew Carruthers, David Tanzyus, Patrick Collins, and Spike Bryant. Commissioner Mary Ann Bitzer was absent.

Others present included Executive Director Terry Wilson and Administrative Assistant Susan Zaber. Attorney David Gerber was also present.

Terry Wilson addressed the Board regarding Arlington Greens Golf Course. He stated there were staffing changes and Bob Lovatto had resigned from his position. He stated he was looking for direction because of the negative things stated by a few members of the public who attended the meetings versus the number of positive things he heard from others outside of the meetings. He stated the golf course was a part of the District, along with the other facilities, and if the Board planned on keeping the golf course and make it go, people were needed to run it. He stated the Superintendent was a key element and the mechanic, another key element, was retiring May 1st.

- David Tanzyus asked about a management company. There was discussion about Walters Golf Management, and other management groups, etc.

Terry stated he had a way to combat some of the current staffing issues. He stated the three positions of Superintendent, Assistant Superintendent, and Mechanic equated to an approximate salary expense of \$130,000. He presented the Board with information about a candidate for the Assistant Superintendent position, and stated he would structure the positions so that Mark Marcuzzo served as General Manager directly overseeing both the Superintendent and Assistant Superintendent positions. His recommendation was to move Kyle Smith to the Superintendent position and hire Kelsey Smith to replace the Assistant Superintendent and Mechanic positions. He stated the changes he recommended would save the District approximately \$40,000 in salaries.

- David Tanzyus asked about the difference of bringing in a full management company versus a company to just come in to take care of the greens. He stated that would take care of the problem, because they wouldn't need a mechanic, because the equipment would be the management company's equipment, as well as the maintenance. There was discussion about a management company to take care of the maintenance and it was stated it would take a few months to get something like that set-up.

Terry stated sooner or later a decision needed to be made whether the Board/District wanted to keep the golf course or not.

- David Tanzyus stated he did not think they would be in the position to make that decision for awhile, because they were locked in with the bonds. Andrew Carruthers stated the District wouldn't begin paying principal until 2016.
- There was additional discussion about the purchase of the golf course, the District's bonds, the performance of the golf course, and the possibility of considering a management company. Patrick Collins stated he needed to look at the 2013 numbers compared to the previous years and if it looked like the District wasn't gaining anything, he would look at a management company. He stated if it looked like the District was increasing revenue, a management company would be a tough sale.
- There was more discussion about the staffing recommendation and methods to generate additional revenue, etc. Terry stated he thought the staffing changes he presented were the best option at that time. He stated in a year they may say otherwise, but it gave him time to look into other options.

There was a brief discussion about the Sport Complex concession stand staffing and field changes and operations.

No further business coming before the Commissioners, a motion was made by Spike Bryant, seconded by Patrick Collins, that the CLOSED SESSION be adjourned to OPEN SESSION. Upon roll being called, those voting aye were: Carruthers, Tanzyus, Collins, Bryant. None voted nay. Motion passed.

The meeting stood adjourned at 8:23 PM.

Respectfully submitted,

Susan Zaber, Recording Secretary

Date